



**MINUTES of the MEETING of RIVERINA WATER COUNTY COUNCIL,  
held at 91 HAMMOND AVENUE, WAGGA WAGGA  
on WEDNESDAY 26<sup>th</sup> JUNE 2019 at 9.30 am**

**PRESENT:**

Clr. P. Bourke, Clr. Y. Braid OAM, Clr. G. Conkey OAM, Clr. P. Funnell, Clr. V. Keenan Clr. T. Koschel, Clr. D. Meyer OAM, Clr. T. Quinn and Clr. G. Verdon.

The General Manager, Manager Corporate Services, Director of Engineering, Manager Projects, Minute Secretary, Minute Observer and Community Engagement Officer were in attendance.

**DECLARATION OF PECUNIARY & NON-PECUNIARY INTERESTS**

The General Manager declared a non-pecuniary interest in Item 9 of the Business Paper and remained in the meeting during discussion of same.

**CONFIRMATION OF MINUTES**

- 19/68 The Minutes of the Meeting of 23<sup>rd</sup> April 2019 having been circulated and read by the Members, were taken as being CONFIRMED on the motion of Clrs. Koschel and Quinn

**CORRESPONDENCE**

LOCAL GOVERNMENT NSW WEEKLY CIRCULARS: previously forwarded to Councillors by Constituent Councils.

STAFF CONSULTATIVE COMMITTEE: (May 2019) forwarding a copy of Minutes of Meeting held 23 May 2019.

WORK HEALTH & SAFETY COMMITTEE: (June 2019) forwarding a copy of Minutes of Meeting held 12th June 2019

- 19/69 RESOLVED on the motion of Clrs. Conkey OAM and Quinn that the correspondence be received.

## **GENERAL MANAGER'S REPORT**

### **FINANCIAL STATEMENTS – LIST OF INVESTMENTS**

- 19/70 RESOLVED on the motion of Clrs Meyer OAM and Funnell that the report detailing Council's external investments for the months of April 2019 and May 2019 be received.

### **ADOPTION OF REVISED DELIVERY PROGRAM 2019 – 2022 AND OPERATIONAL PLAN 2019/2020**

- 19/71 RESOLVED on the motion of Clrs Funnell and Keenan that the Draft Revised Delivery Program 2019 – 2022 and Operational Plan 2019/20, as exhibited, following close of public comments, be adopted as Council's Delivery Program 2019 – 2022 and Operational Plan for 2019/20, subject to the follow changes: -

	<b>2018/19</b>	<b>2019/20</b>
Search/ Enquiry Fee – \$603 (as for property transfer)	\$80	\$85
Interest on Overdue Accounts	7.5%	7.5%

### **MAKING OF FEES & CHARGES FOR 2019/2020**

- 19/72 RESOLVED on the motion of Clrs Funnell and Koschel that the fees and charges be made for the 2019/2020 year, as outlined in the adopted Operational Plan 2019/2020.

### **DETERMINATION OF REMUNERATION FEES FOR BOARD MEMBERS AND CHAIRPERSON 2019/2020**

- 19/73 RESOLVED on the motion of Clrs Koschel and Funnell that the report regarding the determination of remuneration fees for board members and the chairperson for 2019/2020 be noted.

### **REMUNERATION OF INDEPENDENT MEMBERS OF AUDIT & RISK COMMITTEE**

- 19/74 RESOLVED on the motion of Clrs. Meyer OAM and Braid OAM that Riverina Water pay remuneration to the two independent members of the Audit and Risk Committee as follows:

1. Chairperson \$464 per meeting
2. Committee Member \$347 per meeting

### **AUDIT RISK & IMPROVEMENT COMMITTEE TRAINING**

- 19/75 RESOLVED on the motion of Clrs. Braid OAM and Keenan that:
- a) Council make representations to the Minister of Local Government, the local member, OLG and Local Government NSW seeking the urgent issue of the draft guidelines for operation of Audit Risk & Improvement Committees (ARICs)

- b) appropriate staff and elected members attend any future workshops regarding operation of ARICs as required

## **AUDIT & RISK COMMITTEE MINUTES**

- 19/76 RESOLVED on the motion of Clrs. Braid OAM and Quinn that Riverina Water receive and note the minutes of the Audit and Risk Committee Meeting held 22nd May 2019 and endorse the recommendations contained therein.

## **APPOINTMENT OF INVESTMENT ADVISORY SERVICE**

- 19/77 RESOLVED on the motion of Clrs Meyer OAM and Funnell that Council engage 'Imperium Markets' as Council's independent investment advisor.

## **PERFORMANCE REVIEW – GENERAL MANAGER**

- 19/78 RESOLVED on the motion of Clrs. Funnell and Keenan that this report be received and board members provide the Chairman with any items for consideration by the PRC prior to the 7 August 2019.

## **LOST TIME INJURY STATISTICS 2018/2019**

- 19/79 RESOLVED on the motion of Clrs. Meyer OAM and Bourke that the quarterly statistics report on Lost Time Injuries for the 2018 / 2019 financial year to date be received and noted.

## **COMMUNITY ENGAGEMENT STRATEGY 2019-2021**

- 19/80 RESOLVED on the motion of Clrs. Koschel and Bourke that Council adopt the Community Engagement Strategy.

## **MURRUMBIDGEE CUSTOMER ADVISORY GROUP**

- 19/81 RESOLVED on the motion of Clrs. Funnell and Conkey OAM that Council receive and note the report.

## **RIVERINA WATER SPONSORSHIPS**

- 19/82 RESOLVED on the motion of Clrs. Koschel and Meyer OAM that:
1. the advice from the General Manager regarding sponsorships by Riverina Water for the year 2018/2019 be noted.
  2. Council note the current review of Policy 1.25 – Sponsorships and endorse the revised arrangements for applications for sponsorship as outlined in the report.

## **REQUEST FOR SPONSORSHIP – EASTERN RIVERINA REGIONAL ORGANISATION OF COUNCILS**

A motion was moved by Ctrs. Meyer OAM and Funnell that:

- a) Council provide sponsorship of \$2,500 on annual basis to the Eastern Riverina Regional Organisation of Councils for their "Build a Bridge...and get over it!" Camp
- b) the sponsorship be funded in 2019/20 from the annual sponsorship budget
- c) REROC be requested to both provide appropriate recognition of Councils sponsorship during the camp.

An amendment was moved by Ctrs. Keenan and Conkey that:

- a) Council provide sponsorship of \$2,500 to the Eastern Riverina Regional Organisation of Councils for their "Build a Bridge...and get over it!" Camp
- b) the sponsorship be funded in 2019/20 from the annual sponsorship budget
- c) REROC be requested to both provide appropriate recognition of Councils sponsorship during the camp.

19/83 RESOLVED on the motion of Ctrs. Bourke and Braid OAM that the motion be put.

The amendment on being out to the meeting was LOST

19/84 RESOLVED on the motion of Ctrs. Meyer OAM and Funnell that:

- a) Council provide sponsorship of \$2,500 on annual basis to the Eastern Riverina Regional Organisation of Councils for their "Build a Bridge...and get over it!" Camp
- b) the sponsorship be funded in 2019/20 from the annual sponsorship budget
- c) REROC be requested to both provide appropriate recognition of Councils sponsorship during the camp.

## **WAGGA BOAT CLUB**

19/85 RESOLVED on the motion of Ctrs. Meyer OAM and Quinn that Council:

- 1. receive and note the application made by the Wagga Wagga Boat Club.
- 2. set a debt threshold of \$4,500 for a duration of 12 months.

## **ADOPTION OF POLICY 1.2 CODE OF MEETING PRACTICE**

19/86 RESOLVED on the motion of Ctrs. Funnell and Keenan that Council:

- 1. notes that there were no submissions received during the exhibition period for the draft Policy 1.2 Code of Meeting Practice
- 2. adopts Policy 1.2 Code of Meeting Practice

## **ADOPTION OF MODEL CODE OF CONDUCT AND PROCEDURES**

19/87 RESOLVED on the motion of Ctrs. Meyer OAM and Koschel that Council:

- (a) notes that there were no submissions received during the exhibition period for the draft Policy 1.1 Model Code of Conduct and Policy 1.1a Procedures for the Administration of the Model Code of Conduct
- (b) adopts Policy 1.1 Code of Conduct and Policy 1.1a Procedures for the Administration of the Model Code of Conduct

## **RIVERINA WATER RESOLUTION SHEET**

19/88 RESOLVED on the motion of Ctrs. Funnell and Koschel that the information be noted.

## **WORKS REPORT COVERING APRIL 2019**

19/89 RESOLVED on the motion of Ctrs. Funnell and Keenan that the Director of Engineering's report covering the month of April 2019 be received and noted.

## **WORKS REPORT COVERING MAY 2019**

19/90 RESOLVED on the motion of Ctrs. Funnell and Keenan that the Director of Engineering's report covering the month of May 2019 be received and noted.

## **PURCHASE OF LAND FOR FUTURE OPERATIONAL REQUIREMENTS**

19/91 RESOLVED on the motion of Ctrs. Meyer OAM and Koschel that Council consider the report "Purchase of land for future operational requirements", whilst the meeting is closed to the public, as it relates to commercial information the disclosure of which would prejudice the commercial position of the person who supplied it, as prescribed by Section 10A(2)(c) of the Local Government Act 1993.

## **BRIEFING ON THE WTP CONTRACT WITH UGL AND CONTRACT COMPLETION STRATEGY**

19/92 RESOLVED on the motion of Ctrs. Meyer OAM and Koschel that Council consider the report "Briefing on the WTP Contract with UGL and contract completion strategy", whilst the meeting is closed to the public, as it concerns litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege as prescribed by Section 10A(2)(g) of the Local Government Act 1993.

## **QUESTIONS AND STATEMENTS**

19/93 Clr. Quinn: Couldn't understand why in a 6 week period filling stations can't be fixed up?

Chairperson: Need a motion to come forward on behalf of Greater Hume.

General Manager: Budget allows \$75,000 a year to install and upgrade existing water fill stations

Clr. Quinn: Can be done, doesn't have to be a motion.

Chairperson: – Suggested that Cr Quinn could raise the matter when the 2020/21 budget is being prepared.

19/94 Clr. Meyer OAM: Commend the new chairs in the council meeting room.

19/95 Clr. Conkey OAM: WWCC is considering the potential upgrade of two of the Wagga Wagga Wastewater Treatment Plants. Upgrades are an expensive option and the Council is exploring the possibility of government grants to do this work.

Clr. Conkey also advised the meeting that WWCC had purchased land in the Bomen Industrial Estate.

19/96 Clr. Funnell: Tennants, lease contracts, water usage maintain gardens, any grounds for hardship pay off through Riverina Water.

Director of Engineering: two options, tenant pays for water use or landlord. Can't do hardship if landlord pays for water.

Manager Corporate Services: Confirmed the advice provided by the Director Engineering and advised staff were trained to assist customers experiencing hardship

19/97 Clr. Funnell: The owner of the Black Swan Hotel at North Wagga has contacted him regarding the headworks charges to connect to Councils main.

Director of Engineering: Developer contribution required, headworks charge payable.

19/98 Clr. Koschel: Feedback, congratulations to internal staff on new social media framework and community engagement officer position.

19/99 Chairperson: Very good feedback on the community survey, need to recognise staff.

MOVED: Clr. Keenan      SECONDED: Clr Koschell to ask executive for appropriate mechanism for congratulating staff.

19/100 General Manager: Award Negotiation document lodged this week with Industrial Relations Commission. Meeting with staff today to advise new rates of pay to commence 1<sup>st</sup> July 2019.

Water Management Conference in Albury, please see him today re accommodation and travel.

*Manager Projects entered meeting 11.25 am*

## **RESOLUTION TO MOVE INTO CLOSED COUNCIL**

19/101 RESOLVED, on the motion of Clrs. Koschel and Funnell Council now resolve itself into Closed Council to consider business identified.

Council closed its meeting to the public at 11.22 am.

Pursuant to section 10A(4), the public were invited to make representations to the Council meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public were present or made representations.

## **CLOSED COUNCIL**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

19/102 RESOLVED, on the motion of Clrs. Koschel and Funnell that:

1. Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business is to be considered is classified confidential under the provisions of section 10A(2)(a) as outlined above.
2. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required under section 11(2) of the Local Government Act 1993

## **BRIEFING ON THE WTP CONTRACT WITH UGL AND CONTRACT COMPLETION STRATEGY**

This item is classified as confidential under Section 10A(2)(g) of the Local Government Act which permits the meeting to be closed to the public for business relating to the following:

2 (g) as it concerns litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

19/103 RESOLVED on the motion of Clrs. Funnell and Meyer OAM that Council note the report and proceed with Option 4 as outlined in the body of this report.

## **PURCHASE OF LAND FOR FUTURE OPERATIONAL REQUIREMENTS**

This item is classified as confidential under Section 10A(2)(c) of the Local Government Act which permits the meeting to be closed to the public for business relating to the following:

2 (c) contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it

19/104 RESOLVED on the motion of Clrs. Funnell and Braid OAM that Council

1. Purchase Lot 31 DP 1063553 zoned RE1 on the corner of Copland St and Koorinal St for operational requirements in accordance with Section 187 of the Local Government Act 1993.
2. Delegate authority to the General Manager to negotiate the purchase of land in accordance with the financial information contained in the report and sign the relevant sale documents.

3. Affix Council's Common Seal to documentation as required.
4. That upon acquisition, the land be classified as operational in accordance with Section 31(2) of the Local Government Act 1993.
5. That should the purchase proceed in the terms outlined above, that the cost of the purchased of the land be reported as part of the September 2019 Quarterly Budget Review.

### **OPEN COUNCIL**

19/105 RESOLVED, on the motion of Ctrs. Koschel and Funnell that Council move out of Closed Council and into Open Council.

### **DECISIONS READ ALOUD**

The General Manager read aloud the decisions of the Council made whilst the meeting was closed to the public.

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The Meeting concluded at 11.50 am

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