



# **Meeting of Riverina Water County Council**

The meeting will be held in the Pat Brassil AM Meeting Room,  
91 Hammond Ave, Wagga Wagga at 10:00am on Thursday  
26 October 2023

# Meeting Agenda

## Live Streaming of Council Meetings

Riverina Water advises that Council meetings are live streamed on Council's website [www.riverinawater.nsw.gov.au](http://www.riverinawater.nsw.gov.au). Visitors in the public gallery are advised that their voice and/or image may form part of the webcast. By remaining in the public gallery it is assumed your consent is given in the event your image or voice is broadcast.

## Acknowledgement of Country

## Livestreaming of Meeting

## Apologies

## Declaration of pecuniary and non-pecuniary interests

## Confirmation of Minutes

### Minutes of Board Meeting 24 August 2023

## Correspondence

## Chairperson's Minute

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## Questions and Statements

## Confidential Reports

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# CM1 Update on Chief Executive Officer Performance Review

**Author** Councillor Tim Koschel

**Summary** This report refers to the report considered by the Board at its August meeting and formalises one aspect of the recommendation of the Performance Review Panel (PRP) in respect to the Total Remuneration Package (TRP) for the CEO

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**RECOMMENDATION** that the Board note and adopt this Chairpersons Minute endorsing a 5% increase in the CEO's Total Remuneration Package for the duration of the contract with effect from 1 July 2023.

## Report

The annual performance review for the CEO was undertaken on 8 August 2023 by the CEO PRP and the Board at its meeting subsequently resolved "that Council note and adopt this Chairperson's Minute which includes the Chief Executive Officer's Performance Review Panel's position following the Annual Review for 2022/23"

The position of the CEO PRP included an increase in the TRP for the CEO by an amount of 5% taking the TRP to \$278,350.

As the Board will recall Riverina Water entered into a new five-year contract with the CEO dated 9 January 2023. The new standard contract contains new wording which has created the need for this report and recommendation.

Relevantly the new contract contains the following clauses:

8.3 On each anniversary of the commencement date, the total remuneration package will be increased by a percentage amount that is equivalent to the latest percentage amount increase in remuneration for senior executive office holders as determined by the Statutory and Other Officers Remuneration Tribunal.

8.4 In addition to clause 8.3, the remuneration payable to the employee can be increased by the following means:

- a) Each year, the Council may approve an increase in the remuneration for the employee where the performance of the employee following the annual performance review is better than satisfactory. Such an increase will apply for a twelve-month period only unless the council otherwise determines that such a pay rise is to apply for the duration of the contract.

This report has been prepared to address the requirements of Clause 8.4 (a)

The PRP agree and recommend to that the 5% increase in the TRP for the CEO apply for the duration of the contract. The Guidelines for the Appointment and Oversight of the General Manager go on to state:

*Any discretionary increases should be modest and in line with community expectations and only apply for one year unless the council determines that it is to apply for the balance of the contract. All discretionary increases in remuneration, together with the reasons for the increase, must be reported to an open meeting of the council.*

The report to the August meeting of the Board was in confidential session and did not make any reference to the term of the 5% increase.

This report has been prepared to comply with the requirements of the contract and the Guidelines. Below is an extract from the report to the August meeting of the Board which provides context for the 5% increase in the TRP.

*Based on the performance review being assessed as "Excellent performance – outcomes always at competent level and exceeding most requirements", the panel recommend a performance-based increase of 5% of the TRP. This increase was given consideration in recognition of performance, but also took into account the Statutory and Other Officers Remuneration Tribunal (SOORT) decision; that there will be no increase this financial year. Furthermore, it means that there is no automatic increase to the remuneration of general managers and other senior staff under subclause 8.3 of their contracts of employment.*

*This amount is calculated on the basis of the 4% increase for all staff (excepting contracted senior staff) in the Riverina Water Enterprise Award 2022 which had an effective date of 1 July 2022 and the 0.5% in the Superannuation Guarantee with effect also from 1 July 2023*

### **Strategic Alignment**

Our People

Attract, retain and develop our people

### **Financial Implications**

Not applicable

### **Workforce Implications**

Not applicable

**Risk Considerations**

<b>Human Resources/People Management</b>	
Accept	Riverina Water will accept risks in developing its human resources program/s to ensure attraction of the most suitable applicants for positions and retention and development of staff.

# R1 List of Investments

## Organisational Area Corporate Services

**Author** Natasha Harris, Acting Director Corporate Services

**Summary** This report details the status of Riverina Water's investment portfolio for the months of August 2023 and September 2023.

**RECOMMENDATION** that Council receive and note the report detailing external investments for the months of August 2023 and September 2023.

### Report

In accordance with the provisions of Clause 19(3) of the Local Government (Financial Management) Regulation 1993, reported are the details of Council's external investment portfolio as of August 2023 and September 2023.

- › **R1.1 August 2023 Investment Report** [↓](#) 
- › **R1.2 September 2023 Investment Report** [↓](#) 

### Strategic Alignment

Our Business

Take actions that deliver responsible financial management and ensure long term sustainability

### Financial Implications

Not applicable.

### Workforce Implications

Not applicable

### Risk Considerations

<b>Financial</b>	
Avoid	Riverina Water will endeavour to ensure that its financial sustainability is protected at all times and avoid proposals that may impact negatively.

**Monthly Investment Report as at 31/08/2023**

Investment	Inception Date	Term (Days)	Maturity Date	S&P LT Rating	Interest Rate (%)	Percentage of Portfolio	Principal Value	Market Value
<b>Term Deposits</b>								
AMP	14/09/2021	730	14/09/2023	BBB	0.75	3.745%	\$1,000,000.00	\$1,000,000.00
AMP	22/06/2023	179	18/12/2023	BBB	5.55	3.745%	\$1,000,000.00	\$1,000,000.00
AMP	29/09/2022	732	30/09/2024	BBB	4.95	7.490%	\$2,000,000.00	\$2,000,000.00
Australian Unity Bank	21/06/2023	306	22/04/2024	BBB+	5.55	3.745%	\$1,000,000.00	\$1,000,000.00
Australian Unity Bank	7/07/2022	732	8/07/2024	BBB+	4.24	7.490%	\$2,000,000.00	\$2,000,000.00
Australian Unity Bank	25/07/2022	731	25/07/2024	BBB+	4.34	9.363%	\$2,500,000.00	\$2,500,000.00
Bendigo & Adelaide Bank	26/07/2023	383	12/08/2024	BBB+	5.50	3.745%	\$1,000,000.00	\$1,000,000.00
BOQ	22/06/2023	249	26/02/2024	BBB+	5.51	3.745%	\$1,000,000.00	\$1,000,000.00
ING	23/06/2022	732	24/06/2024	A	4.40	7.490%	\$2,000,000.00	\$2,000,000.00
MyState Bank	9/05/2023	167	23/10/2023	BBB	4.85	7.490%	\$2,000,000.00	\$2,000,000.00
MyState Bank	9/05/2023	195	20/11/2023	BBB	4.90	7.490%	\$2,000,000.00	\$2,000,000.00
National Australia Bank	23/09/2021	733	26/09/2023	AA-	0.63	5.618%	\$1,500,000.00	\$1,500,000.00
National Australia Bank	8/06/2021	1099	11/06/2024	AA-	0.75	9.363%	\$2,500,000.00	\$2,500,000.00
National Australia Bank	27/07/2023	365	26/07/2024	AA-	5.45	7.490%	\$2,000,000.00	\$2,000,000.00
National Australia Bank	31/08/2023	417	21/10/2024	AA-	5.19	3.745%	\$1,000,000.00	\$1,000,000.00
National Australia Bank	31/08/2023	445	18/11/2024	AA-	5.17	3.745%	\$1,000,000.00	\$1,000,000.00
						<b>95.50%</b>	<b>\$25,500,000.00</b>	<b>\$25,500,000.00</b>
<b>Cash Deposit Account</b>								
National Australia Bank				AA-	2.85	4.500%	\$1,201,440.01	\$1,201,440.01
						<b>4.50%</b>	<b>\$1,201,440.01</b>	<b>\$1,201,440.01</b>
<b>TOTAL INVESTMENTS</b>						<b>100.00%</b>	<b>\$26,701,440.01</b>	<b>\$26,701,440.01</b>
Cash at Bank				AA-	0.00			\$441,323.85
<b>TOTAL FUNDS</b>								<b>\$27,142,763.86</b>

**CERTIFICATE**

I hereby certify that the investments listed above have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investments Policy number POL 1.23.


**N Harris****MANAGER FINANCE & SOURCING****Application of Investment Funds**

Restricted Funds	Description	Value
Internally Restricted	Employee Leave Entitlements (50% of ELE)	\$1,971,147.14
	Plant Replacement	\$2,941,441.04
	Sales Fluctuation	\$3,000,000.00
	Water Treatment Plant	\$228,250.00
	Water Licences	\$669,385.20
		\$8,810,223.38
Unrestricted Funds		\$18,332,540.48
<b>TOTAL FUNDS</b>		<b>\$27,142,763.86</b>

\* Externally & Internally Restricted Reserve figures are subject to final adjustment and external audit at 30 June each year. Figures shown above are estimates only.

**Report**

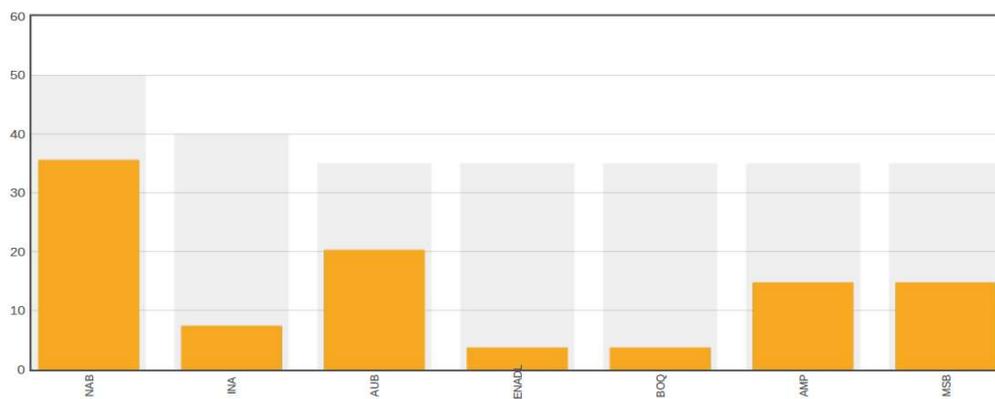
The investment portfolio decreased by \$1,723,840.04 for the month. The decrease was due to income in August being lower than expenditure.

**Portfolio Performance**

For the month of August, the portfolio (excluding cash) provided a return of +0.34% (actual), underperforming the benchmark Ausbond Bank Bill Index return of +0.37% (actual). The relative 'underperformance' over the past year has been due to the unexpected aggressive rate hikes undertaken by the RBA. Whilst this 'underperformance' may continue in the short-term, this is anticipated to be temporary given the relatively high level of turnover and the RBA approaching the end of its rate hike cycle.

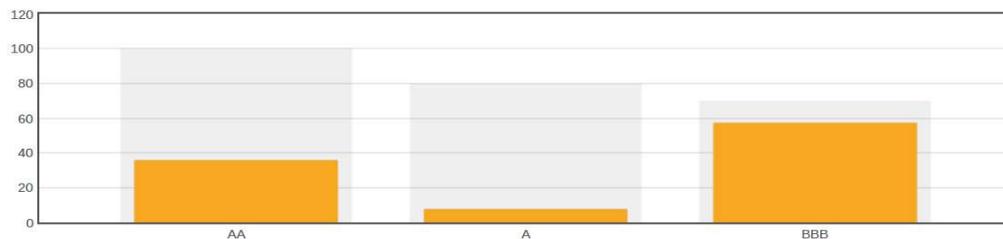
**Counterparty Compliance**

The below graph compare investments with each financial institution to the limits included in Council's Investment Policy



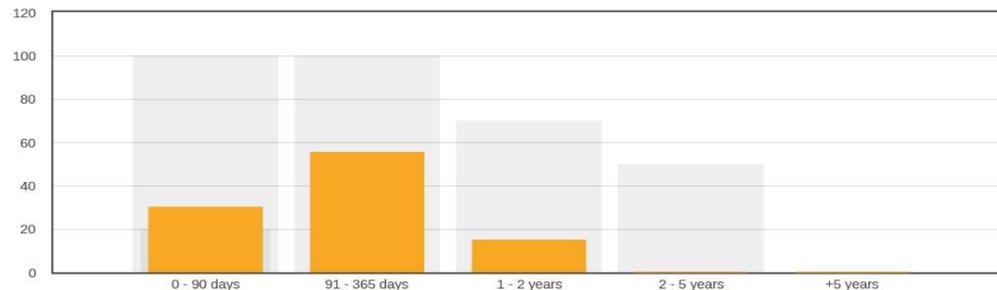
**Credit Quality Compliance**

The below graphs compare investments with each investment rating category to the limits included in Council's Investment Policy



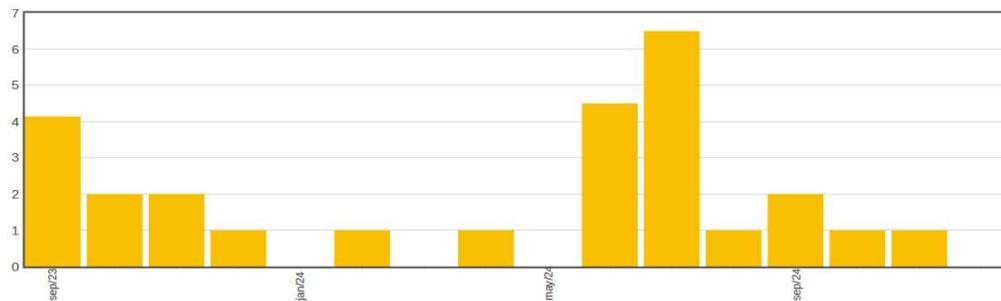
**Term to Maturity**

The percentage of investments maturing over the next ten years is detailed in the graph below



**Maturity Cashflow**

When investments will mature over time



**Monthly Investment Report as at 30/09/2023**

Investment	Inception Date	Term (Days)	Maturity Date	S&P LT Rating	Interest Rate (%)	Percentage of Portfolio	Principal Value	Market Value
<b>Term Deposits</b>								
AMP	22/06/2023	179	18/12/2023	BBB	5.55	3.816%	\$1,000,000.00	\$1,000,000.00
AMP	29/09/2022	732	30/09/2024	BBB	4.95	7.632%	\$2,000,000.00	\$2,000,000.00
Australian Unity Bank	21/06/2023	306	22/04/2024	BBB+	5.55	3.816%	\$1,000,000.00	\$1,000,000.00
Australian Unity Bank	7/07/2022	732	8/07/2024	BBB+	4.24	7.632%	\$2,000,000.00	\$2,000,000.00
Australian Unity Bank	25/07/2022	731	25/07/2024	BBB+	4.34	9.541%	\$2,500,000.00	\$2,500,000.00
Bendigo & Adelaide Bank	26/07/2023	383	12/08/2024	BBB+	5.50	3.816%	\$1,000,000.00	\$1,000,000.00
BOQ	22/06/2023	249	26/02/2024	BBB+	5.51	3.816%	\$1,000,000.00	\$1,000,000.00
ING	23/06/2022	732	24/06/2024	A	4.40	7.632%	\$2,000,000.00	\$2,000,000.00
MyState Bank	9/05/2023	167	23/10/2023	BBB	4.85	7.632%	\$2,000,000.00	\$2,000,000.00
MyState Bank	9/05/2023	195	20/11/2023	BBB	4.90	7.632%	\$2,000,000.00	\$2,000,000.00
National Australia Bank	20/09/2023	243	20/05/2024	AA-	5.17	3.816%	\$1,000,000.00	\$1,000,000.00
National Australia Bank	8/06/2021	1099	11/06/2024	AA-	0.75	9.541%	\$2,500,000.00	\$2,500,000.00
National Australia Bank	27/07/2023	365	26/07/2024	AA-	5.45	7.632%	\$2,000,000.00	\$2,000,000.00
National Australia Bank	31/08/2023	417	21/10/2024	AA-	5.19	3.816%	\$1,000,000.00	\$1,000,000.00
National Australia Bank	31/08/2023	445	18/11/2024	AA-	5.17	3.816%	\$1,000,000.00	\$1,000,000.00
Westpac	26/09/2023	447	16/12/2024	AA-	5.25	3.816%	\$1,000,000.00	\$1,000,000.00
						<b>95.41%</b>	<b>\$25,000,000.00</b>	<b>\$25,000,000.00</b>
<b>Cash Deposit Account</b>								
National Australia Bank				AA-	2.85	4.595%	\$1,204,160.53	\$1,204,160.53
						<b>4.60%</b>	<b>\$1,204,160.53</b>	<b>\$1,204,160.53</b>
<b>TOTAL INVESTMENTS</b>						<b>100.00%</b>	<b>\$26,204,160.53</b>	<b>\$26,204,160.53</b>
Cash at Bank				AA-	0.00			\$1,207,149.57
<b>TOTAL FUNDS</b>								<b>\$27,411,310.10</b>

**\$268,546.1**

**CERTIFICATE**

I hereby certify that the investments listed above have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investments Policy number POL 1.23.



**N Harris**

**MANAGER FINANCE & SOURCING**

**Application of Investment Funds**

Restricted Funds	Description	Value
Internally Restricted	Employee Leave Entitlements (50% of ELE)	\$1,971,147.14
	Plant Replacement	\$2,987,833.06
	Sales Fluctuation	\$3,000,000.00
	Water Treatment Plant	\$228,250.00
	Water Licences	\$669,385.20
		\$8,856,615.40
Unrestricted Funds		\$18,554,694.70
<b>TOTAL FUNDS</b>		<b>\$27,411,310.10</b>

\* Externally & Internally Restricted Reserve figures are subject to final adjustment and external audit at 30 June each year. Figures shown above are estimates only.

**Report**

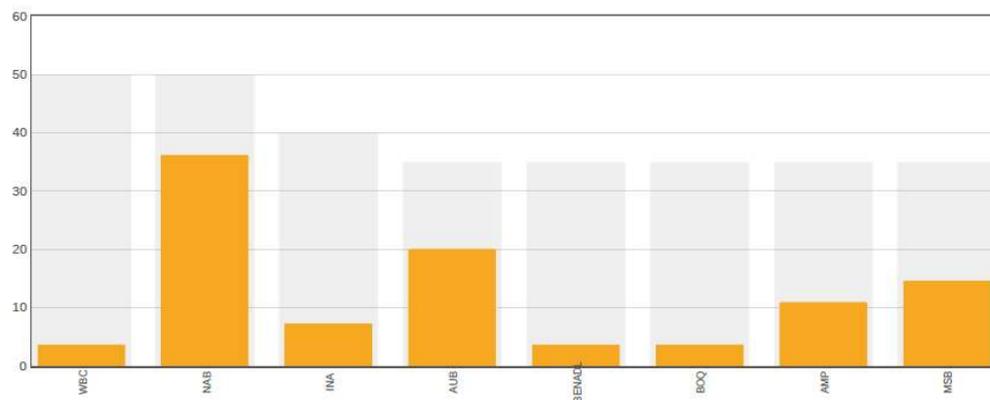
The investment portfolio increased by \$268,546.24 for the month. The increase was due to income in September being higher than expenditure.

**Portfolio Performance**

For the month of September, the portfolio (excluding cash) provided a return of +0.35% (actual), outperforming the benchmark Ausbond Bank Bill Index return of +0.34% (actual). The relative 'underperformance' over the past year has been due to the unexpected aggressive rate hikes undertaken by the RBA. Whilst this 'underperformance' may continue in the short-term, this is anticipated to be temporary given the relatively high level of turnover and the RBA approaching the end of its rate hike cycle.

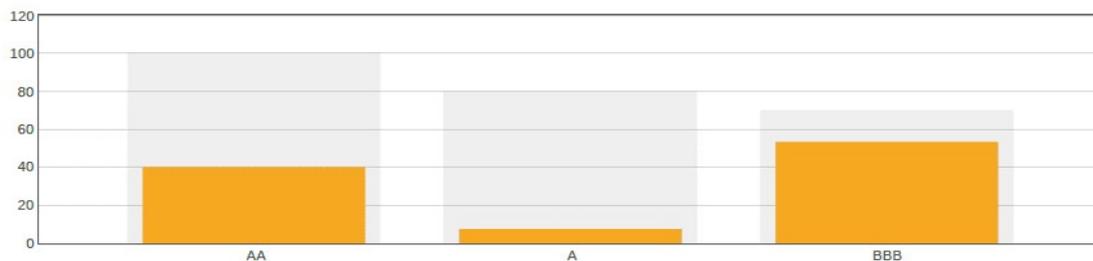
**Counterparty Compliance**

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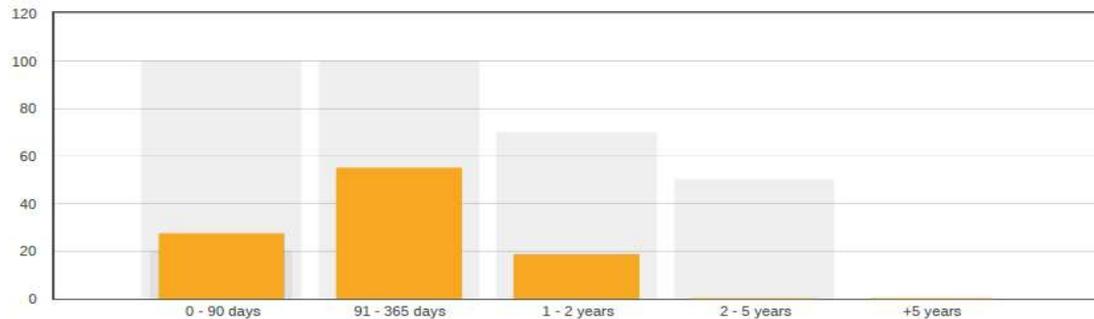
**Credit Quality Compliance**

The below graphs compare investments with each investment rating category to the limits included in Council's Investment Policy



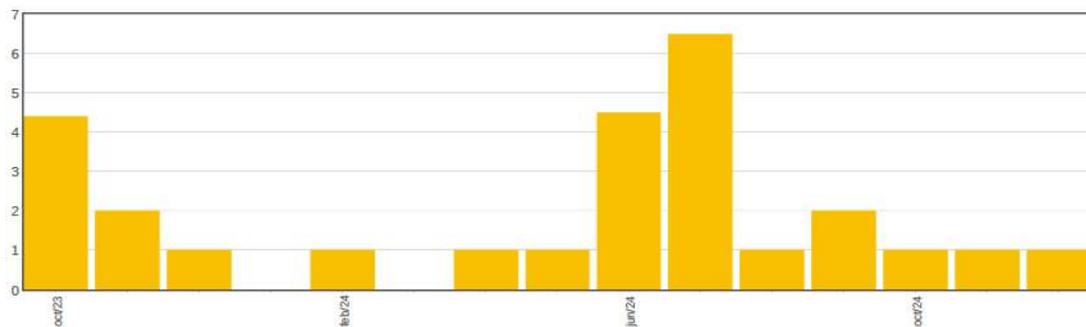
**Term to Maturity**

The percentage of investments maturing over the next ten years is detailed in the graph below



**Maturity Cashflow**

When investments will mature over time



# R2 September 2023 Quarterly Budget Review Statement

## Organisational Area Corporate Services

**Author** Natasha Harris, Acting Director Corporate Services

**Summary** The Quarterly Budget Review Statement is presented to the Board in accordance with Clause 203(2) of the Local Government (General) Regulation 2005, for the purpose of periodically reviewing and revising estimates of income and expenditure.

### RECOMMENDATION that the

- a) Quarterly Budget Review for the period ended 30 September 2023 be received and adopted.
- b) Implications on the 2023/24 Operational Plan be noted.

### Report

The Quarterly Review of Riverina Water's budget for the period ending 30 September 2023 is submitted for review by the Board.

### Operating Budget

The anticipated Operating Result for 2023/24 is a surplus of \$1,514,000. The Operating Result was originally budgeted for a surplus of \$1,197,000. The proposed September quarterly review operational adjustments relate to:

- \$718,455 - Interest on investments - increase in interest rates since original budget developed.
- (\$100,000) - Administration Employee Salaries and Allowances - utilise budget from vacant positions to support procurement of Infor CareFor Managed Service and the engagement of a Veritech senior technical resource for the FLOW project.
- \$143,500 - IT Expenditure - utilise \$100,000 budget from vacant positions to support procurement of Infor CareFor Managed Service and the engagement of a Veritech senior technical resource for the FLOW project. Transfer of capex budget of \$13,500 from FLOW project to operational expense for GIS SaaS fee. New budget of \$30,000 for IT/OT security remediation works.
- \$103,504 - IT Expenditure Licences - increase budget by \$62,604 due to higher CPI market increases in licensing renewal costs. New budget for InfoWorks WS Pro Licensing to

increase number of users. Reallocation of \$25,900 from Consultancy budget for local government procurement platform subscription for VendorPanel.

- \$174,099 - Consultancy Fees - reallocate capex budget of \$199,999 to perform Public Works consultancy. Transfer \$25,900 to IT Expenditure Licences for local government procurement platform subscription for VendorPanel.
- \$80,000 - Subscriptions - increase budget to align to expected annual expenditure inclusive of accounting adjustments for prepaid expenditure.
- \$30,000 - Urban Treatment Plants Operations M & R - replacement of scraper system in the Wagga Wagga Water Treatment Plant.

### Capital Budget

Also included is a quarterly review for Capital Works projects. The original capital expenditure budget for 2023/24 was \$24,192,089. The proposed September quarterly review adjustments result in a decrease of \$3,981,402, resulting from a comprehensive risk-based review and reprioritisation of the capital works program. The proposed capital expenditure for 2023/24 totals \$20,210,687.

Please see the capital works progress report for detail on the proposed capital adjustments.

Due to the timing of the finalisation of the Annual Financial Statements, Council's Long Term Financial Plan is yet to be updated to reflect the results of the 2023 financial year. As a result, no Key Performance Indicators or Balance Sheet have been provided. This information will be included as part of the December Quarterly Budget Review.

## › R2.1 September 2023 Quarterly Budget Review [↓](#)

### Strategic Alignment

Our Business

Take actions that deliver responsible financial management and ensure long term sustainability

### Financial Implications

The recommendation increases Council's anticipated net cashflow for 2023/24 by \$4,268,754.

### 2023/24 Operational Plan Implications

The Quarterly Budget Review is expected to have the following implications for the 2023/24 Operational Plan:

Item	Operational Plan Action	Measure	DP	Responsibility	Recommendation
2.1.1.2	Replace existing WTP at Morundah with pipeline from Boree Creek	Construction of pipeline 50% or more complete. Control system designed and implemented.	2.1.1	Works Projects	Amend Measure  Delayed by procurement contract W309 for pipeline.  Change measure to construction of 30%.
2.1.1.5	Undertake electrical and control switchboard improvements at Ralvona to ensure compliance with Australian Standards	Switchboards meet current Australian Standards	2.1.1	Operations	Amend Action  Undertake electrical and control switchboard audit to assess compliance with Australian Standards.
2.1.1.7	Continue program of maintenance and installation of bulk water filling stations to enable access for water carters and contractors	Water filling station activities completed in line with Capex budget	2.1.1	Works	Delete  Business case and design required for any further filling stations.

### Workforce Implications

Not applicable.

### Risk Considerations

Financial	
Avoid	Riverina Water will endeavour to ensure that its financial sustainability is protected at all times and avoid proposals that may impact negatively.

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Riverina Water County Council

**Quarterly Budget Review Statement**  
for the period 01/07/23 to 30/09/23

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Riverina Water County Council for the quarter ended 30/09/23 indicates that Council's projected financial position at 30/6/24 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

**Signed:**  \_\_\_\_\_

**Date:** 16/10/2023

Mrs Natasha Harris  
Responsible Accounting Officer

Riverina Water County Council

**Quarterly Budget Review Statement**

for the period 01/07/23 to 30/09/23

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 30 September 2023

(\$000's)	Original Budget 2023/24	Approved Changes			Revised Budget 2023/24	Variations for this Sep Qtr	Notes	Projected Year End Result	23/24	22/23
		Other than by QBRs	Sept QBRs	Dec QBRs					Actual YTD figures	Actual YTD figures
<b>Income</b>										
Rates and Annual Charges	6,304	-	-	-	6,304		6,304	1,446	1,381	
User Charges and Fees	25,095	30	-	-	25,125		25,125	3,818	3,448	
Interest and Investment Revenues	332	-	-	-	332	718	1,050	267	227	
Other Revenues	290	-	-	-	290		290	94	148	
Grants & Contributions - Operating	225	-	-	-	225		225	(200)	-	
Grants & Contributions - Capital	2,000	-	-	-	2,000		2,000	158	877	
<b>Total Income from Continuing Operations</b>	<b>34,246</b>	<b>30</b>	<b>-</b>	<b>-</b>	<b>34,276</b>	<b>718</b>	<b>34,994</b>	<b>5,583</b>	<b>6,081</b>	
<b>Expenses</b>										
Employee Costs	11,542	-	-	-	11,542	(100)	11,442	2,403	2,637	
Borrowing Costs	104	-	-	-	104		104	(13)	35	
Materials & Contracts	10,448	-	-	-	10,448	531	10,979	2,461	1,904	
Depreciation	8,700	-	-	-	8,700		8,700	-	1,895	
Other Expenses	255	-	-	-	255		255	27	-	
<b>Total Expenses from Continuing Operations</b>	<b>31,049</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31,049</b>	<b>431</b>	<b>31,480</b>	<b>4,878</b>	<b>6,471</b>	
<b>Net Operating Result from Continuing Operations</b>	<b>3,197</b>	<b>30</b>	<b>-</b>	<b>-</b>	<b>3,227</b>	<b>287</b>	<b>3,514</b>	<b>705</b>	<b>(390)</b>	
<b>Net Operating Result from All Operations</b>	<b>3,197</b>	<b>30</b>	<b>-</b>	<b>-</b>	<b>3,227</b>	<b>287</b>	<b>3,514</b>	<b>705</b>	<b>(390)</b>	
<b>Net Operating Result before Capital Items</b>	<b>1,197</b>	<b>30</b>	<b>-</b>	<b>-</b>	<b>1,227</b>	<b>287</b>	<b>1,514</b>	<b>547</b>	<b>(1,267)</b>	

**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
1	\$718,455 - Interest on investments - increase in interest rates since original budget developed.
2	(\$100,000) - Administration Employee Salaries and Allowances - utilise budget from vacant positions to support procurement of Infor CareFor Managed Service and the engagement of a Veritech senior technical resource for the FLOW project.
3	\$143,500 - IT Expenditure - utilise \$100,000 budget from vacant positions to support procurement of Infor CareFor Managed Service and the engagement of a Veritech senior technical resource for the FLOW project. Transfer of capex budget of \$13,500 from FLOW project to operational expense for GIS SaaS fee. New budget of \$30,000 for IT/OT security remediation works.
4	\$103,504 - IT Expenditure Licences - increase budget by \$62,604 due to higher CPI market increases in licensing renewal costs. New budget for InfoWorks WS Pro Licensing to increase number of users. Reallocation of \$25,900 from Consultancy budget for local government procurement platform subscription for
5	\$174,099 - Consultancy Fees - reallocate capex budget of \$199,999 to perform Public Works consultancy. Transfer \$25,900 to IT Expenditure Licences for local government procurement platform subscription for VendorPanel.
6	\$80,000 - Subscriptions - increase budget to align to expected annual expenditure inclusive of accounting adjustments for prepaid expenditure.
7	\$30,000 - Urban Treatment Plants Operations M & R - replacement of scraper system in the Wagga Wagga Water Treatment Plant.

Riverina Water County Council

**Quarterly Budget Review Statement**

for the period 01/07/23 to 30/09/23

**Capital Budget Review Statement**

Budget review for the quarter ended 30 September 2023

(\$000's)	Original Budget 2023/24	Approved Changes				Revised Budget 2023/24	Variations for this Sep Qtr	Notes	Projected Year End Result	23/24	22/23
		Carry Forwards	2022/23 Revotes	Other than QBRS	Sept QBRS					Dec QBRS	Actual YTD figures
<b>Capital Expenditure</b>											
Land & Buildings	1,070	290	398	17	-	-	1,775	(107)	1,668	492	953
Plant & Equipment	2,885	1,495	210	-	-	-	4,590	-	4,590	190	729
Intangibles	1,500	-	1,722	-	-	-	3,222	100	3,322	37	1,584
Water Infrastructure	10,616	1,324	2,665	-	-	-	14,605	(3,974)	10,631	1,482	4,443
Loan Repayments (Principal)	-	-	-	-	-	-	-	-	-	70	470
<b>Total Capital Expenditure</b>	<b>16,071</b>	<b>3,109</b>	<b>4,995</b>	<b>17</b>	<b>-</b>	<b>-</b>	<b>24,192</b>	<b>(3,981)</b>	<b>20,211</b>	<b>2,271</b>	<b>8,179</b>
<b>Capital Funding</b>											
Rates & Other Untied Funding	16,071	3,109	4,995	17	-	-	24,192	(3,981)	20,211	2,271	8,179
<b>Total Capital Funding</b>	<b>16,071</b>	<b>3,109</b>	<b>4,995</b>	<b>17</b>	<b>-</b>	<b>-</b>	<b>24,192</b>	<b>(3,981)</b>	<b>20,211</b>	<b>2,271</b>	<b>8,179</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Capital Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes Details**

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1	Refer to Capital Works Progress report for more detail on Capital Projects.

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Riverina Water County Council

**Quarterly Budget Review Statement**

for the period 01/07/23 to 30/09/23

**Cash & Investments Budget Review Statement**

Budget review for the quarter ended 30 September 2023

(\$000's)	Original Budget 2023/24	Approved Changes				Revised Budget 2023/24	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sept QBRS	Dec QBRS					
<b>Externally Restricted</b> <sup>(1)</sup>										
Loan Funds - LIRS	-	-	-	-	-	-	-	-	-	
<b>Total Externally Restricted</b>	-	-	-	-	-	-	-	-	-	
<sup>(1)</sup> Funds that must be spent for a specific purpose										
<b>Internally Restricted</b> <sup>(2)</sup>										
Employee Leave Entitlements *	1,971	-	-	-	-	1,971	-	1,971	1,971	
Plant Replacement	2,555	-	-	-	-	2,555	-	2,555	2,988	
Water Treatment Plant	228	-	-	-	-	228	-	228	228	
Revenue from Water Licences	669	-	-	-	-	669	-	669	669	
Sales Fluctuation	3,000	-	-	-	-	3,000	-	3,000	3,000	
<b>Total Internally Restricted</b>	<b>8,423</b>	-	-	-	-	<b>8,423</b>	-	<b>8,423</b>	<b>8,856</b>	
<sup>(2)</sup> Funds that Council has earmarked for a specific purpose										
<b>Unrestricted</b> (ie. available after the above Restrictions)	9,708	-	-	-	-	9,708	-	9,708	18,555	
<b>Total Cash &amp; Investments</b>	<b>18,131</b>	-	-	-	-	<b>18,131</b>	-	<b>18,131</b>	<b>27,411</b>	

\* ELE Reserve is currently funded at 50%

**Cash & Investments Budget Review Statement**

**Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

The Cash at Bank figure included in the Cash & Investment Statement totals \$27,411,310

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 30/09/23.

**Reconciliation Status**

The YTD Cash & Investment figure reconciles to the actual balances held as follows: **\$ 000's**

Cash at Bank (as per bank statements)		1,095
Investments on Hand		26,204
less: Unpresented Cheques	(Timing Difference)	-
add: Undeposited Funds	(Timing Difference)	112

**Reconciled Cash at Bank & Investments** 27,411

**Balance as per Review Statement:** 27,411

Difference: -

**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes    Details**





**Consultancy & Legal Expenses Budget Review Statement**

Consultancy & Legal Expenses Overview

<b>Expense</b>	<b>YTD Expenditure (Actual Dollars)</b>	<b>Budgeted (Y/N)</b>
Consultancies	15,492	Y
Legal Fees	2,861	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure but not budgeted includes:

**Details**

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30 SEPTEMBER 2023 CAPEX QUARTERLY BUDGET REVIEW

Project #	Description	Current Budget \$	Committal \$	Actual \$	Budget Remaining \$	30/09/2023 QBR \$	Revised Budget \$	Revised Remaining \$	Comments
<b>MANAGEMENT</b>									
<b>LAND &amp; BUILDINGS FOR ADMIN, DEPOTS AND WORKSHOPS</b>									
	Administration Office	100,000	0	0	100,000	0	100,000	100,000	
	Depot Buildings	860,413	308,144	425,823	126,446	486,462	1,346,875	612,908	Depot Building The Rock Non-Urban - Requires resources for PM / tender S613,584 Re-use of super treated non-potable water on Hammond Ave site - re-proratisation (\$47,122) French Park Pump station - re-proratisation (\$10,000) WHS - Depot Fire Panel Upgrade - re-proratisation (\$70,000)
	Access, Parking and Landscaping	171,213	150,624	31,689	-11,100	0	171,213	-11,100	
	Environmental Works	300,000	0	0	300,000	-250,000	50,000	50,000	Demolition of abandoned raw water river intakes - design to continue, demolition deferred (\$250,000)
	Asset Demolition	343,173	6,750	34,512	301,911	-343,173	0	-41,262	Millswood (Abandoned) Reservoir2 - re-proratisation (\$5,000) Bomen No.1 Steel (Abandoned) Reservoir - preliminary works to be undertaken on operational budget (\$38,173) Ladymith Low Level (Abandoned) Reservoir x 3 - re-proratisation (\$50,000) San Isadore (Future Abandoned) Reservoir2 - re-proratisation (\$50,000) Beauty Point No2 (Future Abandoned) Reservoir - re-proratisation (\$100,000) Beauty Point No1 (Abandoned) Reservoir - re-proratisation (\$100,000)
	<b>SUB-TOTAL LAND &amp; BUILDINGS FOR ADMIN, DEPOTS &amp; WORKSHOPS</b>	<b>1,774,799</b>	<b>465,518</b>	<b>492,024</b>	<b>517,257</b>	<b>-106,711</b>	<b>1,668,088</b>	<b>710,546</b>	
<b>PLANT &amp; EQUIPMENT</b>									
	IT Equipment	151,315	1,021	5,093	145,201	0	151,315	145,201	
	Office Furniture & Equipment	0	0	2,770	-2,770	0	0	-2,770	
	Working Plant & Vehicle Purchases	2,265,291	1,029,301	118,297	1,117,692	0	2,265,291	1,117,692	
	Plant Tools & Equipment	35,000	0	4,435	30,565	0	35,000	30,565	
	Telemetry & Control Systems Upgrade	363,314	20	81	363,213	0	363,314	363,213	
	Radio Communications Upgrade/Replacements/Improvements	350,000	123	0	349,877	0	350,000	349,877	
	Energy Efficiency & Cost Minimisation	1,425,085	407,566	58,900	958,619	0	1,425,085	958,619	
	<b>SUB-TOTAL PLANT &amp; EQUIPMENT</b>	<b>4,590,005</b>	<b>1,438,031</b>	<b>189,576</b>	<b>2,962,398</b>	<b>0</b>	<b>4,590,005</b>	<b>2,962,398</b>	
<b>INTANGIBLES</b>									
	Software	2,222,437	109,646	37,035	2,075,755	99,646	2,322,083	2,175,401	ERP Development and Implementation - \$113,146 missed carryover from prior year and (\$13,500) budget moved to IT Expenditure for GIS SaaS fee operational expense.
	Water Licences	1,000,000	0	0	1,000,000	0	1,000,000	1,000,000	
	<b>SUB-TOTAL INTANGIBLES</b>	<b>3,222,437</b>	<b>109,646</b>	<b>37,035</b>	<b>3,075,755</b>	<b>99,646</b>	<b>3,322,083</b>	<b>3,175,401</b>	
	<b>TOTAL MANAGEMENT</b>	<b>9,587,241</b>	<b>2,013,195</b>	<b>718,636</b>	<b>6,555,410</b>	<b>-7,065</b>	<b>9,580,176</b>	<b>6,848,345</b>	
<b>SOURCES</b>									
	Bores-renew/refurbish/decommission	221,500	11,880	0	209,620	-60,000	161,500	149,620	North/East/West Wagga Bore 1 & 2 - re-proratisation (\$60,000)
	<b>TOTAL SOURCES</b>	<b>221,500</b>	<b>11,880</b>	<b>0</b>	<b>209,620</b>	<b>-60,000</b>	<b>161,500</b>	<b>149,620</b>	
<b>TREATMENT PLANTS</b>									
	Aeration Tower Replacements	0	1,730	423	-2,153	0	0	-2,153	
	Aeration Tower Covers	678,900	18,421	40,328	621,151	25,000	704,900	646,151	Rakovna Aeration Cover - Additional funds required to segregate services currently running in the same conduit, install services at correct depth with warning tape and to comply with chlorine code of practice and own safety standards \$25,000
	Specific Treatment Plant Improvements	85,000	0	15,338	69,662	0	85,000	69,662	
	Treatment Plant refurbishments	3,662,894	1,018,905	290,416	2,353,673	-1,560,000	2,102,894	793,673	Urana WTP replacement - Non-Urban - re-proratisation (\$1,250,000) Parcutta WTP - Feasibility study / options assessment (\$60,000) Urana WTP 1.5ML OWS - re-proratisation (\$50,000) Refining of Wastewater Holding Tank (old clarifier 2) - Deferred until ready (\$150,000) Oura WTP Upgrade Iron Removal - re-proratisation (\$50,000)
	<b>TOTAL TREATMENT PLANTS</b>	<b>4,427,794</b>	<b>1,038,956</b>	<b>346,505</b>	<b>3,042,333</b>	<b>-1,535,000</b>	<b>2,892,794</b>	<b>1,507,333</b>	
<b>PUMPING STATIONS</b>									
	Pump Stations Renewal/Refurbish/Upgrade	247,622	0	68,972	178,650	-50,000	197,622	128,650	Estella Pump Station - re-proratisation (\$50,000)
	Pump & Motor Maintenance / Replacements	50,000	0	0	50,000	0	50,000	50,000	
	<b>TOTAL PUMPING STATIONS</b>	<b>297,622</b>	<b>0</b>	<b>68,972</b>	<b>228,650</b>	<b>-50,000</b>	<b>247,622</b>	<b>178,650</b>	
<b>RESERVOIRS</b>									

Project #	Description	Current Budget \$	Committal \$	Actual \$	Budget Remaining \$	30/09/2023 OMR \$	Revised Budget \$	Revised Remaining \$	Comments
	General Improvements	50,000	0	14,031	35,969	0	50,000	35,969	
	New/Replacement Reservoirs	2,437,079	30,257	30,814	2,376,008	-736,677	1,700,402	1,639,331	Oura Reservoir Replacement 2x100kL with 1.2ML (2 x 600kL) - strategy work assessment (\$266,677) Rand Reservoir 1 - design and charter, reducing budget (\$470,000)
	Reservoirs - Refurbish	20,653	3,248	17,318	88	0	20,653	88	
	Reservoirs - Upgrade Ladders and Access	90,000	0	1,451	88,549	-60,000	30,000	28,549	The Gap - Reservoirs - upgrade ladders and access Non-Urban - re-prioritisation (\$30,000) Uranquity High - Reservoirs - upgrade ladders and access Non-Urban - re-prioritisation (\$30,000)
	Reservoir Hatches Magflows	25,000	0	0	25,000	0	25,000	25,000	
	Asset demolition	22,910	6,120	31,708	-14,918	-22,910	0	-37,828	Humula Steel (Abandoned) Reservoir - re-prioritisation (\$11,818) Red Hill No.1 Steel (Abandoned) Reservoir - re-prioritisation (\$11,092)
	<b>TOTAL RESERVOIRS</b>	<b>2,645,642</b>	<b>39,625</b>	<b>95,321</b>	<b>2,510,696</b>	<b>-819,587</b>	<b>1,826,055</b>	<b>1,691,109</b>	
	<b>MAINS, SERVICES &amp; METERS</b>								
	<b>MAINS</b>								
	System improvements	1,459,773	140,182	10,300	1,309,291	0	1,459,773	1,309,291	
	Reticulation for Developers (including other extensions)	895,000	15,000	240,254	639,746	0	895,000	639,746	
	Renew Reticulation Mains	1,075,514	0	379,358	696,156	200,000	1,275,514	896,156	Thorne Street 200mm DI-CI - reallocation of remaining budget from prior year to FY24 to complete remainder of project (\$20,000) Renew Trunk Mains - Non-Urban - conduct a leak investigation into the failed bore, assess the feasibility of rectification or replacement, and explore replacement options while designing a new pipeline (\$20,000) Olympic hwy Henry to Jennings Lane - on hold, subject to PWA report (\$650,000) Sturt Hwy & Elizabeth Ave Intersection - re-prioritisation (\$120,000) Sturt Highway 750m of 300mm ePVC & DI-CI (Bakers Lane to Hwy King) - re-prioritisation (\$400,000)
	Renew Trunk Mains	1,680,014	10,689	40,356	1,628,969	-1,150,000	530,014	478,969	
	<b>SUB-TOTAL MAINS</b>	<b>5,110,301</b>	<b>165,871</b>	<b>670,269</b>	<b>4,274,161</b>	<b>-950,000</b>	<b>4,160,301</b>	<b>3,324,161</b>	
	<b>SERVICES</b>								
	Service Connections, new including Meters	550,000	4,500	164,590	380,910	0	550,000	380,910	
	Renew Services	330,000	17,807	102,456	209,737	0	330,000	209,737	
	<b>SUB-TOTAL SERVICES</b>	<b>880,000</b>	<b>22,307</b>	<b>267,046</b>	<b>590,647</b>	<b>0</b>	<b>880,000</b>	<b>590,647</b>	
	<b>METERS</b>								
	Water meters replacement	359,239	-155	31,610	327,785	0	359,239	327,785	
	Remote metering	452,750	77,750	2,839	372,161	-349,750	103,000	22,411	Smart Meters - Investigation LE, GSM2 digital comms - re-prioritisation (\$349,750)
	Water Filling Stations	210,000	0	0	210,000	-210,000	0	0	Water Filling Station Upgrade - re-prioritisation (\$210,000)
	<b>SUB-TOTAL METERS</b>	<b>1,021,989</b>	<b>77,595</b>	<b>34,449</b>	<b>909,946</b>	<b>-559,750</b>	<b>462,239</b>	<b>350,196</b>	
	<b>TOTAL MAINS, SERVICES &amp; METERS</b>	<b>7,012,290</b>	<b>265,772</b>	<b>971,764</b>	<b>5,774,754</b>	<b>-1,509,750</b>	<b>5,502,540</b>	<b>4,265,004</b>	
	<b>TOTALS</b>	<b>24,192,089</b>	<b>3,369,428</b>	<b>2,201,198</b>	<b>18,321,463</b>	<b>-3,981,402</b>	<b>20,210,687</b>	<b>14,640,061</b>	

## R3 Financial Statements 2022/23

### Organisational Area Corporate Services

**Author** Natasha Harris, Acting Director Corporate Services

**Summary** Under Section 419 of the Local Government Act 1993, Riverina Water is required to present its audited Financial Statements, together with the Audit Report, at a meeting of the Board.

**RECOMMENDATION** that the 2022/23 audited Financial Statements be received and noted.

### Report

The Audit Office of New South Wales have completed the audit of the 2022/23 Financial Statements.

The Audit Report for the 2022/23 Financial Statements has now been received and is presented, together with the 2022/23 Financial Statements, in accordance with Section 419(1) of the Local Government Act 1993.

Jason Gilbert, representing Crowe Pty Ltd (Council's Auditors), will attend the meeting via audio visual link to present the Audit Report.

Somaiya Ahmed, representing the Audit Office of New South Wales will attend the meeting via audio visual link to also present the Audit Report.

### › R3.1 Riverina Water Financial Statements 2022-2023 [↓](#)

#### Strategic Alignment

Our Business

Take actions that deliver responsible financial management and ensure long term sustainability

#### Financial Implications

Not applicable.

#### Workforce Implications

Not applicable.

**Risk Considerations**

<b>Corporate Governance And Compliance</b>	
Avoid	Riverina Water will avoid risks relating to corporate governance and compliance including ethical, responsible and transparent decision making and procedural/policy, legal and legislative compliance.

# Riverina Water County Council

ANNUAL FINANCIAL STATEMENTS  
for the year ended 30 June 2023

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**"to provide our community with safe reliable water at  
the lowest sustainable cost"**



# Riverina Water County Council

GENERAL PURPOSE FINANCIAL STATEMENTS  
for the year ended 30 June 2023

---

**"to provide our community with safe reliable water at  
the lowest sustainable cost"**



## Riverina Water County Council

### General Purpose Financial Statements

for the year ended 30 June 2023

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#### Overview

Riverina Water County Council is constituted under the *Local Government Act 1993* (NSW) and has its principal place of business at:

91 Hammond Avenue  
Wagga Wagga NSW 2650

Council's guiding principles are detailed in Chapter 3 of the *Local Government Act 1993* and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note B1-2.

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: [www.rwcc.nsw.gov.au](http://www.rwcc.nsw.gov.au).

## Riverina Water County Council

### General Purpose Financial Statements

for the year ended 30 June 2023

### Statement by Councillors and Management

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Statement by Councillors and Management made pursuant to Section 413 (2c) of the *Local Government Act 1993* (NSW)

The attached general purpose financial statements have been prepared in accordance with:

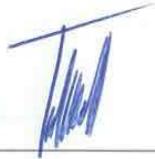
- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 24 August 2023.



Clr T Koschel  
Chairperson



Clr D Meyer OAM  
Deputy Chairperson



Mr A Crakanthorp  
Chief Executive Officer



Mrs Natasha Harris  
Responsible Accounting Officer



## Riverina Water County Council

### Statement of Comprehensive Income

for the year ended 30 June 2023

\$ '000	Notes	2023	2022
<b>Net operating result for the year – from Income Statement</b>		<b>1,366</b>	6,639
<b>Other comprehensive income:</b>			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-6	<b>24,532</b>	16,714
Gain (loss) on revaluation of intangible assets	C1-7	<b>430</b>	(628)
<b>Total items which will not be reclassified subsequently to the operating result</b>		<b>24,962</b>	16,086
<b>Total other comprehensive income for the year</b>		<b>24,962</b>	16,086
<b>Total comprehensive income for the year attributable to Council</b>		<b>26,328</b>	22,725

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

## Riverina Water County Council

### Statement of Financial Position

as at 30 June 2023

\$ '000	Notes	2023	2022
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	C1-1	3,304	2,510
Investments	C1-2	18,500	11,500
Receivables	C1-4	4,308	4,106
Inventories	C1-5	2,451	2,435
<b>Total current assets</b>		<b>28,563</b>	<b>20,551</b>
<b>Non-current assets</b>			
Investments	C1-2	7,500	17,500
Infrastructure, property, plant and equipment (IPPE)	C1-6	364,026	338,607
Intangible assets	C1-7	12,337	10,890
<b>Total non-current assets</b>		<b>383,863</b>	<b>366,997</b>
<b>Total assets</b>		<b>412,426</b>	<b>387,548</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	C3-1	3,311	2,694
Borrowings	C3-2	155	1,535
Employee benefit provisions	C3-3	3,942	4,555
<b>Total current liabilities</b>		<b>7,408</b>	<b>8,784</b>
<b>Non-current liabilities</b>			
Borrowings	C3-2	1,860	1,934
<b>Total non-current liabilities</b>		<b>1,860</b>	<b>1,934</b>
<b>Total liabilities</b>		<b>9,268</b>	<b>10,718</b>
<b>Net assets</b>		<b>403,158</b>	<b>376,830</b>
<b>EQUITY</b>			
Accumulated surplus		160,850	159,484
IPPE revaluation reserve	C4-1	242,308	217,346
<b>Council equity interest</b>		<b>403,158</b>	<b>376,830</b>
<b>Total equity</b>		<b>403,158</b>	<b>376,830</b>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

## Riverina Water County Council

### Statement of Changes in Equity

for the year ended 30 June 2023

\$ '000	Notes	2023			2022		
		Accumulated surplus	IPPE revaluation reserve	Total equity	Accumulated surplus	IPPE revaluation reserve	Total equity
<b>Opening balance at 1 July</b>		<b>159,484</b>	<b>217,346</b>	<b>376,830</b>	152,845	201,260	354,105
<b>Net operating result for the year</b>		<b>1,366</b>	<b>–</b>	<b>1,366</b>	6,639	–	6,639
<b>Other comprehensive income</b>							
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-6	–	<b>24,532</b>	<b>24,532</b>	–	16,714	16,714
Gain (loss) on revaluation of intangible assets	C1-7	–	<b>430</b>	<b>430</b>	–	(628)	(628)
<b>Other comprehensive income</b>		<b>–</b>	<b>24,962</b>	<b>24,962</b>	–	16,086	16,086
<b>Total comprehensive income</b>		<b>1,366</b>	<b>24,962</b>	<b>26,328</b>	6,639	16,086	22,725
<b>Closing balance at 30 June</b>		<b>160,850</b>	<b>242,308</b>	<b>403,158</b>	159,484	217,346	376,830

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

## Riverina Water County Council

### Statement of Cash Flows

for the year ended 30 June 2023

Original unaudited budget 2023	\$ '000	Notes	Actual 2023	Actual 2022
<b>Cash flows from operating activities</b>				
<i>Receipts:</i>				
5,214	Rates and annual charges		5,696	5,751
24,541	User charges and fees		19,674	19,371
200	Interest received		570	372
3,375	Grants and contributions		2,053	4,452
–	Bonds, deposits and retentions received		49	30
339	Other		1,478	270
<i>Payments:</i>				
(10,530)	Payments to employees		(10,840)	(9,633)
(8,348)	Payments for materials and services		(8,687)	(6,360)
1,031	Borrowing costs		(143)	(239)
(227)	Other		(41)	(461)
<u>15,595</u>	<b>Net cash flows from operating activities</b>	F1-1	<u>9,809</u>	<u>13,553</u>
<b>Cash flows from investing activities</b>				
<i>Receipts:</i>				
–	Redemption of term deposits		3,000	–
–	Proceeds from sale of IPPE		115	673
<i>Payments:</i>				
(11,500)	Acquisition of term deposits		–	(500)
(20,731)	Payments for IPPE		(9,642)	(10,420)
(350)	Purchase of intangible assets		(1,034)	(1,759)
<u>(32,581)</u>	<b>Net cash flows from investing activities</b>		<u>(7,561)</u>	<u>(12,006)</u>
<b>Cash flows from financing activities</b>				
<i>Receipts:</i>				
18,000	Proceeds from borrowings		–	–
<i>Payments:</i>				
(1,535)	Repayment of borrowings		(1,454)	(1,929)
<u>16,465</u>	<b>Net cash flows from financing activities</b>		<u>(1,454)</u>	<u>(1,929)</u>
<u>(521)</u>	<b>Net change in cash and cash equivalents</b>		<u>794</u>	<u>(382)</u>
2,570	Cash and cash equivalents at beginning of year		2,510	2,892
<u>2,049</u>	<b>Cash and cash equivalents at end of year</b>	C1-1	<u>3,304</u>	<u>2,510</u>
25,500	plus: Investments on hand at end of year	C1-2	26,000	29,000
<u>27,549</u>	<b>Total cash, cash equivalents and investments</b>		<u>29,304</u>	<u>31,510</u>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

# Riverina Water County Council

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## Riverina Water County Council

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## A About Council and these financial statements

### A1-1 Basis of preparation

These financial statements were authorised for issue by Council on 29 September 2023. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The principal accounting policies adopted in the preparation of these financial statements are set out below. Unless otherwise stated, all accounting policies are consistent with those applied in the prior year.

Where appropriate, comparative figures have been amended to accord with the current year presentation, and disclosure has been made of any material changes to comparatives. Those comparative figures amended are summarised below:

- Contractor and consultancy costs of \$1,575,872 have been moved to Raw materials and consumables as they have been incorrectly categorised in the prior year.
- Travel expenses of \$172,914, Training costs of \$192,738 and Uniform expenses of \$47,460 have been transferred to Materials and Services expenses in accordance with the Code Of Accounting categorisation change.

#### **Basis of preparation**

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993 (Act)* and *Local Government (General) Regulations 2021 (Regulation)*, and the Local Government Code of Accounting Practice and Financial Reporting. Council is a not for profit entity for the purpose of preparing these financial statements.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

Full dollars have been used in Note E1 Disclosures in relation to the disclosure of specific related party transactions.

Unless otherwise indicated, all amounts disclosed in the financial statements are actual amounts.

Specific budgetary amounts have been included for comparative analysis (to actuals) in the following reports and notes:

- Income statement
- Statement of cash flows
- Note B5-1 – Material budget variations

and are clearly marked.

#### **Historical cost convention**

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain infrastructure, property, plant and equipment.

#### **Significant accounting estimates and judgements**

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

#### **Critical accounting estimates and assumptions**

Council makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- estimated fair values of infrastructure, property, plant and equipment – refer Note C1-6
- estimated fair values of intangibles – refer Note C1-7
- employee benefit provisions – refer Note C3-3

#### **Significant judgements in applying the Council's accounting policies**

- Impairment of receivables

Council has made a significant judgement about the impairment of a number of its receivables - refer Note C1-4.

## A1-1 Basis of preparation (continued)

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### **Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority, are presented as operating cash flows.

### **New accounting standards and interpretations issued but not yet effective**

Certain new accounting standards and interpretations (ie. pronouncements) have been published by the Australian Accounting Standards Board that are not mandatory for the 30 June 2023 reporting period.

Council has elected not to apply any of these pronouncements in these financial statements before their operative dates in the annual reporting period beginning 1 July 2022.

As at the date of authorisation of these financial statements Council does not consider that any of these new standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

### **New accounting standards adopted during the year**

During the year Council adopted all accounting standards and interpretations (as issued by the Australian Accounting Standards Board) which were mandatorily effective from the first time at 1 July 2022.

None of these standards had an impact on the reported position or performance.

## B Financial Performance

### B1 Functions or activities

#### B1-1 Functions or activities – income, expenses and assets

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note B1-2.

\$ '000	Income		Expenses		Operating result		Grants and contributions		Carrying amount of assets	
	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022
<b>Functions or activities</b>										
Water supply	28,171	31,055	26,805	24,416	1,366	6,639	2,052	4,449	412,426	387,548
<b>Total functions and activities</b>	<b>28,171</b>	<b>31,055</b>	<b>26,805</b>	<b>24,416</b>	<b>1,366</b>	<b>6,639</b>	<b>2,052</b>	<b>4,449</b>	<b>412,426</b>	<b>387,548</b>

## B1-2 Components of functions or activities

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Details relating to the Council's functions or activities as reported in B1-1 are as follows:

### Water supply

Comprising the water supply functions servicing the Local Government Areas of Lockhart, Wagga Wagga and parts of the Greater Hume Shire and Federation Council.

## B2 Sources of income

### B2-1 Rates and annual charges

\$ '000	Timing	2023	2022
<b>Annual charges (pursuant to s496, 496A, 496B, 501 &amp; 611)</b>			
Water supply services – commercial	2	507	502
Water supply services – residential	2	5,050	5,004
<b>Annual charges levied</b>		<b>5,557</b>	<b>5,506</b>
Pensioner annual charges subsidies received:			
– Water	2	203	204
<b>Total annual charges</b>		<b>5,760</b>	<b>5,710</b>
<b>Total rates and annual charges</b>		<b>5,760</b>	<b>5,710</b>
<b>Timing of revenue recognition for rates and annual charges</b>			
Rates and annual charges recognised at a point in time (2)		5,760	5,710
<b>Total rates and annual charges</b>		<b>5,760</b>	<b>5,710</b>

#### Accounting policy

Rates and annual charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are recognised within the underlying revenue item based on their substance.

### B2-2 User charges and fees

\$ '000	Timing	2023	2022
<b>Specific user charges (per s502 - specific 'actual use' charges)</b>			
Water supply services – commercial	2	5,819	5,355
Water supply services – residential	2	12,560	12,932
<b>Total specific user charges</b>		<b>18,379</b>	<b>18,287</b>
<b>Other user charges and fees</b>			
<b>(i) Fees and charges – statutory and regulatory functions (per s608)</b>			
Section 603 certificates	2	173	190
Plumbing permits/fees	2	52	59
<b>Total fees and charges – statutory/regulatory</b>		<b>225</b>	<b>249</b>
<b>(ii) Fees and charges – other (incl. general user charges (per s608))</b>			
Leaseback fees – Council vehicles	2	37	35
Water connection fees	2	492	884
Standpipe fees	2	162	151
<b>Total fees and charges – other</b>		<b>691</b>	<b>1,070</b>
<b>Total other user charges and fees</b>		<b>916</b>	<b>1,319</b>
<b>Total user charges and fees</b>		<b>19,295</b>	<b>19,606</b>
<b>Timing of revenue recognition for user charges and fees</b>			
User charges and fees recognised at a point in time (2)		19,295	19,606
<b>Total user charges and fees</b>		<b>19,295</b>	<b>19,606</b>

#### Accounting policy

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

## B2-3 Other revenues

\$ '000	Timing	2023	2022
Diesel rebate	2	18	9
Insurance claims recoveries		71	–
Sales – general	2	34	35
Lease rental	2	43	31
Sales – scrap material	2	1	8
Sundry Income	2	3	–
Other		1	–
Temporary water allocation	2	–	338
Employment & Training Subsidies	2	–	142
Insurance incentive	2	37	13
<b>Total other revenue</b>		<b>208</b>	<b>576</b>

### Timing of revenue recognition for other revenue

Other revenue recognised at a point in time (2)	208	576
<b>Total other revenue</b>	<b>208</b>	<b>576</b>

### Accounting policy for other revenue

Where the revenue is earned for the provision of specified goods / services under an enforceable contract, revenue is recognised when or as the obligations are satisfied.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

## B2-4 Grants and contributions

\$ '000	Timing	Operating 2023	Operating 2022	Capital 2023	Capital 2022
<b>Special purpose grants and non-developer contributions (tied)</b>					
<b>Cash contributions</b>					
LIRS subsidy	2	48	122	–	–
Water supplies (excl. section 64 contributions)	2	–	–	708	1,699
<b>Total special purpose grants and non-developer contributions – cash</b>		<b>48</b>	<b>122</b>	<b>708</b>	<b>1,699</b>
<b>Total special purpose grants and non-developer contributions (tied)</b>		<b>48</b>	<b>122</b>	<b>708</b>	<b>1,699</b>
<b>Total grants and non-developer contributions</b>		<b>48</b>	<b>122</b>	<b>708</b>	<b>1,699</b>
<b>Comprising:</b>					
– State funding		48	122	–	–
– Other funding		–	–	708	1,699
		<b>48</b>	<b>122</b>	<b>708</b>	<b>1,699</b>

## Developer contributions

\$ '000	Notes	Timing	Operating 2023	Operating 2022	Capital 2023	Capital 2022
<b>Developer contributions: (s7.4 &amp; s7.11 - EP&amp;A Act, s64 of the LGA):</b>						
<b>Cash contributions</b>						
S 64 – water supply contributions		2	–	–	1,296	2,628
<b>Total developer contributions – cash</b>			<b>–</b>	<b>–</b>	<b>1,296</b>	<b>2,628</b>
<b>Total developer contributions</b>			<b>–</b>	<b>–</b>	<b>1,296</b>	<b>2,628</b>
<b>Total contributions</b>			<b>–</b>	<b>–</b>	<b>1,296</b>	<b>2,628</b>
<b>Total grants and contributions</b>			<b>48</b>	<b>122</b>	<b>2,004</b>	<b>4,327</b>
<b>Timing of revenue recognition for grants and contributions</b>						
Grants and contributions recognised at a point in time (2)			48	122	2,004	4,327
<b>Total grants and contributions</b>			<b>48</b>	<b>122</b>	<b>2,004</b>	<b>4,327</b>

### Accounting policy

Control over grants and contributions is normally obtained upon their receipt (or acquittal) and is valued at the fair value of the granted or contributed asset at the date of transfer. Developer contributions may only be expended for the purposes for which the contributions were required, but the Council may apply contributions according to the priorities established in work schedules.

## B2-5 Interest and investment income

\$ '000	2023	2022
<b>Interest on financial assets measured at amortised cost</b>		
– Overdue rates and annual charges	90	86
– Cash and investments	714	240
<b>Total interest and investment income</b>	<b>804</b>	<b>326</b>
<b>Interest and investment income is attributable to:</b>		
<b>Unrestricted investments/financial assets:</b>		
Overdue rates and annual charges	90	86
General Council cash and investments	714	240
<b>Total interest and investment income</b>	<b>804</b>	<b>326</b>

### Accounting policy

Interest income is recognised using the effective interest rate at the date that interest is earned.

## B3 Costs of providing services

### B3-1 Employee benefits and on-costs

\$ '000	2023	2022
Salaries and wages	8,522	8,357
Employee termination costs (where material – other than vested leave paid)	169	–
Employee leave entitlements (ELE)	1,806	1,789
Superannuation	1,585	1,577
Workers' compensation insurance	174	401
Fringe benefit tax (FBT)	49	54
Payroll tax	562	440
Safety Bonus	–	9
Sick leave bonus	101	140
<b>Total employee costs</b>	<b>12,968</b>	<b>12,767</b>
Less: capitalised costs	(2,834)	(3,651)
<b>Total employee costs expensed</b>	<b>10,134</b>	<b>9,116</b>

#### Accounting policy

Employee benefit expenses are recorded when the service has been provided by the employee.

#### *Retirement benefit obligations*

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

#### *Superannuation plans*

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a Defined Benefit Plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to Note D3-1 for more information.

## B3-2 Materials and services

\$ '000	Notes	2023	2022
Raw materials and consumables		3,214	1,981
Contractor costs		68	207
Audit Fee	E2-1	84	58
Strategic Documents		8	61
Councillor and Mayoral fees and associated expenses	E1-2	143	124
Advertising		37	7
Bank charges		28	28
Computer software charges		368	388
Electricity and heating		2,267	1,898
Insurance		356	326
Office expenses (including computer expenses)		159	273
Postage		128	122
Printing and stationery		26	21
Subscriptions and publications		35	103
Telephone and communications		150	99
Valuation fees		1	–
Travel expenses		16	28
Demand management		–	5
Rates and user charges		147	114
Community Engagement		26	31
Risk Management		3	4
Training costs (other than salaries and wages)		208	193
Memberships		3	54
Uniforms		70	47
<b>Legal expenses:</b>			
– Legal expenses: other		36	54
Expenses from leases of low value assets		2	2
<b>Total materials and services</b>		<b>7,583</b>	<b>6,228</b>
<b>Total materials and services</b>		<b>7,583</b>	<b>6,228</b>

### Accounting policy

Expenses are recorded on an accruals basis as the Council receives the goods or services.

## B3-3 Borrowing costs

\$ '000	2023	2022
<b>(i) Interest bearing liability costs</b>		
Interest on loans	143	239
<b>Total borrowing costs expensed</b>	<b>143</b>	<b>239</b>

### Accounting policy

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

### B3-4 Depreciation, amortisation and impairment of non-financial assets

\$ '000	Notes	2023	2022
<b>Depreciation and amortisation</b>			
Plant and equipment		574	589
Office equipment		107	103
Land improvements (depreciable)		15	13
<b>Infrastructure:</b>	C1-6		
– Buildings – non-specialised		7	6
– Buildings – specialised		219	205
– Water supply network		7,770	7,457
Intangible assets	C1-7	17	17
<b>Total gross depreciation and amortisation costs</b>		<b>8,709</b>	<b>8,390</b>
<b>Total depreciation, amortisation and impairment for non-financial assets</b>		<b>8,709</b>	<b>8,390</b>

#### Accounting policy

##### Depreciation and amortisation

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives. Useful lives are included in Note C1-6 for IPPE assets and Note C1-7 for intangible assets.

##### Impairment of non-financial assets

Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are not tested for impairment since these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment.

Intangible assets not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired.

Other non-financial assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units).

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

### B3-5 Other expenses

\$ '000	2023	2022
<b>Other</b>		
Donations, contributions and assistance to other organisations (Section 356)	236	443
<b>Total other expenses</b>	<b>236</b>	<b>443</b>

#### Accounting policy

Other expenses are recorded on an accruals basis when Council has an obligation for the expenses.

**B4 Gains or losses****B4-1 Gain or loss from the disposal, replacement and de-recognition of assets**

\$ '000	Notes	2023	2022
<b>Gain (or loss) on disposal of plant and equipment</b>			
Proceeds from disposal – plant and equipment		115	673
Less: carrying amount of plant and equipment assets sold/written off	C1-6	<b>(63)</b>	(285)
<b>Gain (or loss) on disposal</b>		<b>52</b>	<b>388</b>
<b>Net gain (or loss) from disposal of assets</b>		<b>52</b>	<b>388</b>

**Accounting policy**

Gains and losses on disposals are determined by comparing proceeds with carrying amount. The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

## B5 Performance against budget

### B5-1 Material budget variations

Council's original budget was adopted by the Council on 22 June 2022 and is not required to be audited. The original projections on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, environmental factors, and by decisions made by Council.

While these General Purpose Financial Statements include the original budget adopted by Council, the Act requires Council to review its financial budget on a quarterly basis, so it is able to manage the variation between actuals and budget that invariably occur during the year.

**Material variations of more than 10%** between original budget and actual results or where the variance is considered material by nature are explained below.

**Variation Key:** **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2023 Budget	2023 Actual	2023 ----- Variance -----	
<b>Revenues</b>				
<b>Rates and annual charges</b>	5,214	5,760	546	10% <b>F</b>
Water availability charges were higher due to new properties coming on line.				
<b>User charges and fees</b>	24,541	19,295	(5,246)	(21)% <b>U</b>
Water usage charges were down due to a very wet first 6 months of the financial year.				
<b>Other revenues</b>	339	208	(131)	(39)% <b>U</b>
Other revenues were down on budget due to not receiving any income from temporary water sales.				
<b>Operating grants and contributions</b>	225	48	(177)	(79)% <b>U</b>
Operating grants were down due to the repayment of the LIRS loan.				
<b>Capital grants and contributions</b>	3,150	2,004	(1,146)	(36)% <b>U</b>
Income from capital grants and contributions was down due to lower than budgeted income from developer contributions.				
<b>Interest and investment revenue</b>	200	804	604	302% <b>F</b>
Interest revenue was up significantly due to increases in interest rates.				
<b>Net gains from disposal of assets</b>	-	52	52	∞ <b>F</b>
Profit on disposal from plant and vehicles was higher due to better sale prices being achieved.				
<b>Expenses</b>				
<b>Borrowing costs</b>	1,031	143	888	86% <b>F</b>
Borrowing costs was lower due to proposed loans not being drawn.				
<b>Depreciation, amortisation and impairment of non-financial assets</b>	7,580	8,709	(1,129)	(15)% <b>U</b>
Depreciation expense was higher due to indexation as at 30 June 2022 which resulted from a significant increase in inflation for this period.				

**B5-1 Material budget variations (continued)**

\$ '000	2023 Budget	2023 Actual	2023 ----- Variance -----		
<b>Statement of cash flows</b>					
<b>Cash flows from operating activities</b>	<b>15,595</b>	<b>9,809</b>	<b>(5,786)</b>	<b>(37)%</b>	<b>U</b>
Cash flow from operating activities was less than budget due to lower than anticipated water consumption charges and developer contributions.					
<b>Cash flows from investing activities</b>	<b>(32,581)</b>	<b>(7,561)</b>	<b>25,020</b>	<b>(77)%</b>	<b>F</b>
Capital expenditure was lower than budget due to delays in commencing some projects.					
Council budgets for movements in term deposits however the actual acquisition and redemption throughout the year varies according to councils cash flow requirements.					
<b>Cash flows from financing activities</b>	<b>16,465</b>	<b>(1,454)</b>	<b>(17,919)</b>	<b>(109)%</b>	<b>U</b>
Proposed loans were not take up as the funds were not required at this stage.					

## C Financial position

### C1 Assets we manage

#### C1-1 Cash and cash equivalents

\$ '000	2023	2022
<b>Cash assets</b>		
Cash on hand and at bank	1,098	1,008
Cash equivalent assets		
– Short-term deposits	2,206	1,502
<b>Total cash and cash equivalents</b>	<b>3,304</b>	<b>2,510</b>

#### Reconciliation of cash and cash equivalents

Total cash and cash equivalents per Statement of Financial Position	3,304	2,510
<b>Balance as per the Statement of Cash Flows</b>	<b>3,304</b>	<b>2,510</b>

#### Accounting policy

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts.

#### C1-2 Financial investments

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
<b>Debt securities at amortised cost</b>				
Long term deposits	18,500	7,500	11,500	17,500
<b>Total</b>	<b>18,500</b>	<b>7,500</b>	<b>11,500</b>	<b>17,500</b>
<b>Total financial investments</b>	<b>18,500</b>	<b>7,500</b>	<b>11,500</b>	<b>17,500</b>
<b>Total cash assets, cash equivalents and investments</b>	<b>21,804</b>	<b>7,500</b>	<b>14,010</b>	<b>17,500</b>

#### Accounting policy

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

#### Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

#### Amortised cost

Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits and cash and cash equivalents in the Statement of Financial Position. Term deposits with an initial term of more than 3 months are classified as investments rather than cash and cash equivalents.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

### C1-3 Restricted and allocated cash, cash equivalents and investments

\$ '000	2023	2022
(a) Externally restricted cash, cash equivalents and investments		
<b>Total cash, cash equivalents and investments</b>	<b>29,304</b>	31,510
<b>Cash, cash equivalents and investments not subject to external restrictions</b>	<b>29,304</b>	31,510

\$ '000	2023	2022
(b) Internal allocations		
<b>Cash, cash equivalents and investments not subject to external restrictions</b>	<b>29,304</b>	31,510
Less: Internally restricted cash, cash equivalents and investments	<b>(8,424)</b>	(8,285)
<b>Unrestricted and unallocated cash, cash equivalents and investments</b>	<b>20,880</b>	23,225

#### Internal allocations

At 30 June, Council has internally allocated funds to the following:

Employees leave entitlement	1,972	2,278
Plant replacement	2,555	2,110
Sales fluctuation	3,000	3,000
Water Treatment Plant	228	228
Revenue from Water Licences	669	669
<b>Total internal allocations</b>	<b>8,424</b>	8,285

#### Accounting Policy

Cash, cash equivalents and investments not subject to external restrictions may be internally allocated by resolution or policy of the elected Council.

\$ '000	2023	2022
(c) Unrestricted and unallocated		
<b>Unrestricted and unallocated cash, cash equivalents and investments</b>	<b>20,880</b>	23,225

## C1-4 Receivables

\$ '000	2023	2023	2022	2022
	Current	Non-current	Current	Non-current
Rates and annual charges	951	–	790	–
User charges and fees	1,906	–	2,281	–
Accrued revenues				
Accrued interest on investments	506	–	272	–
Government grants and subsidies	203	–	204	–
Net GST receivable	167	–	199	–
Prepaid expenditure	575	–	360	–
<b>Total</b>	<b>4,308</b>	<b>–</b>	<b>4,106</b>	<b>–</b>
<b>Total net receivables</b>	<b>4,308</b>	<b>–</b>	<b>4,106</b>	<b>–</b>

### Accounting policy

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

### Impairment/Measurement of ECL

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

#### Impairment

When estimating ECL, Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, including forward-looking information.

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

When considering the ECL for rates and annual charges debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold.

Credit losses are measured at the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

Council writes off a receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery.

Council's provision for impairment of receivables at 30 June 2023 is \$nil (2022: \$nil).

## C1-5 Inventories

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
<b>(i) Inventories at cost</b>				
Stores and materials	2,451	-	2,435	-
<b>Total inventories at cost</b>	<b>2,451</b>	<b>-</b>	<b>2,435</b>	<b>-</b>
<b>Total inventories</b>	<b>2,451</b>	<b>-</b>	<b>2,435</b>	<b>-</b>

### Accounting policy

#### Raw materials and stores, work in progress and finished goods

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

## C1-6 Infrastructure, property, plant and equipment

By aggregated asset class	At 1 July 2022			Asset movements during the reporting period						At 30 June 2023		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals <sup>1</sup>	Additions new assets	Carrying value of disposals	Depreciation expense	WIP transfers	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
<b>\$ '000</b>												
Capital work in progress	7,600	–	7,600	4,070	2,404	–	–	(25)	–	14,049	–	14,049
Plant and equipment	7,215	(3,655)	3,560	–	382	(63)	(574)	–	–	7,343	(4,038)	3,305
Office equipment	1,422	(1,173)	249	–	111	–	(107)	–	–	1,525	(1,272)	253
<b>Land:</b>												
– Operational land	7,450	–	7,450	–	92	–	–	–	750	8,292	–	8,292
Land improvements – depreciable	2,163	(40)	2,123	–	21	–	(15)	25	158	2,367	(55)	2,312
<b>Infrastructure:</b>												
– Buildings – non-specialised	644	(218)	426	–	–	–	(7)	–	27	671	(225)	446
– Buildings – specialised	20,925	(7,318)	13,607	5	–	–	(219)	–	871	21,801	(7,537)	14,264
– Water supply network	525,854	(222,262)	303,592	1,260	1,297	–	(7,770)	–	22,726	551,137	(230,032)	321,105
<b>Total infrastructure, property, plant and equipment</b>	<b>573,273</b>	<b>(234,666)</b>	<b>338,607</b>	<b>5,335</b>	<b>4,307</b>	<b>(63)</b>	<b>(8,692)</b>	<b>–</b>	<b>24,532</b>	<b>607,185</b>	<b>(243,159)</b>	<b>364,026</b>

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

By aggregated asset class	At 1 July 2021			Asset movements during the reporting period						At 30 June 2022		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals <sup>1</sup>	Additions new assets	Carrying value of disposals	Depreciation expense	WIP transfers	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
<b>\$ '000</b>												
Capital work in progress	10,838	–	10,838	3,265	1,545	–	–	(8,048)	–	7,600	–	7,600
Plant and equipment	7,225	(3,728)	3,497	936	–	(284)	(589)	–	–	7,215	(3,655)	3,560
Office equipment	1,355	(1,070)	285	–	69	(1)	(103)	–	–	1,422	(1,173)	249
<b>Land:</b>												
– Operational land	6,379	–	6,379	–	1,015	–	–	–	56	7,450	–	7,450
Land improvements – depreciable	2,015	(27)	1,988	–	–	–	(13)	–	148	2,163	(40)	2,123
<b>Infrastructure:</b>												
– Buildings – non-specialised	623	(212)	411	–	–	–	(6)	–	21	644	(218)	426
– Buildings – specialised	20,207	(7,113)	13,094	–	35	–	(205)	–	683	20,925	(7,318)	13,607
– Water supply network	498,463	(214,824)	283,639	3,029	529	–	(7,457)	8,048	15,806	525,854	(222,262)	303,592
<b>Total infrastructure, property, plant and equipment</b>	<b>547,105</b>	<b>(226,974)</b>	<b>320,131</b>	<b>7,230</b>	<b>3,193</b>	<b>(285)</b>	<b>(8,373)</b>	<b>–</b>	<b>16,714</b>	<b>573,273</b>	<b>(234,666)</b>	<b>338,607</b>

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

continued on next page

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## C1-6 Infrastructure, property, plant and equipment (continued)

### Accounting policy

#### Initial recognition of infrastructure, property, plant and equipment (IPPE)

IPPE is measured initially at cost. Cost includes the fair value of the consideration given to acquire the asset (net of discounts and rebates) and any directly attributable cost of bringing the asset to working condition for its intended use (inclusive of import duties and taxes).

When infrastructure, property, plant and equipment is acquired by Council at significantly below fair value, the assets are initially recognised at their fair value at acquisition date.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

#### Useful lives of IPPE

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

<b>Plant and equipment</b>	<b>Years</b>	<b>Water assets</b>	<b>Years</b>
Office equipment	5 to 10	Reservoirs	80 to 100
Office furniture	10 to 20	Bores	20 to 40
Computer equipment	5	Reticulation pipes: PVC	80
Vehicles	5 to 10	Reticulation pipes: other	25 to 75
Heavy plant/road making equipment	5 to 10	Pumps and telemetry	15 to 20
Other plant and equipment	5 to 15	<b>Buildings</b>	
		Buildings: masonry	50 to 100

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

#### Revaluation model

Infrastructure, property, plant and equipment are held at fair value. Comprehensive valuations are performed at least every 5 years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Department of Planning, Industry and Environment – Water.

Increases in the carrying amounts arising on revaluation are credited to the IPPE revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against IPPE revaluation reserve to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

## C1-7 Intangible assets

Intangible assets are as follows:

\$ '000	2023	2022
<b>Software</b>		
<b>Opening values at 1 July</b>		
Gross book value	1,957	258
<b>Net book value – opening balance</b>	<b>1,957</b>	<b>258</b>
<b>Movements for the year</b>		
Purchases	1,034	1,716
Amortisation charges	(17)	(17)
<b>Closing values at 30 June</b>		
Gross book value	2,974	1,957
<b>Total software – net book value</b>	<b>2,974</b>	<b>1,957</b>
<b>Other</b>		
<b>(b) High Security Water Licences</b>		
<b>Opening values at 1 July</b>		
Gross book value	8,933	9,518
<b>Net book value – opening balance</b>	<b>8,933</b>	<b>9,518</b>
<b>Movements for the year</b>		
Purchases	–	43
Fair Value (increment to Equity - Asset Revaluation Reserve)	430	(628)
<b>Closing values at 30 June</b>		
Gross book value	9,363	8,933
<b>Total High Security Water Licences – net book value</b>	<b>9,363</b>	<b>8,933</b>
<b>Total intangible assets – net book value</b>	<b>12,337</b>	<b>10,890</b>

### Accounting policy

#### IT development and software

Software development costs include only those costs directly attributable to the development phase (including external direct costs of materials and services, direct payroll, and payroll-related costs of employees' time spent on the project) and are only recognised following completion of technical feasibility, and where the Council has an intention and ability to use the asset. Amortisation is calculated on a straight-line basis over periods generally ranging from three to five years.

#### High Security Water Licences

Costs capitalised include external direct costs associated with the purchase of the licence. These rights are valued each year and any associated impairment or fair revaluation increment are included.

## C2 Leasing activities

### C2-1 Council as a lessee

Council has no material leases over any assets including land and buildings, vehicles, machinery and IT equipment. Council has applied the exceptions to lease accounting for leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

#### Office and IT equipment

Council holds one lease for office and IT equipment for a low value asset. The expense has been accounted for on a straight-line basis in the financial statements.

#### Income Statement

The amounts recognised in the Income Statement relating to leases where Council is a lessee are shown below:

\$ '000	2023	2022
Expenses relating to low-value leases	<u>2</u>	<u>2</u>
	<b>2</b>	<b>2</b>

#### Accounting policy

At inception of a contract, Council assesses whether a lease exists – i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration?

Council has elected not to separate non-lease components from lease components for any class of asset and has accounted for payments as a single component.

At the lease commencement, Council recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where Council believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives. The right-of-use is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured when there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

#### **Exceptions to lease accounting**

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

#### **Leases at significantly below market value / concessionary leases**

Council has elected to measure the right of use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

## C3 Liabilities of Council

### C3-1 Payables

\$ '000	2023	2023	2022	2022
	Current	Non-current	Current	Non-current
Goods and services – operating expenditure	672	–	320	–
Accrued expenses:				
– Salaries and wages	503	–	579	–
– Other expenditure accruals	989	–	794	–
Security bonds, deposits and retentions	142	–	93	–
Prepaid rates	1,005	–	908	–
<b>Total payables</b>	<b>3,311</b>	<b>–</b>	<b>2,694</b>	<b>–</b>

#### Current payables not anticipated to be settled within the next twelve months

\$ '000	2023	2022
The following liabilities, even though classified as current, are not expected to be settled in the next 12 months.		
Payables – security bonds, deposits and retentions	142	93
<b>Total payables</b>	<b>142</b>	<b>93</b>

#### Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

#### Payables

Payables represent liabilities for goods and services provided to Council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

### C3-2 Borrowings

\$ '000	2023	2023	2022	2022
	Current	Non-current	Current	Non-current
Loans – secured <sup>1</sup>	155	1,860	1,535	1,934
<b>Total borrowings</b>	<b>155</b>	<b>1,860</b>	<b>1,535</b>	<b>1,934</b>

(1) Loans are secured over the income of Council.

Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in Note D1.1

## C3-2 Borrowings (continued)

### (a) Changes in liabilities arising from financing activities

\$ '000	2022		Non-cash movements				2023
	Opening Balance	Cash flows	Acquisition	Fair value changes	Acquisition due to change in accounting policy	Other non-cash movement	Closing balance
Loans – secured	3,469	(1,454)	–	–	–	–	2,015
<b>Total liabilities from financing activities</b>	<b>3,469</b>	<b>(1,454)</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>2,015</b>

### (b) Financing arrangements

\$ '000	2023	2022
<b>Total facilities</b>		
Bank overdraft facilities <sup>1</sup>	250	250
Credit cards/purchase cards	100	100
Market Rate Facility	500	500
<b>Total financing arrangements</b>	<b>850</b>	<b>850</b>
<b>Drawn facilities</b>		
– Credit cards/purchase cards	25	38
<b>Total drawn financing arrangements</b>	<b>25</b>	<b>38</b>
<b>Undrawn facilities</b>		
– Bank overdraft facilities	250	250
– Credit cards/purchase cards	75	62
– Market Rate Facility	500	500
<b>Total undrawn financing arrangements</b>	<b>825</b>	<b>812</b>

(1) The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

#### Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or borrowing costs.

### C3-3 Employee benefit provisions

\$ '000	2023		2022	
	Current	Non-current	Current	Non-current
Annual leave	1,100	–	1,224	–
Sick leave	7	–	7	–
Long service leave	2,835	–	3,324	–
<b>Total employee benefit provisions</b>	<b>3,942</b>	<b>–</b>	<b>4,555</b>	<b>–</b>

#### Current employee benefit provisions not anticipated to be settled within the next twelve months

\$ '000	2023	2022
The following provisions, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions – employees benefits	2,493	3,193
	<b>2,493</b>	<b>3,193</b>

#### Accounting policy

Employee benefit provisions are presented as current liabilities in the Statement of Financial Position if Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur and therefore all annual leave and vested long service leave (or that which vests within 12 months) is presented as current.

#### Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

#### Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

#### On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

## C4 Reserves

### C4-1 Nature and purpose of reserves

#### IPPE Revaluation reserve

The infrastructure, property, plant and equipment (IPPE) revaluation reserve is used to record increments and decrements in the revaluation of infrastructure, property, plant and equipment.

The Water Licence revaluation reserve is used to record increments and decrements in the revaluation of high security water licences.

## D Risks and accounting uncertainties

### D1-1 Risks relating to financial instruments held

Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital. The finance team manages the cash and Investments portfolio. Council has an investment policy which complies with the s 625 of the *Local Government Act 1993* and the Ministerial Investment Order. The policy is regularly reviewed by Council and a monthly investment report is provided to Council setting out the make-up performance of the portfolio as required by local government regulations.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance team under policies approved by the Councillors.

The risks associated with the financial instruments held are:

- interest rate risk – the risk that movements in interest rates could affect returns
- liquidity risk – the risk that Council will not be able to pay its debts as and when they fall due.
- credit risk – the risk that a contracting entity will not complete its obligations under a financial instrument, resulting in a financial loss to the Council

Council manages these risks by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

#### (a) Market risk – interest rate and price risk

\$ '000	2023	2022
<p>The impact on result for the year and equity of a reasonably possible movement in the interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date. This risk only relates to future reinvestment.</p>		
Impact of a 1% movement in interest rates		
– Equity / Income Statement	293	315

## D1-1 Risks relating to financial instruments held (continued)

### (b) Credit risk

Council's major receivables comprise annual charges and user charges and fees.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures. Council also encourages ratepayers to pay their rates by the due date through incentives.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk other than Council has significant credit risk exposures in its local area given the nature of Council activities.

The balances of receivables that remain within initial trade terms (as detailed in the table) are considered to be of high credit quality.

The maximum exposure to credit risk at the reporting date is the carrying amount of each class of receivable in the financial statements.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

#### Credit risk profile

##### Receivables – annual charges

Credit risk on annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land; that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages payment.

\$ '000	Not yet overdue rates and annual charges			Total
	Not yet overdue	< 5 years	≥ 5 years	
<b>2023</b>				
Gross carrying amount	693	258	–	951
<b>2022</b>				
Gross carrying amount	515	275	–	790

##### Receivables - non-rates and annual charges and contract assets

Council applies the simplified approach for non-rates and annual charges debtors and contract assets to provide for expected credit losses, which permits the use of the lifetime expected loss provision at inception. To measure the expected credit losses, non-rates and annual charges debtors and contract assets have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision is determined as follows. The expected credit losses incorporate forward-looking information.

\$ '000	Not yet overdue	Overdue debts				Total
		0 - 30 days	31 - 60 days	61 - 90 days	> 91 days	
<b>2023</b>						
Gross carrying amount	2,933	424	–	–	–	3,357
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>2022</b>						
Gross carrying amount	2,789	527	–	–	–	3,316
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

## D1-1 Risks relating to financial instruments held (continued)

### (c) Liquidity risk

Payables and borrowings are both subject to liquidity risk – the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

Payment terms can (in extenuating circumstances) also be extended and overdraft facilities utilised as required.

The contractual undiscounted cash outflows (ie. principal and interest) of Council's payables and borrowings are set out in the maturity table below:

\$ '000	Weighted average interest rate	Subject to no maturity	≤ 1 Year	payable in:		Total cash outflows	Actual carrying values
				1 - 5 Years	> 5 Years		
<b>2023</b>							
Payables	0.00%	142	3,169	–	–	3,311	3,311
Borrowings	5.57%	–	263	956	1,763	2,982	2,015
<b>Total financial liabilities</b>		<b>142</b>	<b>3,432</b>	<b>956</b>	<b>1,763</b>	<b>6,293</b>	<b>5,326</b>
<b>2022</b>							
Payables	0.00%	93	2,601	–	–	2,694	2,694
Borrowings	4.21%	–	1,685	853	2,074	4,612	3,469
<b>Total financial liabilities</b>		<b>93</b>	<b>4,286</b>	<b>853</b>	<b>2,074</b>	<b>7,306</b>	<b>6,163</b>

## D2-1 Fair value measurement

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The Council measures the following asset and liability classes at fair value on a recurring basis:

- Infrastructure, property, plant and equipment
- Financial assets and liabilities

### Fair value hierarchy

All assets and liabilities measured at fair value are assigned to a level in the fair value hierarchy as follows:

**Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date

**Level 2:** Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly

**Level 3:** Unobservable inputs for the asset or liability

The table below shows the assigned level for each asset and liability held at fair value by Council:

## D2-1 Fair value measurement (continued)

\$ '000	Notes	Fair value measurement hierarchy				Total	
		Level 2 Significant observable inputs		Level 3 Significant unobservable inputs		2023	2022
		2023	2022	2023	2022		
<b>Recurring fair value measurements</b>							
<b>Intangible assets</b>							
	C1-7						
High Security Water Licence		9,363	8,933	–	–	9,363	8,933
<b>Total intangible assets</b>		<b>9,363</b>	<b>8,933</b>	<b>–</b>	<b>–</b>	<b>9,363</b>	<b>8,933</b>
<b>Infrastructure, property, plant and equipment</b>							
	C1-6						
Water Treatment Plants		–	–	66,973	64,575	66,973	64,575
Ground Water Bores		–	–	3,614	3,475	3,614	3,475
Water Pumping Stations		–	–	6,679	6,663	6,679	6,663
Water Reservoirs		–	–	35,936	34,044	35,936	34,044
Other Water Assets		–	–	1,550	1,472	1,550	1,472
Pipes		–	–	206,353	193,363	206,353	193,363
Buildings		–	–	14,710	14,033	14,710	14,033
Land		10,604	9,573	–	–	10,604	9,573
Plant & Equipment		3,305	3,560	–	–	3,305	3,560
Office Equipment		253	249	–	–	253	249
<b>Total infrastructure, property, plant and equipment</b>		<b>14,162</b>	<b>13,382</b>	<b>335,815</b>	<b>317,625</b>	<b>349,977</b>	<b>331,007</b>
<b>Non-recurring fair value measurements</b>							

continued on next page

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## D2-1 Fair value measurement (continued)

### Valuation techniques

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

#### Intangible assets

An external valuation is conducted for the High Security Water Licence on an annual basis based on observed market rates for similar licences.

#### Infrastructure, property, plant and equipment (IPPE)

Council engages external, independent and qualified valuers to determine fair value of infrastructure and property assets on a regular basis. This was undertaken during 2020/21. Asset Val, a business of Marsh Pty Ltd, were engaged to develop indices to reflect the movement in costs of land, land improvement and building asset classes to ensure that there is no material difference in carrying values of these assets. The indices have been applied for the reporting period ending 30 June 2023. Water Infrastructure has been indexed in accordance with the rate advised by DPI Water NSW. Techniques used to derive fair values:

**Land:** where an active market exists, a market approach has been adopted. For other types of land the cost approach was adopted. Market valuations were determined by comparing recent sales of land with similar characteristics. Cost valuations were obtained by assuming the need to purchase land from an adjoining neighbour, the value could be determined based on known zoning and town planning restrictions, comparing recent sales of similar land.

**Buildings:** buildings are disaggregated into different components. Observable inputs to the valuation include design and construction, average cost of construction, condition and consumption, supported by inspection and market evidence. Unobservable inputs include pattern of consumption and remaining service potential, which required professional judgement.

**Infrastructure:** assets are componentised into significant parts. Unit rates are based on similar capacity, using market evidence or other inputs that require professional judgement.

**Plant and Equipment:** valued based on actual historical costs.

### Fair value measurements using significant unobservable inputs (level 3)

A reconciliation of the movements in recurring fair value measurements allocated to Level 3 of the hierarchy is provided below:

\$ '000	Total IPP&E	
	2023	2022
<b>Opening balance</b>	<b>317,625</b>	297,144
<b>Total gains or losses for the period</b>		
Recognised in other comprehensive income – revaluation surplus	<b>23,624</b>	16,508
<b>Other movements</b>		
Transfers from/(to) another asset class	–	8,048
Purchases (GBV)	<b>2,562</b>	3,593
Depreciation and impairment	<b>(7,996)</b>	(7,668)
<b>Closing balance</b>	<b>335,815</b>	317,625

### Highest and best use

All of Council's non-financial assets are considered as being utilised for their highest and best use.

## D3-1 Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

### LIABILITIES NOT RECOGNISED

#### 1. Guarantees

##### (i) Defined benefit superannuation contribution plans

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.
- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.
- Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.
- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

##### *Description of the funding arrangements.*

Pooled Employers are required to pay future service employer contributions and past service employer contributions to the Fund.

The future service employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current future service employer contribution rates are::

Division B	1.9 times member contributions for non-180 Point Members; Nil for 180 Point Members*
Division C	2.5% salaries
Division D	1.64 times member contributions

\* For 180 Point Members, Employers are required to contribute 8.0% of salaries or the year ended 30 June 2023 (increasing to 8.5% in line with the increase in Superannuation Guarantee) to these members' accumulation accounts, which are paid in addition to members' defined benefits.

The past service contribution for each Pooled Employer is a share of the total past service contributions of \$20.0 million for 1 January 2022 to 31 December 2024, apportioned according to each employer's share of the accrued liabilities as at 30 June 2022. These past service contributions are used to maintain the adequacy of the funding position for the accrued liabilities.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

##### *Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan*

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

### D3-1 Contingencies (continued)

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2023 was \$ 132,237. The last valuation of the Scheme was performed by Fund Actuary, Richard Boyfield, FIAA, as at 30 June 2022.

The amount of additional contributions included in the total employer contribution advised above is \$57,230. Council's expected contribution to the plan for the next annual reporting period is \$131,750.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2023 is:

Employer reserves only *	\$millions	Asset Coverage
Assets	2,290.9	
Past Service Liabilities	2,236.1	102.4%
Vested Benefits	2,253.6	101.7%

\* excluding member accounts and reserves in both assets and liabilities.

Based on on Past Service Liabilities Methodology the share of any surplus or deficit can be attributed to Riverina Water is .29%.

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	6.0% per annum
Salary inflation *	3.5% per annum
Increase in CPI	6.0% per annum 22/23 2.5% thereafter

\* Plus promotional increases

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

Please note that the estimated employer reserves financial position above is a preliminary calculation, and once all the relevant information has been received by the Funds Actuary, the final end of year review, which will be a triennial actuarial investigation will be completed by December 2023.

#### (ii) Statewide Limited

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30 June this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

#### (iii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

## D3-1 Contingencies (continued)

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### (iv) Other guarantees

Council has provided no other guarantees other than those listed above.

## 2. Other liabilities

### (i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

### (ii) Sick Leave Payable on Retirement due to Medical Grounds

At balance date there is a contingent liability for staff who are entitled to a sick leave to be paid out if they were to retire due to medical grounds. This is an unlikely event. Amount totals \$42,235 (2021/22 \$49,069).

## E People and relationships

### E1 Related party disclosures

#### E1-1 Key management personnel (KMP)

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

\$ '000	2023	2022
<b>Compensation:</b>		
Short-term benefits	689	734
Post-employment benefits	58	63
Other long-term benefits	28	31
<b>Total</b>	<b>775</b>	<b>828</b>

#### (-1b) Other transactions with KMP and their related parties

Council has determined that transactions at arm's length between KMP and Council as part of Council delivering a public service objective (e.g. supply of water to the residence of KMP) will not be disclosed.

Councillors of Riverina Water County Council are also Councillors for constituent member Councils. Councillors are elected as independent members of Riverina Water County Council's board. Constituent Councils do not hold direct control over Riverina Water County Council and transactions between Councils have not been classified as Related Party transactions.

Nature of the transaction	Transactions during the year	Outstanding balances including commitments	Terms and conditions	Impairment provision on outstanding balances	Impairment expense
\$ '000					
<b>2023</b>					
Payment for goods/ services received	10	–	30 day creditor payment terms	–	–
<b>2022</b>					
Payment for goods/ services received	5	–	30 day creditor payment terms	–	–

## E1-2 Councillor and Mayoral fees and associated expenses

\$ '000	2023	2022
The aggregate amount of Councillor and Mayoral fees and associated expenses included in materials and services expenses in the Income Statement are:		
Members expenses – chairperson’s fee	17	18
Members expenses – members fees	94	79
Superannuation	11	–
Members expenses (incl. chairperson) – other (excluding fees above)	21	27
<b>Total</b>	<b>143</b>	<b>124</b>

## E2 Other relationships

### E2-1 Audit fees

\$ '000	2023	2022
During the year, the following fees were incurred for services provided by the auditor of Council, related practices and non-related audit firms		
<b>Auditors of the Council - NSW Auditor-General:</b>		
<b>(i) Audit and other assurance services</b>		
Audit and review of financial statements	35	32
<b>Remuneration for audit and other assurance services</b>	<b>35</b>	<b>32</b>
<b>Total Auditor-General remuneration</b>	<b>35</b>	<b>32</b>
<b>Non NSW Auditor-General audit firms</b>		
<b>(i) Audit and other assurance services</b>		
Other audit and assurance services: Council's Internal Auditor	49	26
<b>Remuneration for audit and other assurance services</b>	<b>49</b>	<b>26</b>
<b>Total remuneration of non NSW Auditor-General audit firms</b>	<b>49</b>	<b>26</b>
<b>Total audit fees</b>	<b>84</b>	<b>58</b>

## F Other matters

### F1-1 Statement of Cash Flows information

#### Reconciliation of net operating result to cash provided from operating activities

\$ '000	2023	2022
<b>Net operating result from Income Statement</b>	<b>1,366</b>	6,639
<b>Add / (less) non-cash items:</b>		
Depreciation and amortisation	8,709	8,390
(Gain) / loss on disposal of assets	(52)	(388)
<b>Movements in operating assets and liabilities and other cash items:</b>		
(Increase) / decrease of receivables	(202)	(517)
(Increase) / decrease of inventories	(16)	(125)
Increase / (decrease) in payables	352	(420)
Increase / (decrease) in other accrued expenses payable	119	175
Increase / (decrease) in other liabilities	146	96
Increase / (decrease) in employee benefit provision	(613)	(297)
<b>Net cash flows from operating activities</b>	<b>9,809</b>	13,553

### F2-1 Commitments

#### Capital commitments (exclusive of GST)

\$ '000	2023	2022
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
<b>Property, plant and equipment</b>		
Water infrastructure - other	353	–
Plant and equipment	1,070	–
Water Treatment Plant	1,001	–
Solar Pilot Plant	425	104
ERP Development & Implementation	–	1,551
Refurbishment of Operations Office	260	516
<b>Total commitments</b>	<b>3,109</b>	2,171
<b>These expenditures are payable as follows:</b>		
Within the next year	3,109	2,171
<b>Total payable</b>	<b>3,109</b>	2,171
<b>Sources for funding of capital commitments:</b>		
Unrestricted general funds	3,109	2,171
<b>Total sources of funding</b>	<b>3,109</b>	2,171

#### Details of capital commitments

##### 2022

Contract for refurbishment of Operations office, project to be finalised in 2022/23 financial year.

Solar Pilot Plant preliminary works to continue in 2022/23 financial year.

ERP Development and Implementation to continue in 2022/23 financial year.

##### 2023

Office refurbishment to be completed 2023/24 financial year.

Solar Pilot Plant works to continue in 2023/24 financial year.

Water treatment plant refurbishment and other asset renewals.

### F3 Statement of developer contributions as at 30 June 2023

#### F3-1 Summary of developer contributions

\$ '000	Opening balance at 1 July 2022	Contributions received during the year			Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2023	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash Land	Non-cash Other					
S64 contributions	–	1,296	–	–	–	(1,296)	–	–	–
<b>Total contributions</b>	–	<b>1,296</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>(1,296)</b>	<b>–</b>	<b>–</b>	<b>–</b>

Under the *Environmental Planning and Assessment Act 1979*, Council has significant obligations to provide Section 7.11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas. It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

## F4 Statement of performance measures

### F4-1 Statement of performance measures – consolidated results

\$ '000	Amounts	Indicator	Indicators		Benchmark
	2023	2023	2022	2021	
<b>1. Operating performance ratio</b>					
Total continuing operating revenue excluding capital grants and contributions less operating expenses <sup>1,2</sup>	<b>(690)</b>	<b>(2.64)%</b>	7.30%	9.03%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>	<b>26,115</b>				
<b>2. Own source operating revenue ratio</b>					
Total continuing operating revenue excluding all grants and contributions <sup>1</sup>	<b>26,067</b>	<b>92.70%</b>	85.49%	89.98%	> 60.00%
Total continuing operating revenue <sup>1</sup>	<b>28,119</b>				
<b>3. Unrestricted current ratio</b>					
Current assets less all external restrictions	<b>28,563</b>	<b>5.98x</b>	3.74x	7.02x	> 1.50x
Current liabilities less specific purpose liabilities	<b>4,773</b>				
<b>4. Debt service cover ratio</b>					
Operating result before capital excluding interest and depreciation/impairment/amortisation <sup>1</sup>	<b>8,162</b>	<b>5.11x</b>	4.87x	4.63x	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	<b>1,597</b>				
<b>5. Rates and annual charges outstanding percentage</b>					
Rates and annual charges outstanding	<b>951</b>	<b>14.32%</b>	12.04%	11.50%	< 10.00%
Rates and annual charges collectable	<b>6,640</b>				
<b>6. Cash expense cover ratio</b>					
Current year's cash and cash equivalents plus all term deposits	<b>29,304</b>	<b>16.61</b>	20.31	19.39	> 3.00
Monthly payments from cash flow of operating and financing activities	<b>1,764</b>	<b>months</b>	months	months	months

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

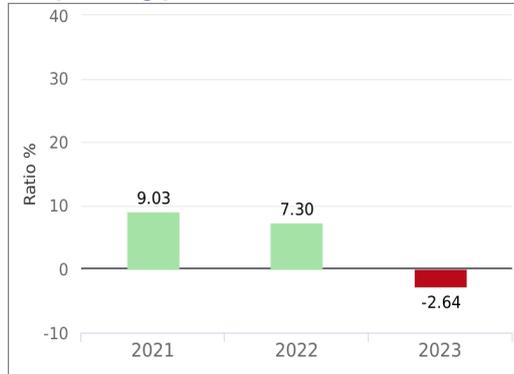
## END OF AUDITED FINANCIAL STATEMENTS

End of the audited financial statements

## G Additional Council disclosures (unaudited)

### G1-1 Statement of performance measures – consolidated results (graphs)

#### 1. Operating performance ratio



**Purpose of operating performance ratio**

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

**Commentary on 2022/23 result**

**2022/23 ratio (2.64)%**

Decrease in result on prior years due to water sales being less as a result of increased rainfall and lower water consumption demand.

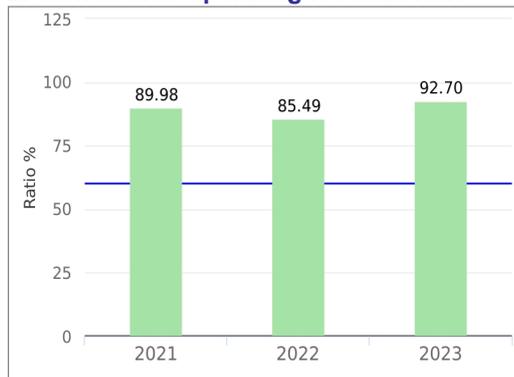
Benchmark: — > 0.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

#### 2. Own source operating revenue ratio



**Purpose of own source operating revenue ratio**

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

**Commentary on 2022/23 result**

**2022/23 ratio 92.70%**

Council primarily relies on water sales income to fund operations, which results in a consistently high ratio.

Benchmark: — > 60.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

#### 3. Unrestricted current ratio



**Purpose of unrestricted current ratio**

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

**Commentary on 2022/23 result**

**2022/23 ratio 5.98x**

The increase in this ratio for the current year is due to an increase in short term cash and investments held. The ratio remains very strong and well above the benchmark.

Benchmark: — > 1.50x

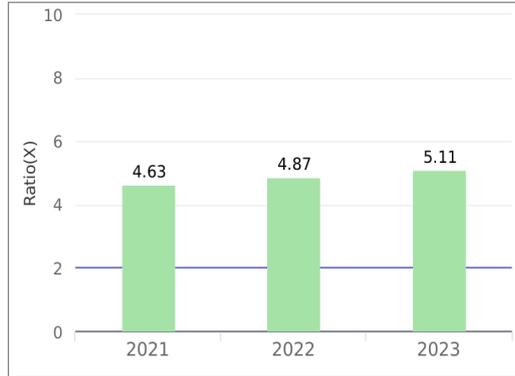
Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

G1-1 Statement of performance measures – consolidated results (graphs) (continued)

4. Debt service cover ratio



**Purpose of debt service cover ratio**

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments

**Commentary on 2022/23 result**

2022/23 ratio 5.11x

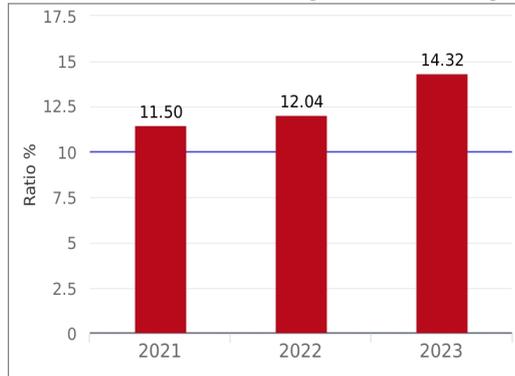
This ratio is again well above the benchmark and there is more than adequate cash to service debt.

Benchmark: — > 2.00x

Source of benchmark: Code of Accounting Practice and Financial Reporting

- Ratio achieves benchmark
- Ratio is outside benchmark

5. Rates and annual charges outstanding percentage



**Purpose of rates and annual charges outstanding percentage**

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

**Commentary on 2022/23 result**

2022/23 ratio 14.32%

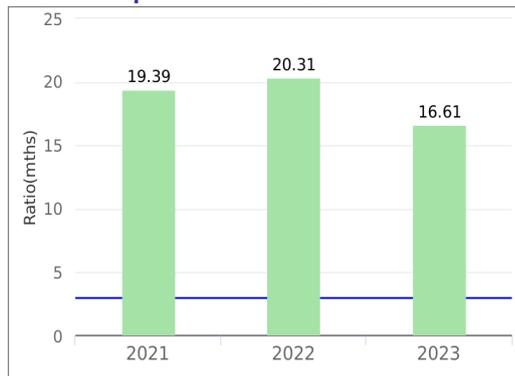
This ratio is consistent over the years due to debt recovery measures in place. The ratio is high compared to benchmark due to rolling quarterly billing cycle where accounts are raised throughout the quarter. This measure takes into account all accounts regardless of whether they are overdue.

Benchmark: — < 10.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

- Ratio achieves benchmark
- Ratio is outside benchmark

6. Cash expense cover ratio



**Purpose of cash expense cover ratio**

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

**Commentary on 2022/23 result**

2022/23 ratio 16.61 months

This ratio has remained fairly consistent with a decrease due to decreased cash and investments at year end, it remains well above benchmark.

Benchmark: — > 3.00months

Source of benchmark: Code of Accounting Practice and Financial Reporting

- Ratio achieves benchmark
- Ratio is outside benchmark

## G1-2 Financial review

### Key financial figures of Council over the past 5 years

\$ '000	2023	2022	2021	2020	2019
<b>Inflows:</b>					
Rates and annual charges revenue	5,760	5,710	5,655	5,592	5,551
User charges revenue	19,295	19,606	19,796	25,587	25,994
Interest and investment revenue	804	326	467	664	691
Grants income – operating and capital	756	1,821	1,211	270	338
Total income from continuing operations	28,171	31,055	29,449	36,613	36,322
Sale proceeds from IPPE	115	673	317	216	279
New loan borrowings and advances	–	–	–	–	–
<b>Outflows:</b>					
Employee benefits and on-cost expenses	10,134	9,116	9,066	9,627	8,972
Borrowing costs	143	239	367	466	570
Materials and contracts expenses	7,583	6,228	7,084	7,365	2,580
Total expenses from continuing operations	26,805	24,416	24,182	24,413	22,853
Total cash purchases of IPPE	9,642	10,420	11,962	15,701	15,928
Total loan repayments (incl. finance leases)	1,454	1,929	1,868	1,753	1,668
Operating surplus/(deficit) (excl. capital income)	(638)	2,312	2,517	9,757	10,456
<b>Financial position figures</b>					
Current assets	28,563	20,551	24,791	38,060	35,545
Current liabilities	7,408	8,784	9,282	9,059	8,159
Net current assets	21,155	11,767	15,509	29,001	27,386
Available working capital (Unrestricted net current assets)	21,022	14,103	17,550	28,793	27,669
Cash and investments – unrestricted	20,880	23,225	23,548	24,037	19,545
Cash and investments – internal restrictions	8,424	8,285	7,844	7,181	8,639
Cash and investments – total	29,304	31,510	31,392	31,218	28,184
Total borrowings outstanding (loans, advances and finance leases)	2,015	3,469	5,398	7,266	9,019
Total value of IPPE (excl. land and earthworks)	598,893	573,273	553,484	527,999	510,376
Total accumulated depreciation	243,159	234,666	226,974	161,175	154,760
Indicative remaining useful life (as a % of GBV)	59%	59%	59%	69%	70%

**Source:** published audited financial statements of Council (current year and prior year)

## G1-3 Council information and contact details

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### Principal place of business:

91 Hammond Avenue  
Wagga Wagga NSW 2650

### Contact details

#### Mailing Address:

PO Box 456  
Wagga Wagga NSW 2650

**Telephone:** 02 6922 0608

**Facsimile:** 02 6921 2241

#### Opening hours:

8:30am - 4:00pm  
Monday to Friday

**Internet:** [www.rwcc.nsw.gov.au](http://www.rwcc.nsw.gov.au)

**Email:** [admin@rwcc.nsw.gov.au](mailto:admin@rwcc.nsw.gov.au)

### Officers

#### CHIEF EXECUTIVE OFFICER

Mr A Crakanthorp

#### RESPONSIBLE ACCOUNTING OFFICER

Mrs N Harris

#### PUBLIC OFFICER

Ms E Tonacia

#### AUDITORS

Audit Office of New South Wales  
Level 15, 1 Margaret Street  
Sydney NSW 2000

### Elected members

#### CHAIRPERSON

Clr T Koschel (City of Wagga Wagga)

#### COUNCILLORS

Clr T Quinn (Greater Hume Shire)

Clr D Meyer, OAM (Greater Hume Shire)

Clr G Driscoll (Lockhart Shire)

Clr G Davies (City of Wagga Wagga)

Clr D Hayes (City of Wagga Wagga)

Clr M Henderson (City of Wagga Wagga)

Clr J McKinnon (City of Wagga Wagga)

Clr P Bourke (Federation Council)

### Other information

**ABN:** 52 084 883 210



## INDEPENDENT AUDITOR'S REPORT

### Report on the general purpose financial statements

#### Riverina Water County Council

To the Councillors of Riverina Water County Council

### Opinion

I have audited the accompanying financial statements of Riverina Water County Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2023, the Statement of Financial Position as at 30 June 2023, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
  - have been prepared, in all material respects, in accordance with the requirements of this Division
  - are consistent with the Council's accounting records
  - present fairly, in all material respects, the financial position of the Council as at 30 June 2023, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### **Other Information**

The Council's annual report for the year ended 30 June 2023 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements.

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

### **The Councillors' Responsibilities for the Financial Statements**

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note B5-1 'Material budget variations
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Somaiya Ahmed

Director, Financial Audit  
Delegate of the Auditor-General for New South Wales

12 October 2023  
SYDNEY



Clr Tim Koschel  
 Chairperson  
 Riverina Water County Council  
 PO Box 456  
 WAGGA WAGGA NSW 2650

Contact: Somaiya Ahmed  
 Phone no: 02 9275 7424  
 Our ref: R008-16585809-45063

12 October 2023

Dear Clr Koschel

**Report on the Conduct of the Audit  
 for the year ended 30 June 2023  
 Riverina Water County Council**

I have audited the general purpose financial statements (GPFS) of the Riverina Water County Council (the Council) for the year ended 30 June 2023 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2023 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

## INCOME STATEMENT

### Operating result

	2023	2022	Variance
	\$'000	\$'000	%
Rates and annual charges revenue	5,760	5,710	0.9
User charges and fees	19,295	19,606	1.6
Grants and contributions revenue	2,052	4,449	53.9
Operating result from continuing operations	1,366	6,639	79.4
Net operating result before capital grants and contributions	(638)	2,312	127.6

Rates and annual charges revenue (\$5.8 million) increased by \$50 thousand (0.9 per cent) in 2022–23. This is consistent with a stable customer base and increase in rates and annual charges levied for 2022–23.

User charges and fees (\$19.3 million) decreased by \$311 thousand (1.6 per cent) in 2022–23. The decrease can be attributed to the wet weather which resulted in lower water sales (specific actual use charges) and bulk water sales to Councils compared to the previous year.

Grants and contributions revenue (\$2.1 million) decreased by \$2.4 million (53.9 per cent) in 2022–23 due to lower developer contributions.

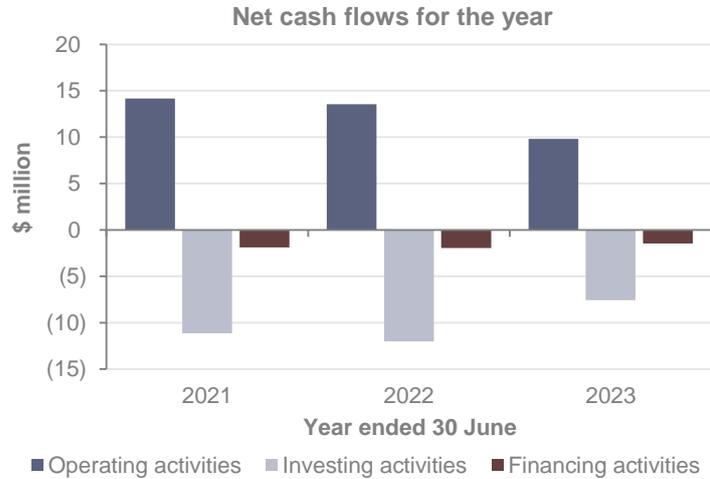
The Council's operating result from continuing operations (\$1.4 million) was \$5.3 million lower than the 2021–22 result. The decrease is mainly due to the decrease in grants and contributions revenue.

The net operating result before capital grants and contributions (\$638 thousand) was \$3.0 million lower than the 2021–22 result. The decrease is mainly due to an increase in employee benefits, materials and service expenses and depreciation expenses.

## STATEMENT OF CASH FLOWS

The Council's cash and cash equivalents was \$3.3 million at 30 June 2023 (\$2.5 million at 30 June 2022). There was a net increase in cash and cash equivalents of \$0.8 million during the 2022-23 financial year:

- Net cash inflows from operating activities decreased by \$3.7 million. This is mainly due to the increase in payments to employees by \$1.2 million and payments for materials and services by \$2.3 million
- Net cash outflows from investing activities decreased by \$4.4 million. This is mainly due to a reduction in the redemption of term deposits by \$2.5 million
- Net cash outflows from financing activities decreased by \$0.5 million due to a reduction of loan repayments made during the year.



## FINANCIAL POSITION

### Cash and investments

Cash and investments	2023	2022	Commentary
	\$m	\$m	
<b>Total cash, cash equivalents and investments</b>	<b>29.3</b>	<b>31.5</b>	Internal allocations are determined by council policies or decisions, which are subject to change. They are restricted in their use by resolution or policy of Council to reflect identified programs of works and any forward plans identified by Council.
Restricted and allocated cash, cash equivalents and investments:			Internal allocations are largely consistent with the prior year.
• External restrictions	--	--	
• Internal allocations	8.4	8.3	

### Debt

At 30 June 2023, Council had:

- \$2.0 million in secured loans (\$3.5 million in 2021-22)
- \$750,000 in bank overdraft and market rate facilities which were not drawn down
- \$100,000 in credit card facility with \$25,000 used.

## PERFORMANCE

### Performance measures

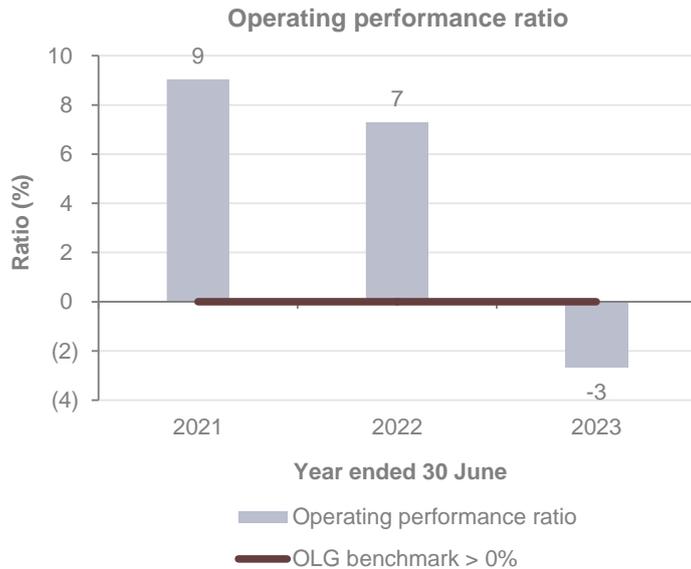
The following section provides an overview of the Council’s performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning and Environment.

#### Operating performance ratio

The Council did not meet the benchmark for the current reporting period.

The ‘operating performance ratio’ measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.

The deterioration from prior years is mainly attributed to a decrease in water sales due to higher rainfall in the county during the year and a decrease in grants and contributions revenue.

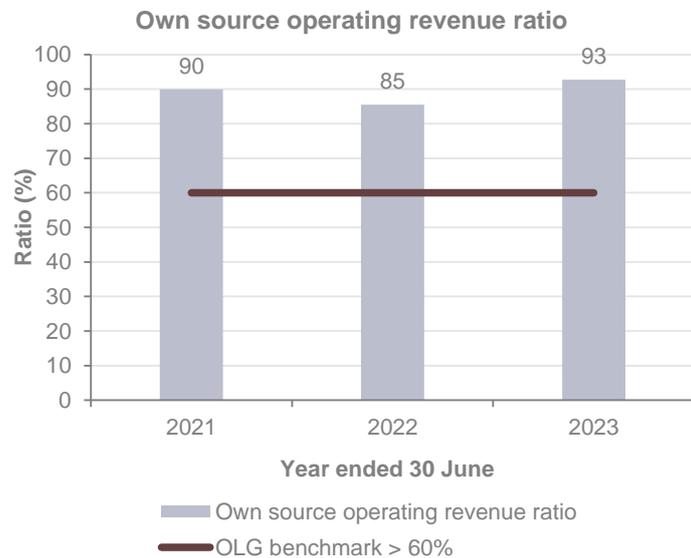


#### Own source operating revenue ratio

The Council exceeded the benchmark for the current reporting period.

The ‘own source operating revenue ratio’ measures council’s fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.

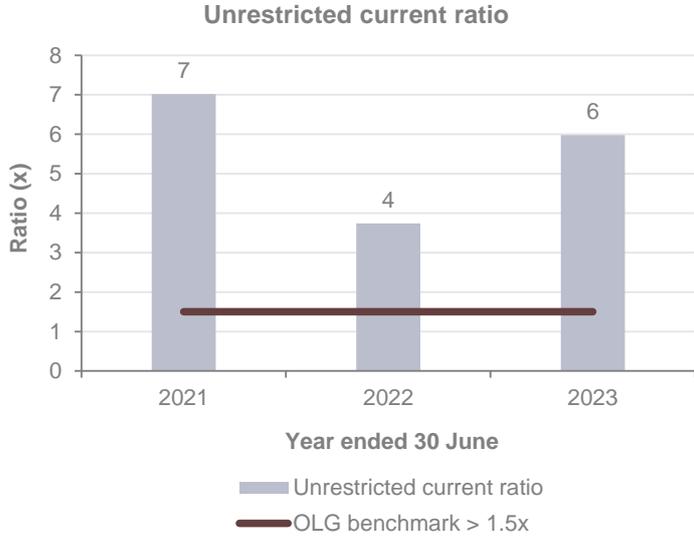
Council has met this benchmark as its main source of income is from water sales, rather than reliance on operating grants and contributions.



**Unrestricted current ratio**

The Council exceeded the benchmark for the current reporting period.

The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.

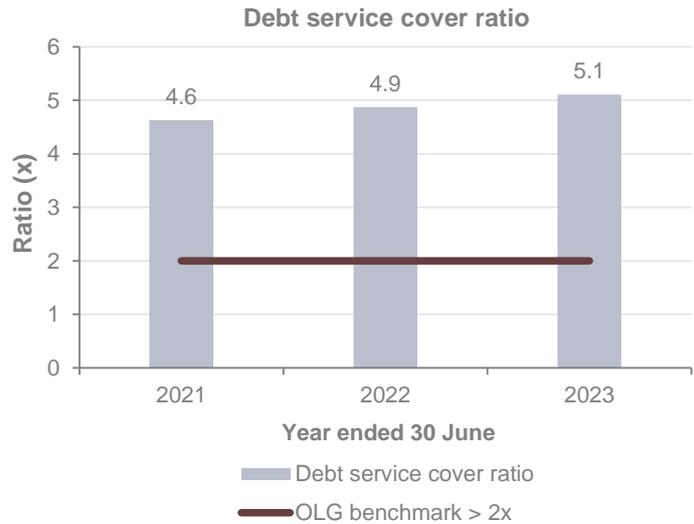


**Debt service cover ratio**

The Council exceeded the benchmark for the current reporting period.

The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.

The Council's debt service cover ratio has been gradually increasing over the last three years in line with repayment of existing debt arrangements.



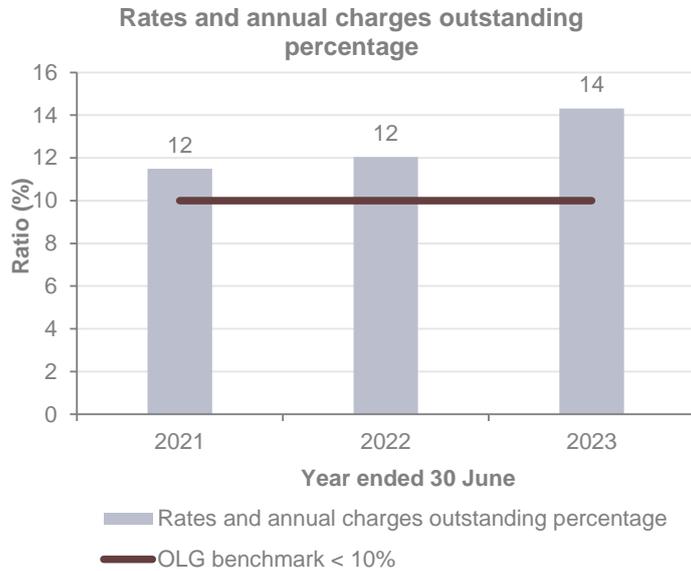
**Rates and annual charges outstanding percentage**

The Council did not meet the benchmark for the current reporting period.

The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional and rural councils.

The Council's rates and annual charges outstanding percentage of 14 per cent is outside the industry benchmark of less than 10 per cent for rural councils.

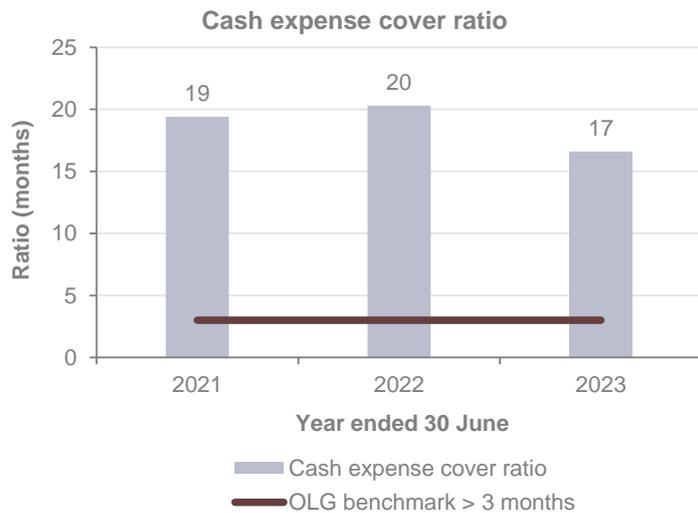
Council continues to exceed this benchmark due to the rolling quarterly billing arrangements. The billing cycle of water county councils need to be considered when assessing this performance against other general councils.



**Cash expense cover ratio**

The Council exceeded the benchmark for the current reporting period.

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.



**Infrastructure, property, plant and equipment renewals**

Council renewed \$5.3 million of infrastructure, property, plant and equipment during the 2022-23 financial year (\$7.2 million in 2021-22). The decrease from prior year is mainly due to a reduction in renewal of water supply network assets by \$1.8 million. A further \$4.3 million was spent on new assets during the 2022-23 financial year compared to \$3.1 million in 2021-22. Council has a large capital works program which is contributing to the level of asset renewals.

## OTHER MATTERS

### Legislative compliance

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Somaiya Ahmed  
Director, Financial Audit

Delegate of the Auditor-General for New South Wales

# Riverina Water County Council

## SPECIAL PURPOSE FINANCIAL STATEMENTS

for the year ended 30 June 2023

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**"to provide our community with safe reliable water at  
the lowest sustainable cost"**



# Riverina Water County Council

## Special Purpose Financial Statements for the year ended 30 June 2023

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## Riverina Water County Council

### Special Purpose Financial Statements

for the year ended 30 June 2023

#### Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached special purpose financial statements have been prepared in accordance with:

- NSW Government Policy Statement, *Application of National Competition Policy to Local Government*
- Division of Local Government Guidelines, *Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality*
- The Local Government Code of Accounting Practice and Financial Reporting
- Sections 3 and 4 of the NSW Department of Planning and Environment, *Water's Regulatory and assurance framework for local water utilities.*

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year,
- accord with Council's accounting and other records;

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 24 August 2023.



Clr T Koschel  
Chairperson



Clr D Meyer OAM  
Deputy Chairperson



Mr A Crakanthorp  
Chief Executive Officer



Mrs N Harris  
Responsible Accounting Officer

## Riverina Water County Council

### Income Statement of water supply business activity

for the year ended 30 June 2023

\$ '000	2023	2022
<b>Income from continuing operations</b>		
Access charges	5,760	5,710
User charges	19,295	19,606
Interest and investment income	804	326
Grants and contributions provided for operating purposes	48	122
Net gain from the disposal of assets	52	388
Other income	208	576
<b>Total income from continuing operations</b>	<b>26,167</b>	<b>26,728</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	10,134	9,529
Borrowing costs	143	239
Materials and services	7,348	5,557
Depreciation, amortisation and impairment	8,709	8,390
Water purchase charges	235	258
Calculated taxation equivalents	123	116
Other expenses	236	443
<b>Total expenses from continuing operations</b>	<b>26,928</b>	<b>24,532</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>(761)</b>	<b>2,196</b>
Grants and contributions provided for capital purposes	2,004	4,327
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>1,243</b>	<b>6,523</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>1,243</b>	<b>6,523</b>
Less: corporate taxation equivalent (25%) (2022:25%) [based on result before capital]	–	(549)
<b>Surplus (deficit) after tax</b>	<b>1,243</b>	<b>5,974</b>
<b>Plus accumulated surplus</b>	<b>159,484</b>	<b>152,845</b>
<b>Plus adjustments for amounts unpaid:</b>		
– Taxation equivalent payments	123	116
– Corporate taxation equivalent	–	549
<b>Closing accumulated surplus</b>	<b>160,850</b>	<b>159,484</b>
<b>Return on capital %</b>	<b>(0.2)%</b>	<b>0.7%</b>
<b>Subsidy from Council</b>	<b>15,252</b>	<b>(56)</b>
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	1,243	5,974
Less: capital grants and contributions (excluding developer contributions)	(2,004)	(4,327)
<b>Surplus for dividend calculation purposes</b>	<b>–</b>	<b>1,647</b>
<b>Potential dividend calculated from surplus</b>	<b>–</b>	<b>824</b>

## Riverina Water County Council

### Statement of Financial Position of water supply business activity

as at 30 June 2023

\$ '000	2023	2022
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	3,304	2,510
Investments	18,500	11,500
Receivables	4,308	4,106
Inventories	2,451	2,435
<b>Total current assets</b>	<b>28,563</b>	<b>20,551</b>
<b>Non-current assets</b>		
Investments	7,500	17,500
Infrastructure, property, plant and equipment	364,026	338,607
Intangible assets	12,337	10,890
<b>Total non-current assets</b>	<b>383,863</b>	<b>366,997</b>
<b>Total assets</b>	<b>412,426</b>	<b>387,548</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	2,306	1,786
Income received in advance	1,005	908
Borrowings	155	1,535
Employee benefit provisions	3,942	4,555
<b>Total current liabilities</b>	<b>7,408</b>	<b>8,784</b>
<b>Non-current liabilities</b>		
Borrowings	1,860	1,934
<b>Total non-current liabilities</b>	<b>1,860</b>	<b>1,934</b>
<b>Total liabilities</b>	<b>9,268</b>	<b>10,718</b>
<b>Net assets</b>	<b>403,158</b>	<b>376,830</b>
<b>EQUITY</b>		
Accumulated surplus	160,850	159,484
Revaluation reserves	242,308	217,346
<b>Total equity</b>	<b>403,158</b>	<b>376,830</b>

## Note – Significant Accounting Policies

A statement summarising the supplemental accounting policies adopted in the preparation of the Special Purpose Financial Statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these Special Purpose Financial Statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these Special Purpose Financial Statements have been prepared in accordance with the *Local Government Act 1993* (NSW), the *Local Government (General) Regulation 2021*, and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current values of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

### National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 NSW Government Policy statement titled 'Application of National Competition Policy to Local Government'. *The Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, and returns on investments (rate of return and dividends paid).

### Declared business activities

In accordance with *Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*, Council has declared that the following are to be considered as business activities:

#### Category 1

(where gross operating turnover is over \$2 million)

##### Riverina Water County Council

Water supply operations servicing the local government areas of Wagga Wagga City, Federation, Lockhart, & Greater Hume Shire.

#### Category 2

(where gross operating turnover is less than \$2 million)

Nil

### Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs. However, where Council does not pay some taxes, which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in special purpose financial statements. For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

#### Notional rate applied (%)

Corporate income tax rate – 25% (21/22 25%)

Land tax – the first \$969,000 of combined land values attracts 0%. For the combined land values in excess of \$969,000 up to \$5,925,000 the rate is \$100 + 1.6%. For the remaining combined land value that exceeds \$5,925,000 a premium marginal rate of 2.0% applies.

## Note – Significant Accounting Policies (continued)

Payroll tax – 5.45% on the value of taxable salaries and wages in excess of \$1,200,000.

In accordance with section 4 of Department of Planning and Environment (DPE) – Water's regulatory and assurance framework, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the regulatory and assurance framework as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the Act.

Achievement of substantial compliance to sections 3 and 4 of DPE – Water's regulatory and assurance framework is not a prerequisite for the payment of the tax equivalent charges; however the payment must not exceed \$3 per assessment.

### Income tax

An income tax equivalent has been applied on the profits of the business activities.

Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested.

Accordingly, the return on capital invested is set at a pre-tax level - gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the corporate income tax rate, currently 25% (21/22 25%).

Income tax is only applied where a gain/ (loss) from ordinary activities before capital amounts has been achieved.

Since the taxation equivalent is notional – that is, it is payable to Council as the 'owner' of business operations - it represents an internal payment and has no effect on the operations of the Council. Accordingly, there is no need for disclosure of internal charges in the SPFS.

The rate applied of 25% is the equivalent company tax rate prevalent at reporting date.

### (ii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

Funds are subsequently available for meeting commitments or financing future investment strategies. The rate of return is disclosed for each of Council's business activities on the Income Statement.

The rate of return is calculated as follows:

**Operating result before capital income + interest expense**

**Written down value of I,PP&E as at 30 June**

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 4.02% at 30/6/23.

### (iii) Dividends

Council is not required to pay dividends to either itself as owner of a range of businesses, or to any external entities.

A local government water supply and sewerage business is permitted to pay annual dividends from their water supply or sewerage business surpluses. Each dividend must be calculated and approved in accordance with section 4 of DPE – Water's regulatory and assurance framework and must not exceed 50% of the relevant surplus in any one year, or the number of water supply or sewerage assessments at 30 June 2023 multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment).

In accordance with section 4 of DPE – Water's regulatory and assurance framework, statement of compliance and statement of dividend payment, dividend payment form and unqualified independent financial audit report are submitted to DPE – Water.



**INDEPENDENT AUDITOR'S REPORT**  
**Report on the special purpose financial statements**  
**Riverina Water County Council**

To the Councillors of Riverina Water County Council

### Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Riverina Water County Council's (the Council) Declared Business Activity, which comprise the Statement by Councillors and Management, the Income Statement of the Declared Business Activity for the year ended 30 June 2023, the Statement of Financial Position of the Declared Business Activity as at 30 June 2023 and Significant accounting policies note.

The Declared Business Activity of the Council is water supply.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's declared Business Activity as at 30 June 2023, and their financial performance for the year then ended, in accordance with the Australian Accounting Standards described in the Significant accounting policies note and the Local Government Code of Accounting Practice and Financial Reporting 2022–23 (LG Code).

My opinion should be read in conjunction with the rest of this report.

### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

## Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the Significant accounting policies note to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

## Other Information

The Council's annual report for the year ended 30 June 2023 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements.

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

## The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in the Significant accounting policies note to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

## Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Somaiya Ahmed

Director, Financial Audit  
Delegate of the Auditor-General for New South Wales

12 October 2023  
SYDNEY

# Riverina Water County Council

SPECIAL SCHEDULES  
for the year ended 30 June 2023

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**"to provide our community with safe reliable water at  
the lowest sustainable cost"**



# Riverina Water County Council

## Special Schedules

for the year ended 30 June 2023

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<b>Special Schedules:</b>	
Report on infrastructure assets as at 30 June 2023	3

## Riverina Water County Council

### Report on infrastructure assets as at 30 June 2023

Asset Class	Asset Category	Estimated cost to bring to the agreed level of service set by Council		2022/23	2022/23	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost					
		Estimated cost to bring assets to satisfactory standard	to bring to the agreed level of service set by Council	Required maintenance <sup>a</sup>	Actual maintenance			1	2	3	4	5	
		\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000						
<b>Buildings</b>	Buildings	–	–	465	382	14,710	22,471	44.4%	23.4%	15.4%	16.8%	0.0%	
	<b>Sub-total</b>	<b>–</b>	<b>–</b>	<b>465</b>	<b>382</b>	<b>14,710</b>	<b>22,471</b>	<b>44.4%</b>	<b>23.4%</b>	<b>15.4%</b>	<b>16.8%</b>	<b>0.0%</b>	
<b>Water supply network</b>	Other	–	–	–	–	–	–	0.0%	0.0%	0.0%	0.0%	0.0%	
	Treatment Plants	3,326	3,326	828	1,308	66,973	109,518	48.6%	8.6%	20.0%	22.9%	0.0%	
	Bores	16	16	175	168	3,614	6,835	7.0%	30.9%	57.5%	4.7%	0.0%	
	Reservoirs	442	442	240	277	35,936	59,554	25.2%	9.2%	50.2%	14.2%	1.2%	
	Pumping Stations	43	43	210	174	8,229	19,305	15.0%	9.7%	66.3%	6.1%	3.0%	
	Pipeline	22,039	22,039	920	1,329	206,353	355,924	20.5%	44.4%	26.2%	8.9%	0.0%	
	<b>Sub-total</b>	<b>25,866</b>	<b>25,866</b>	<b>2,373</b>	<b>3,256</b>	<b>321,105</b>	<b>551,136</b>	<b>26.2%</b>	<b>32.1%</b>	<b>29.4%</b>	<b>12.1%</b>	<b>0.2%</b>	
	<b>Total – all assets</b>	<b>25,866</b>	<b>25,866</b>	<b>2,838</b>	<b>3,638</b>	<b>335,815</b>	<b>573,607</b>	<b>26.9%</b>	<b>31.7%</b>	<b>28.8%</b>	<b>12.3%</b>	<b>0.3%</b>	

(a) Required maintenance is the amount identified in Council's asset management plans.

#### Infrastructure asset condition assessment 'key'

#	Condition	Integrated planning and reporting (IP&R) description
1	Excellent/very good	No work required (normal maintenance)
2	Good	Only minor maintenance work required
3	Satisfactory	Maintenance work required
4	Poor	Renewal required
5	Very poor	Urgent renewal/upgrading required

## Riverina Water County Council

### Report on infrastructure assets as at 30 June 2023

#### Infrastructure asset performance indicators (consolidated) \*

\$ '000	Amounts	Indicator	Indicators		Benchmark
	2023	2023	2022	2021	
<b>Buildings and infrastructure renewals ratio</b>					
Asset renewals <sup>1</sup>	<b>5,335</b>	<b>66.72%</b>	94.29%	67.75%	> 100.00%
Depreciation, amortisation and impairment	<b>7,996</b>				
<b>Infrastructure backlog ratio</b>					
Estimated cost to bring assets to a satisfactory standard	<b>25,866</b>	<b>7.39%</b>	6.48%	6.49%	< 2.00%
Net carrying amount of infrastructure assets	<b>349,864</b>				
<b>Asset maintenance ratio</b>					
Actual asset maintenance	<b>3,638</b>	<b>128.19%</b>	105.64%	96.35%	> 100.00%
Required asset maintenance	<b>2,838</b>				
<b>Cost to bring assets to agreed service level</b>					
Estimated cost to bring assets to an agreed service level set by Council	<b>25,866</b>	<b>4.51%</b>	3.85%	3.75%	
Gross replacement cost	<b>573,607</b>				

(\*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

## R4 Disclosure of Pecuniary Interest Returns

### Organisational Area Corporate Services

**Author** Wendy Reichelt, Governance & Corporate Planning Officer

**Summary** Board members and other designated persons are required to complete an annual Disclosure of Pecuniary Interest Return under Clause 4.21 of the Riverina Water Code of Conduct. These returns are tabled at this meeting.

### RECOMMENDATION that Council:

- a) Note the pecuniary interest returns of designated persons for the period 1 Jul 2022 to 30 June 2023
- b) Note that these pecuniary interest returns will be published to the Riverina Water website with personal addresses redacted.

### Report

The lodgement of Declarations of Pecuniary Interest returns for 2022-23 was required by 30 September 2023.

Disclosure of Pecuniary Interest Returns for the period 1 Jul 2022-30 Jun 2023 have been received from members of the board, the executive, managers and independent committee members of the Audit Risk & Improvement Committee.

The pecuniary interest returns 2022-23 are now tabled at this meeting in accordance with Clause 4.25 of the Code of Conduct, which states:

*Returns are to be lodged with the Chief Executive Officer under Clause 4.21 (a) and (b) must be tabled at the first meeting of the board after the last day the return is required to be lodged.*

The information contained within these returns is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.

In accordance with individual privacy concerns, these returns are published with home addresses redacted. Details of the returns to appear on the Riverina Water website are:

Clr Tim Koschel	Board member, Chairperson
Clr Doug Meyer	Board member, Deputy Chairperson
Clr Dan Hayes	Board member

Clr Gail Driscoll	Board member
Clr Georgina Davies	Board member
Clr Jenny McKinnon	Board member
Clr Michael Henderson	Board member
Clr Tony Quinn	Board member
David Maxwell	ARIC Chairperson
Bryce McNair	ARIC independent member
Shannon Buckley	ARIC independent member
Andrew Crakanthorp	Chief Executive Officer
Emily Tonacia	Director Corporate Services
Troy van Berkel	Director Engineering

A return at the time of writing of this report was not received from Clr Pat Bourke.

As Bede Spannagle, the previous Director of Engineering, left Riverina Water longer than 3 months from the end of the financial year he was not required to complete a return as per Clause 4.22 of the Code of Conduct which states:

*A person need not make and lodge a return under clause 4.21, paragraphs (a) and (b) if: (a) they made and lodged a return under that clause in the preceding 3 months, or (b) they have ceased to be a Board member or designated person in the preceding 3 months.*

Returns have also been received from the following designated persons:

Aran Beckett, Acting Manager Works

Greg Vidler, Manager Projects

Jason Ip, Manager Operations

Skye Wilson, Manager Technology & Information

A decision has been made not to publish these returns to the website due to these staff not being on a senior contract. All returns are available to be viewed free of charge at Riverina Water's administration office in line with the Information and Privacy Commission Guidelines. Returns provided for public viewing will be redacted to protect privacy as per board and senior staff returns.

**Strategic Alignment**

Our Business

Improve strategic planning and accountability

**Financial Implications**

Not applicable

**Workforce Implications**

Not applicable

**Risk Considerations**

<b>Corporate Governance And Compliance</b>	
Avoid	Riverina Water will avoid risks relating to corporate governance and compliance including ethical, responsible and transparent decision making and procedural/policy, legal and legislative compliance.

## R5 Internal Reporting (Protected Disclosures) policy update

**Organisational Area** Corporate Services

**Author** Wendy Reichelt, Governance & Corporate Planning Officer

**Summary** This report presents the updated Internal Reporting (Protected Disclosures) policy based on the new model policy provided by the Ombudsman Office. There are only minor variations on the previous policy.

**RECOMMENDATION** that Council adopt the Internal Reporting (Protected Disclosures) Policy 1.11

### Report

The internal Reporting (Protected Disclosures) policy 1.11 was reviewed and adopted by the board at its meeting on 14 December 2022. With the commencement of the new Public Interest Disclosure Act 2022 from 1 October 2023, a new model policy template has been provided by the NSW Ombudsman Office. The Riverina Water policy has now been updated using the new template and is presented for endorsement. There is little change to the information contained within the policy.

This policy sets out:

- how Riverina Water will support and protect public officials if they come forward with a report of serious wrongdoing.
- how Riverina Water will deal with the report and our other responsibilities under the PID Act.
- who to contact if you want to make a report.
- how to make a report.
- the protections which are available to public officials under the PID Act.

As well as the model policy the Ombudsman Office has developed information videos and training that will be rolled out over the coming months, thereby raising awareness of the policy and what to do if you see something that could be considered serious wrongdoing.

There are two versions of this policy – one public facing that does not contain the names or phone numbers of staff, and an internal version that supplies those details for internal reporting and support.

Once adopted, the policy will be made available on the council website and on the intranet, and awareness on what to report and how to report will be provided to all staff.

› **R5.1 Internal Reporting (Protected Disclosures) Policy 1.11** [↓](#) 

**Strategic Alignment**

Our People

Create an engaging, positive, collaborative and innovative workplace culture

**Financial Implications**

None

**Workforce Implications**

This policy aims to support a “speak up” culture within Riverina Water thereby enhancing psychosocial safety in the workplace.

**Risk Considerations**

<b>Corporate Governance And Compliance</b>	
Avoid	Riverina Water will avoid risks relating to corporate governance and compliance including ethical, responsible and transparent decision making and procedural/policy, legal and legislative compliance.



# Internal Reporting (Protected Disclosures)

## Purpose

The purpose of this policy is to establish Riverina Water 's position on the reporting of wrongdoing, and to create a common understanding of the internal reporting system for members of staff, board members and any other council officials, to confidently report wrongdoing without fear of reprisal. This is known as a PID (Public Interest Disclosure).

This policy sets out:

- how Riverina Water will support and protect you if you come forward with a report of serious wrongdoing.
- how we will deal with the report and our other responsibilities under the PID Act.
- who to contact if you want to make a report.
- how to make a report.
- the protections which are available to you under the PID Act.

This policy should be read in conjunction with Riverina Water's relevant policies such as the Code of Conduct and the Fraud and Corruption Prevention policy as well as internal policies and procedures on grievance handling and misconduct.

## Policy Statement

Riverina Water has a responsibility to establish and maintain a working environment that encourages members of staff, board members and any other council officials to report wrongdoing and support them when they do.

The reporting of suspected wrongdoing is seen as vital to Riverina Water's integrity and reinforces our commitment to building a speak up culture. Part of that speak up culture is having in place a framework that facilitates public interest reporting of wrongdoing by:

- protecting those who speak up from detrimental action
- imposing duties on us if we receive reports of wrongdoing to take appropriate action to investigate or otherwise deal with them.

In NSW that framework is the PID Act.

## Scope

This policy applies to all staff, board members, committee members and any person providing services or exercising functions on behalf of Riverina Water, including a contractor, subcontractor, or volunteer, who are deemed a public official of Riverina Water for the purposes of this policy.



The CEO, other nominated disclosure officers and people managers within Riverina Water have specific responsibilities under the PID Act and this policy provides information on how people in these roles will fulfil their responsibilities.

Other public officials who work in and for the public sector, but do not work for Riverina Water may use this policy if they want information on who they can report wrongdoing to within Riverina Water.

The internal reporting system under this policy is not intended to be used for staff grievances, which should be raised through the standard grievance procedures under Section 9 of the Riverina Water County Council Enterprise Award.

### **Who does this policy not apply to?**

This policy does not apply to people who have received services from Riverina Water and want to make a complaint about those services. However, you are welcome to lodge a complaint to Riverina Water as outlined in our Complaints Management policy which is available on our website. Anyone wishing to make a complaint is encouraged to contact us via [admin@rwcc.nsw.gov.au](mailto:admin@rwcc.nsw.gov.au)

### **What is contained in this policy?**

This policy will provide you with information on the following:

- ✓ ways you can make a voluntary PID to Riverina Water under the PID Act
- ✓ the roles and responsibilities of people who hold particular roles under the PID Act
- ✓ what information you will receive once you have made a voluntary PID
- ✓ protection available to people who make a report of serious wrongdoing under the PID Act and what we will do to protect you
- ✓ Riverina Water's procedures for dealing with disclosures
- ✓ Riverina Water's procedures for managing the risk of detrimental actions and reporting detrimental action
- ✓ Riverina Water's record-keeping and reporting requirements
- ✓ how Riverina Water will ensure it complies with the PID Act and this policy

If you require further information about this policy, how public interest disclosure will be handled and the PID Act you can:

- ✓ confidentially contact a nominated disclosure officer within Riverina Water
- ✓ contact the PID Advice Team within the NSW Ombudsman by phone (02) 9286 1000 or email [pidadvice@ombo.nsw.gov.au](mailto:pidadvice@ombo.nsw.gov.au); or
- ✓ access the NSW Ombudsman's PID guidelines which are available on its website



If you require legal advice with respect to the PID Act or your obligations under the PID Act, you may need to seek independent legal advice.

## Definitions

Board member	Councillor who represents their member council on the Riverina Water County Council board
Harass	To subject someone to hostile or prejudicial remarks or actions; pressure or intimidate
Reporter	Someone who reports wrongdoing
Reprisal	The act of punishing someone for an action or injury – can also be called workplace revenge which is the general action of purposeful retaliation within the workplace
PID	Public Interest Disclosure
PID Act	Public Interest Disclosures Act 2022
Public Official	Under the PID Act, a Riverina Water public official is defined as: Permanent employees, whether full time or part time; temporary or casual employees; Board Members; consultants; individual contractors working for Riverina Water; employees of contractors providing services to and on behalf of Riverina Water; other people who perform public official functions whose conduct & activities could be investigated by an investigating authority, including volunteers
Riverina Water	Riverina Water County Council, also referred to as "council"
Staff – member of staff	Employees, whether full time or part time; temporary or casual
Victimise	Single someone out for cruel or unjust treatment
Wrongdoing	Behaviour or action that is wrong (not permissible)



## 1. Making a report of serious wrongdoing

### 1.1 Reports, complaints and grievances

When a public official reports suspected or possible wrongdoing in the public sector, their report will be a public interest disclosure (PID) if it has certain features which are set out in the PID Act.

Some internal complaints or internal grievances may also be PIDs. If an internal complaint or grievance is a report of serious wrongdoing we will consider whether it is a PID. If it is a PID, we will deal with it as set out in this policy, and we will also make sure we will follow other relevant policies and procedures that might apply.

### 1.2 When is a report or complaint a PID?

There are three types of PIDs in the PID Act. These are:

1. *Voluntary PID*: This is a PID where a report has been made by the public official because they decided, of their own accord, to come forward and disclose what they know.
2. *Mandatory PID*: This is a PID where the public official has made a report about serious wrongdoing because they have a legal obligation to make that report, or because making that report is an ordinary aspect of their role or function.
3. *Witness PID*: This is a PID where a person discloses information during an investigation of serious wrongdoing following a request or requirement of the investigator.

This policy mostly relates to making a voluntary PID and how we will deal with voluntary PIDs. People who make a mandatory PID or a witness PID are still entitled to protection. More information about protections is available in section 2 of this policy.

You can find more information about mandatory and witness PIDs in the Ombudsman's guidelines "Dealing with mandatory PIDs" and "Dealing with witness PIDs".

Voluntary PIDs are what most people have in mind when they think about public interest reporting and "whistleblowing". They involve a public official making a report because they have information that they believe shows (or tends to show) serious wrongdoing, where they are not under a legal obligation to make that report and where it is not an ordinary part of their role to report such wrongdoing.

A report is a voluntary PID if it has the following five features, which are set out in sections 24 to 27 of the PID Act.



If the report has all 5 features it is a voluntary PID.

You will not be expected to prove that what you reported actually happened or is serious wrongdoing. You do have to honestly believe, on reasonable grounds, that the information you are reporting shows or tends to show serious wrongdoing.

Even though you do not have to prove the serious wrongdoing happened or provide evidence, a mere allegation with no supporting information is unlikely to meet this test.

If we make an error and do not identify that you have made a voluntary PID, you will still be entitled to the protections under the PID Act.

If you make a report and believe we have made an error by not identifying that you have made a voluntary PID, you should raise this with a nominated disclosure officer or your contact officer for the report. If you are still not satisfied with this outcome, you can seek an internal review or we may seek to conciliate the matter. You may also contact the NSW Ombudsman. Further information on rights to internal review and conciliation is found in section 7 of this policy.

### 1.3 Who can make a voluntary PID?

Any public official can make a voluntary PID. You are a public official if:

- ✓ you are employed by Riverina Water
- ✓ you are a member of the board or a member of our Audit Risk & Improvement Committee
- ✓ you are a contractor, subcontractor or volunteer who provides services, or exercises functions, on behalf of Riverina Water
- ✓ you work for an entity (such as a non-government organisation) who is contracted by Riverina Water to provide services or exercise functions on behalf of Riverina Water – if you are involved in undertaking that contracted work.

A public official can make a PID about serious wrongdoing relating to any agency, not just the agency they are working for. This means that we may receive PIDs from public officials



from outside Riverina Water. It also means that you can make a PID to any agency, including an integrity agency like the Independent Commission Against Corruption (ICAC) and the NSW Ombudsman. Annexure B of this policy has a list of integrity agencies.

## 1.4 What is serious wrongdoing?

Serious wrongdoing is defined in the PID Act as:

- ✓ *corrupt conduct* — such as a public official accepting a bribe.
- ✓ *serious maladministration* — such as systemically failing to comply with proper recruitment processes when hiring staff.
- ✓ *a government information contravention* — such as destroying, concealing or altering records to prevent them from being released under a Government Information Public Access application (GIPA).
- ✓ *a local government pecuniary interest contravention* — such as a senior council staff member recommending a family member for a council contract and not declaring the relationship.
- ✓ *a privacy contravention* — such as unlawfully accessing a person's personal information on an agency's database.
- ✓ *a serious and substantial waste of public money* — such as an agency not following a competitive tendering process when contracting with entities to undertake government work.

When you make your report, you do not need to state to us what category of serious wrongdoing you are reporting or that you are reporting serious wrongdoing.

## 1.5 Who can I make a voluntary PID to?

For a report to be considered a voluntary PID, it must be made to certain public officials.

### 1.5.1 Making a report to someone at Riverina Water

You can make a report inside Riverina Water to:

- ✓ the Chief Executive Officer (CEO)
- ✓ a disclosure officer for Riverina Water – a list of disclosure officers and their contact details can be found at Annexure A of this policy (NB –this information is not available to the general public)
- ✓ your manager - this is the person who directly, or indirectly, supervises you. It can also be the person who you directly, or indirectly, report to. You may have more than one manager. Your manager will make sure that the report is communicated to a disclosure officer on your behalf or may accompany you while you make the report to a disclosure officer.



### 1.5.2 Making a report to someone outside of Riverina Water

You can make your report to a public official in another agency (not Riverina Water) or an integrity agency. These include:

- ✓ the *head of another agency* — this means the head of any public service agency.
- ✓ an *integrity agency* — a list of integrity agencies is located at Annexure B of this policy.
- ✓ a *disclosure officer for another agency* — ways to contact disclosure officers for other agencies is located in their agency's PID policy which can be found on their public website.
- ✓ a *Minister or a member of a Minister's staff* but the report *must* be made in writing.

If you choose to make a disclosure outside of Riverina Water, it is possible that your disclosure will be referred back to us so that appropriate action can be taken.

### 1.5.3 Making a report to a Member of Parliament or journalist

Disclosures to MPs or journalists are different to other reports. You can only disclose a report of wrongdoing as a voluntary PID to an MP or journalist in the following circumstances:

- ✓ you must have first made substantially the same disclosure (described here as a 'previous disclosure') to someone who can receive disclosures.
- ✓ the previous disclosure must be substantially true.
- ✓ you did not make the previous disclosure anonymously.
- ✓ you did not give a written waiver of your right to receive information relating to your previous disclosure.
- ✓ you did not receive the following from Riverina Water:
  - notification that Riverina Water will not investigate the serious wrongdoing and will also not refer the previous disclosure to another agency, or
  - the following information at the end of the investigation period:
    - notice of Riverina Water's decision to investigate the serious wrongdoing
    - a description of the results of an investigation into the serious wrongdoing
    - details of proposed or recommended corrective action as a result of the previous disclosure or investigation.

Investigation period means:

- after six months from the previous disclosure being made, or
- after 12 months if you applied for an internal review of the agency's decision within six months of making the disclosure.

If all the above requirements are met, your disclosure to an MP or journalist may be a voluntary PID.



## 1.6 Do I have to make a voluntary PID in writing?

You can make a voluntary PID:

- ✓ *in writing* — this could be an email or letter to a person who can receive voluntary PIDs.
- ✓ *orally* — have a private discussion with a person who can receive voluntary PIDs. This can be face-to-face, via telephone or virtually (ie through Teams, Zoom etc).
- ✓ *anonymously* — write an email or letter or call a person who can receive PIDs to make a report without providing your name or anything that might identify you as the maker of the report.

A report will only be considered anonymous if there is no reasonable or practical way of communicating with the person making the report. Even if you choose to remain anonymous, you will still be protected under the PID Act. It may be difficult, however, for us/ to investigate the matter(s) you have disclosed if we cannot contact you for further information.

## 1.7 What should I include in my report?

You should provide as much information as possible so we can deal with the report effectively. The type of information you should include is:

- ✓ date, time and location of key events.
- ✓ names of person(s) involved in the suspected wrongdoing, their role, title and how they are involved.
- ✓ your relationship with the person(s) involved, such as whether you work closely with them.
- ✓ your explanation of the matter you are reporting.
- ✓ how you became aware of the matter you are reporting.
- ✓ possible witnesses.
- ✓ other information you have that supports your report.

## 1.8 What if I am not sure if what I report is a PID?

You should report all wrongdoing you become aware of regardless of whether you think it is serious wrongdoing. It is important for Riverina Water to understand what is or may be occurring.

We are then responsible for making sure your report is handled appropriately under the PID Act, or if it is not a PID, in line with our other procedures. Even if your report is not a PID, it may fall within another one of Riverina Water's policies for dealing with reports, allegations or complaints.



## 1.9 Deeming if a report is a voluntary PID

The CEO can, in certain circumstances, determine that a report is a voluntary PID even if the report does not otherwise have all the features of a voluntary PID. This is known as the 'deeming power'.

By deeming that a report is a voluntary PID, it ensures that reporters are provided with protections under the PID Act.

If you make a report that has not met all the requirements of a voluntary PID, you can refer your matter to the CEO to request that they consider deeming your report to be a voluntary PID. A decision to deem a report to be a voluntary PID is at the discretion of the CEO.

## 1.10 Who can I talk to if I have concerns?

If you want to find out more about making a PID or are concerned about the process, please contact the Director of Corporate Services.

## 2. Protections under the PID Act

### 2.1 How will I be protected if I make a voluntary PID?

When you make a voluntary PID you receive special protections under the PID Act.

We are committed to taking all reasonable steps to protect you from detriment as a result of having made a PID. We are also committed to maintaining your confidentiality as much as possible while the PID is being dealt with.

We will not tolerate any type of detrimental action being taken against you because you have made a report, might make a report or are believed to have made a report.

The maker of a voluntary PID is protected in the following ways:

- ✓ *Protection from detrimental action.*
  - A person cannot take detrimental action against another person because they have made a voluntary PID or are considering making a PID. Detrimental action includes bullying, harassment, intimidation or dismissal.
  - Once we become aware that a voluntary PID by a person employed or otherwise associated with Riverina Water that concerns serious wrongdoing relating to Riverina Water has been made, we will take steps to mitigate the risk of detrimental action occurring against the person who made the voluntary PID.
  - It is a criminal offence for someone to take detrimental action against a person because they have made or may make a voluntary PID. It is punishable by a maximum penalty of 200 penalty units or imprisonment for five years or both.
  - A person may seek compensation where unlawful detrimental action has been taken against them.



- A person can apply for a court order (injunction) where detrimental action is threatened or has occurred (for example, an order to prevent dismissal or to require reinstatement).

**Note:** a person who makes a PID can still be subject to reasonable management action (such as ordinary performance reviews and performance management). Provided such action is not taken because of the PID, it is not detrimental action under the PID Act.

✓ *Immunity from civil and criminal liability.*

Some public officials are often subject to a duty of confidentiality that prevents them disclosing certain information that they obtain or become aware of at work. Sometimes, in order to make a PID, public officials will need to breach or disregard such confidentiality duties. If that happens, a public official cannot be disciplined, sued or criminally charged for breaching confidentiality.

✓ *Confidentiality*

Public officials and agencies must not disclose information tending to identify a person as the maker of a voluntary PID unless doing so is permitted by the PID Act.

✓ *Protection from liability for own past conduct*

The Attorney General can give the reporter an undertaking that a disclosure of their own past conduct will not be used against them if a person discloses their own wrongdoing or misconduct while making a report. This undertaking can only be given on application by an integrity agency to the Attorney General.

## 2.2 Will I be protected if I make a mandatory or witness PID?

Protections for makers of mandatory and witness PIDs are detailed in the table below.

Protection	Mandatory PID	Witness PID
Detrimental action — It is an offence to take detrimental action against a person based on the suspicion, belief or awareness that a person has made, may have made or may make a PID.	✓	✓
Right to compensation — A person can initiate proceedings and seek compensation for injury, damage or loss suffered as a result of detrimental action being taken against them.	✓	✓
Ability to seek injunction — An injunction can be sought to prevent the commission or possible commission of a detrimental action offence against a person. For example, an order to prevent dismissal or to require reinstatement.	✓	✓



<p>Immunity from civil and criminal liability — a person will not incur civil or criminal liability if the person breaches a duty of confidentiality while making a disclosure. This means that legal action cannot be taken against a person for:</p> <ul style="list-style-type: none"> <li>• breaching a duty of secrecy or confidentiality, or</li> <li>• breaching another restriction on disclosure.</li> </ul>	✓	✓
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### 3. Reporting detrimental action

If you experience adverse treatment or detrimental action, such as bullying or harassment, you should report this immediately. You can report any experience of adverse treatment or detrimental action directly to the People & Culture Business Partner, the Director of Corporate Services or the CEO. Alternatively, you can contact an integrity agency. A list of integrity agencies is located at Annexure B of this policy.

### 4. General support

Riverina Water will make sure that staff who have reported wrongdoing, regardless of whether their report is treated as a public interest disclosure, are provided with access to any professional support they may need as a result of the reporting process.

Access to support may also be available for other staff involved in the internal reporting process where appropriate. Reporters and other staff involved in the process can discuss their support options with the Disclosures Coordinator.

Where the reported allegations against a Riverina Water public official have been investigated and unsubstantiated, that official will be supported by Riverina Water. The fact of the allegations and any investigation will remain confidential unless otherwise agreed to by the subject officer.

Riverina Water has an established Employee Assistance Program (EAP). The EAP service provides staff with confidential counselling, coaching and support for workplace and personal issues. Staff are encouraged to contact the EAP should they feel this would be helpful for them.

### 5. Roles and responsibilities

Certain people within Riverina Water have responsibilities under the PID Act.

#### 5.1 The role of the Chief Executive Officer (CEO)

The Chief Executive Officer has ultimate responsibility for maintaining the internal reporting system and fostering a workplace culture where reporting is encouraged.



The CEO can receive reports from staff, board members and other public officials, and has a responsibility to:

- ✓ ensure there is a system in place for assessing disclosures.
- ✓ ensure that Riverina Water complies with this policy and the PID Act.
- ✓ ensure that Riverina Water has appropriate procedures for:
  - overseeing internal compliance with the PID Act
  - supporting public officials who make voluntary PIDs, including by minimising the risk of detrimental action and ensuring there are strategies in place to protect reporters from reprisal, and manage workplace conflict that may arise in relation to a report
  - implementing corrective action if serious wrongdoing is found to have occurred
  - complying with reporting obligations regarding allegations or finding of detrimental action
  - complying with yearly reporting obligations to the NSW Ombudsman.

## 5.2 The role of the Disclosures Coordinator

The Disclosures Coordinator has a central role in Riverina Water's internal reporting process. The Disclosures Coordinator can receive and assess reports and is the primary point of contact once a report has been received.

The Disclosures Coordinator has a responsibility to:

- ✓ assess reports to determine whether or not a report should be treated as a public interest disclosure, and to decide how each report will be dealt with (either under delegation or in consultation with the Chief Executive Officer).
- ✓ deal with reports made under the Code of Conduct in accordance with the Code of Conduct Policy 1.01.
- ✓ coordinate Riverina Water's response to a report.
- ✓ acknowledge reports and provide updates and feedback to the reporter.
- ✓ assess the risk of reprisal and workplace conflict related to or likely to arise out of a report and develop strategies to manage any risk identified.
- ✓ where required, provide or coordinate support to staff involved in the reporting or investigation process, including protecting the interests of any officer who is the subject of the report.
- ✓ ensure Riverina Water complies with the PID Act.
- ✓ ensure that reports are provided to the NSW Ombudsman as required.



### 5.3 The role of Disclosure Officers

Disclosure Officers are points of contact within the internal reporting system. They can provide advice about the procedure for making a PID, receive reports of wrongdoing, and assist staff to make reports as required.

Disclosure Officers are responsible for:

- ✓ receiving reports from public officials.
- ✓ receiving reports when they are passed on to them by supervisors and managers.
- ✓ ensuring reports are dealt with appropriately, including making arrangements to ensure reporters can make reports privately and discreetly, if necessary, away from the workplace.
- ✓ discussing with the reporter any concerns they may have about reprisal or workplace conflict.
- ✓ ensuring that any oral reports that have been received are recorded in writing and, where possible, have the report signed and dated by the reporter.

The behaviour of all staff and board members involved in the internal reporting process must adhere to the Code of Conduct Policy 1.01. A breach of the Code of Conduct may result in disciplinary action.

To ensure that Riverina Water complies with the PID Act and deals with all reports of wrongdoing properly, all staff and board members with roles outlined in this policy will receive training on their responsibilities, where appropriate.

### 5.4 The role of managers, coordinators and supervisors

Managers, coordinators and supervisors play an important role in managing the immediate workplace of those involved in or affected by the internal reporting process. All managers, coordinators and supervisors should be aware of this policy and are responsible for creating a local work environment where staff are comfortable and confident about reporting wrongdoing.

They have a responsibility to:

- ✓ encourage staff to report known or suspected wrongdoing within the organisation, and support staff when they do.
- ✓ identify reports made to them in the course of their work which could be public interest disclosures, and if requested, assist the staff member to make the report to a disclosure officer.
- ✓ implement local management strategies, in consultation with the Disclosures Coordinator, to minimise the risk of reprisal or workplace conflict in relation to a report.



- ✓ notify the Disclosures Coordinator or CEO immediately if they believe a staff member is being subjected to reprisal as a result of reporting wrongdoing.

## 5.6 The role of all staff

All staff must:

- ✓ report suspected serious wrongdoing or other misconduct. Staff are encouraged to report general wrongdoing to their supervisor. However, the PID Act requires that, for a report to be a public interest disclosure, it must be made to certain public officials identified in this Policy.
- ✓ use their best endeavours to assist in an investigation of serious wrongdoing if asked to do so by a person dealing with a voluntary PID on behalf of Riverina Water.
- ✓ treat any person dealing with or investigating reports of serious wrongdoing with respect.
- ✓ not take any detrimental action against any person who has made, may in the future make, or is suspected of having made, a PID.

## 5.7 The role of the Chairperson

The Chairperson can receive reports from staff, board members and other public officials about the Chief Executive Officer.

Where the Chairperson receives such reports, the Chairperson has a responsibility to:

- ✓ assess the reports to determine whether or not they should be treated as a public interest disclosure (PID), and to decide how they will be dealt with.
- ✓ refer reports to an investigating authority if this is appropriate or required.
- ✓ liaise with the Disclosures Coordinator to ensure there are strategies in place to support reporters, protect reporters from reprisal and manage workplace conflict that may arise in relation to a report.
- ✓ refer actual or suspected corrupt conduct to ICAC; and
- ✓ refer any evidence of a reprisal offence under section 20 of the PID Act to the police or ICAC.

# 6 How we will deal with voluntary PIDs

## 6.1 Acknowledge that a report has been received and keep the person who made it informed.

When a disclosure officer receives a report which is a voluntary PID, or looks like it may be a voluntary PID, the person who made the report will receive an acknowledgment that the report has been received.



This acknowledgement will:

- ✓ state that the report will be assessed to identify whether it is a PID.
- ✓ state that the PID Act applies to how Riverina Water deals with the report.
- ✓ provide clear information on how to access the PID policy; and
- ✓ provide details of a contact person and available supports.

If the report is a voluntary PID, we will inform you as soon as possible how we intend to deal with the report. This may include:

- ✓ that we are investigating the serious wrongdoing.
- ✓ that we will refer the report to a different agency (if appropriate) to deal with the voluntary PID. If we do this, we will provide you with details of this referral.

If we decide to not investigate the report and to not refer it to another agency for it to be investigated, we will tell you the reasons for this decision. We will also notify the NSW Ombudsman of this decision.

If we decide to investigate the serious wrongdoing, we will provide you with updates on the investigation at least every three months. During this time, if you would like more frequent updates, you should contact the contact person who was nominated when you made the report.

If you have made an anonymous report, it is unlikely that we will be able to provide this information to you.

## 6.2 Dealing with voluntary PIDs

Once a report is received, we will look at the information contained in the report to see if it has the features of a voluntary PID or another type of disclosure, and to make sure that the right steps are followed. If it is a voluntary PID, we will ensure that we comply with the requirements in the PID Act.

The Disclosures Coordinator is responsible for assessing reports, in consultation with the CEO where appropriate. All reports will be assessed on the information available to the Disclosures Coordinator at the time. It is up to the Disclosures Coordinator to decide whether an investigation should be conducted and how that investigation should be carried out. In assessing a report, the Disclosures Coordinator may decide that the report should be referred elsewhere or that no action is to be taken on the report.

If the report is a voluntary PID we will conduct an investigation to find out whether the serious wrongdoing disclosed in the report occurred. We will establish who was responsible, and whether the people involved, or Riverina Water itself, engaged in serious wrongdoing. There may be circumstances where we believe an investigation is not warranted – for example, if the conduct has previously been reported and investigated.



If we decide not to investigate a report and to not refer the matter to another agency, we must let you know the reasons for this and notify the NSW Ombudsman.

### **6.3 Referral to another agency**

There may be circumstances where we decide that the report should be referred to another agency, such as an integrity agency. For example, reports concerning possible corrupt conduct may be required to be reported to the ICAC in accordance with section 11 of the *Independent Commission Against Corruption Act 1988*.

Before referring a matter, we will discuss the referral with the other agency, and we will provide you with details of the referral and a contact person within the other agency.

### **6.4 What about a report that is deemed not to be a voluntary PID?**

Even if the report is not deemed to be a voluntary PID, it will still be dealt with in a manner consistent with our internal complaints or grievance handling process as outlined in our Award.

If the report is deemed not to be a voluntary PID, we will let you know that the PID Act does not apply to the report and how we will deal with the concerns raised. We will advise that we have stopped dealing with the matter as a voluntary PID.

If you are not happy with this assessment or otherwise disagree with it, you can raise it with the Disclosures Coordinator, request an internal review or request that the matter be conciliated. We can, but do not have to, request the NSW Ombudsman to conciliate the matter.

### **6.5 How we will protect the confidentiality of the maker of a voluntary PID**

We understand that people who make voluntary PIDs may want their identity and the fact that they have made a report to be confidential.

Under the PID Act, information tending to identify a person as the maker of a voluntary PID (known as identifying information) is not to be disclosed by a public official or an agency.

There are certain circumstances under the PID Act that allow for the disclosure of identifying information. These include:

- ✓ where the person consents in writing to the disclosure.
- ✓ where it is generally known that the person is the maker of the voluntary PID because of their voluntary self-identification as the reporter.
- ✓ when the public official or Riverina Water reasonably considers it necessary to disclose the information to protect a person from detriment.



- ✓ where it is necessary the information be disclosed to a person whose interests are affected by the disclosure.
- ✓ where the information has previously been lawfully published.
- ✓ when the information is disclosed to a medical practitioner or psychologist for the purposes of providing medical or psychiatric care, treatment or counselling to the individual disclosing the information.
- ✓ when the information is disclosed for the purposes of proceedings before a court or tribunal.
- ✓ when the disclosure of the information is necessary to deal with the disclosure effectively.
- ✓ if it is otherwise in the public interest to disclose the identifying information.

We will not disclose identifying information unless it is necessary and authorised under the PID Act.

We will put in place steps to keep the identifying information of the reporter and the fact that a report has been made confidential. It may not be possible for us to maintain complete confidentiality while we progress the investigation, but we will do all that we practically can to not unnecessarily disclose information from which the maker of the report can be identified.

Any staff or board member involved in the investigation or handling of a report, including witnesses, are required to maintain confidentiality and not disclose information about the process or allegations to any person except for those people responsible for handling the report.

If confidentiality cannot be maintained or is unlikely to be maintained, Riverina Water will develop a plan to support and protect the reporter from reprisal in consultation with them.

It is important that reporters only discuss their report with those responsible for dealing with it. This will include the Disclosures Coordinator and the CEO, or in the case of a report about the CEO, the Disclosures Coordinator and the Chairperson.

## **6.6 How we will assess and minimise the risk of detrimental action**

Riverina Water will not tolerate any detrimental action against staff, board members or any other public official who report wrongdoing or who are believed by others to have reported wrongdoing.

Detrimental action against a person is an act or omission that causes, comprises, involves or encourages detriment to a person or a threat of detriment to a person (whether express or implied). Detriment to a person includes:

- ✓ injury, damage or loss



- ✓ property damage
- ✓ reputational damage
- ✓ intimidation, bullying or harassment
- ✓ unfavourable treatment in relation to another person's job
- ✓ discrimination, prejudice or adverse treatment
- ✓ disciplinary proceedings or disciplinary action, or
- ✓ any other type of disadvantage.

Detrimental action does not include:

- ✓ lawful action taken by a person or body to investigate serious wrongdoing or other misconduct.
- ✓ the lawful reporting or publication of a finding of serious wrongdoing or other misconduct.
- ✓ the lawful making of adverse comment, resulting from investigative action.
- ✓ the prosecution of a person for a criminal offence.
- ✓ reasonable management action taken in relation to a person's regular work performance or through the annual SARP process.

When a staff member or board member reports wrongdoing, Riverina Water will undertake a thorough risk assessment to identify the risk of detrimental action in reprisal for reporting, as well as related risks of workplace conflict or difficulties. The risk assessment will also identify strategies to deal with those risks and determine the level of protection and support that is appropriate.

Depending on the circumstances, Riverina Water may:

- ✓ proactively remind staff at team meetings about the seriousness of workplace bullying and harassment and the consequences for this.
- ✓ relocate the reporter or the staff member who is the subject of the allegation within the current workplace.
- ✓ transfer the reporter or the staff member who is the subject of the allegation to another position for which they are qualified; or
- ✓ grant the reporter or the staff member who is the subject of the allegation leave of absence during the investigation of the disclosure.

These other courses of action should not be seen as punishment and will only be taken in consultation with the reporter.

## **6.7 Responding to allegations of a detrimental action offence**

If it is believed that detrimental action has been or is being taken against an individual in reprisal for reporting wrongdoing, the relevant supervisor, the Disclosures Coordinator or the CEO must be notified immediately. In the case of an allegation of reprisal by the CEO, the Chairperson should be notified.



All supervisors must notify the Disclosures Coordinator or the CEO if they suspect that reprisal against a staff member is occurring or has occurred, or if any such allegations are made to them.

The Disclosures Coordinator will investigate all allegations of detrimental action, with support from People & Culture. The Disclosures Coordinator will:

- ✓ assess if the reprisal allegation warrants investigation, ensuring this is conducted by a senior and experienced member of staff.
- ✓ ensure all steps possible are taken to stop that activity should it be determined that reprisal is occurring.
- ✓ ensure that appropriate disciplinary action is taken against anyone that has taken detrimental action.
- ✓ refer any evidence of a detrimental action offence to the Commissioner of Police and the ICAC.
- ✓ notify the NSW Ombudsman about the allegation of a detrimental action offence being committed.

## **6.8 What Riverina Water will do if an investigation finds that serious wrongdoing has occurred**

The investigation findings will be provided to the CEO for review (except where the report concerns the CEO, in which case the report will be provided to the Chairperson of the Board or an external agency).

If, after an investigation, it is found that serious wrongdoing or other misconduct has occurred, Riverina Water will take the most appropriate action to address that wrongdoing or misconduct. This is also known as corrective action.

Corrective action can include:

- ✓ a formal apology.
- ✓ improving internal policies, procedures and practices to adequately prevent and respond to similar instances of wrongdoing.
- ✓ providing additional education and training to staff where required.
- ✓ taking employment action against persons involved in the wrongdoing (such as termination of employment, relocation, a caution or reprimand).
- ✓ payment of compensation to people who have been affected by serious wrongdoing or other misconduct.

Advice on the findings of serious wrongdoing and the proposed corrective actions, including suitable timeframes, will be issued to the person concerned by the CEO. An improvement notice may also be issued.



The Disclosures Coordinator and People & Culture Business Partner will be responsible for ensuring that any recommended corrective action takes place. Support for the person being issued such advice will continue to be offered as required.

## 6.9 Providing feedback to the person who has reported the wrongdoing

We will provide the person who has reported the wrongdoing (the reporter) the following information once the investigation is completed:

- ✓ a description of the results of the investigation — that is, we will tell you whether we found that serious wrongdoing took place.
- ✓ information about any corrective action as a result of the investigation/s. This means we will tell you what action we took in relation to the person who engaged in the serious wrongdoing or if the serious wrongdoing was by Riverina Water, what we have put in place to address that serious wrongdoing.

There may be some details about both the findings made as a result of the investigation and the corrective action taken that cannot be revealed to you. We will always balance the right of a person who makes a report to know the outcome of that report, with other legal obligations we have.

## 7. Review and dispute resolution

### 7.1 Internal review

People who make voluntary PIDs can seek internal review of the following decisions made by Riverina Water:

- ✓ that Riverina Water is not required to deal with the report as a voluntary PID.
- ✓ to stop dealing with the report because it was decided it was not a voluntary PID.
- ✓ to not investigate the serious wrongdoing and not refer the report to another agency.
- ✓ to cease investigating the serious wrongdoing without either completing the investigation or referring the report to another agency for investigation.

Riverina Water will ensure internal reviews are conducted in compliance with the PID Act.

If you would like to make an application for an internal review, you must apply in writing (email is fine) within 28 days of being informed of the original decision. The application should state the reasons why you consider Riverina Water's decision should not have been made. You may also submit any other relevant material with your application.

Requests for an internal review should be directed via email to the CEO.



## 7.2 Voluntary dispute resolution

If a dispute arises between Riverina Water and a person who has made a report which is, or may be, a voluntary PID, we may request the NSW Ombudsman to conciliate the dispute. Conciliation is a voluntary process and will only be suitable for disputes where Riverina Water and the maker of the report are willing to resolve the dispute.

## 8. Other Riverina Water obligations

### 8.1 Record keeping requirements

Riverina Water must keep full and accurate records with respect to all information received in connection with the PID Act. This ensures that Riverina Water complies with its obligations under the State Records Act 1998. PID reports will be held in a secure, confidential area within Magiq with limited access. This folder will be managed by the Governance team.

### 8.2 Reporting of voluntary PIDs and Riverina Water annual return to the Ombudsman

Each year Riverina Water provides an annual return to the NSW Ombudsman which includes:

- ✓ information about voluntary PIDs received by Riverina Water each return period (yearly with the start date being 1 July).
- ✓ action taken by Riverina water to deal with voluntary PIDs during the return period.
- ✓ how Riverina Water promoted a culture in the workplace where PIDs are encouraged.

## 9 Policy Implementation

Upon adoption, this policy will be advised to all staff through internal communications including the use of short information videos. Those staff that have been identified within this policy as being Disclosure Officers, will receive training on their role and the reporting procedure. The policy will be published to the Intranet.

A copy of this policy will be provided to all staff on commencement as part of the induction process and contractors will be provided a link to review the policy on our website and sign to acknowledge they have read it.

### More information

More information about public interest disclosures is available from the Disclosures Coordinator and the NSW Ombudsman's website at [www.ombo.nsw.gov.au](http://www.ombo.nsw.gov.au).



## **Annexure A – names and contact details of disclosure officers for Riverina Water (internal use only)**

### Disclosures Coordinator

Director Corporate Services – [etonacia@rwcc.nsw.gov.au](mailto:etonacia@rwcc.nsw.gov.au). Phone 0411191437

### Disclosure Officers

People & Culture Business Partner – [taluko@rwcc.nsw.gov.au](mailto:taluko@rwcc.nsw.gov.au). Phone 0432 359 818

People & Culture Officer – [acoleman@rwcc.nsw.gov.au](mailto:acoleman@rwcc.nsw.gov.au). Phone 0438 748 412

WHS Coordinator – tba

WHS Officer – [jmansour@rwcc.nsw.gov.au](mailto:jmansour@rwcc.nsw.gov.au) Phone 0434 212 291

Governance & Corporate Planning Officer – [wreichelt@rwcc.nsw.gov.au](mailto:wreichelt@rwcc.nsw.gov.au). Phone 69220605

Chief Executive Officer – [acrankanthorp@rwcc.nsw.gov.au](mailto:acrankanthorp@rwcc.nsw.gov.au). Phone 0409662307

Riverina Water Board Chairperson (in the case of a report regarding the CEO) –  
[tkoschel@rwcc.nsw.gov.au](mailto:tkoschel@rwcc.nsw.gov.au)

If a report involves a board member, it should be made to the CEO or to an external reporting body. If a report relates to the CEO, it should be made to the Chairperson or to an external reporting body.



## Annexure A –Contact details of disclosure officers for Riverina Water

There are a number of disclosure officers nominated at Riverina Water. For people outside the organisation wanting to make a PID, the contact details are:

**Disclosures Coordinator:** Director Corporate Services – [etonacia@rwcc.nsw.gov.au](mailto:etonacia@rwcc.nsw.gov.au).  
Phone (02) 69220617

**Chief Executive Officer** – [acrrakanthorp@rwcc.nsw.gov.au](mailto:acrrakanthorp@rwcc.nsw.gov.au). Phone (02) 69220603



## Annexure B – List of Integrity agencies

Integrity agency	What they investigate	Contact information
The NSW Ombudsman	Most kinds of serious maladministration by most agencies and public officials (but not NSW Police, judicial officers or MPs)	Telephone: 1800 451 524 between 9am to 3pm Monday to Friday Writing: Level 24, 580 George Street, Sydney NSW 2000 Email: <a href="mailto:info@ombo.nsw.gov.au">info@ombo.nsw.gov.au</a>
The Auditor-General	Serious and substantial waste of public money by auditable agencies	Telephone: 02 9275 7100 Writing: GPO Box 12, Sydney NSW 2001 Email: <a href="mailto:governance@audit.nsw.gov.au">governance@audit.nsw.gov.au</a>
Independent Commission Against Corruption (ICAC)	Corrupt conduct	Telephone: 02 8281 5999 or toll free on 1800 463 909 (callers outside Sydney) between 9am and 3pm, Monday to Friday Writing: GPO Box 500, Sydney NSW 2001 or faxing 02 9264 5364 Email: <a href="mailto:icac@icac.nsw.gov.au">icac@icac.nsw.gov.au</a>
The Inspector of the Independent Commission Against Corruption	Serious maladministration by the ICAC or the ICAC officers	Telephone: 02 9228 3023 Writing: PO Box 5341, Sydney NSW 2001 Email: <a href="mailto:oiicac_executive@oiicac.nsw.gov.au">oiicac_executive@oiicac.nsw.gov.au</a>
The Law Enforcement Conduct Commission	Serious maladministration by the NSW Police Force or the NSW Crime Commission	Telephone: 02 9321 6700 or 1800 657 079 Writing: GPO Box 3880, Sydney NSW 2001 Email: <a href="mailto:contactus@lecc.nsw.gov.au">contactus@lecc.nsw.gov.au</a>
The Inspector of the Law Enforcement Conduct Commission	Serious maladministration by the LECC and LECC officers	Telephone: 02 9228 3023 Writing: GPO Box 5341, Sydney NSW 2001 Email: <a href="mailto:oilc_executive@oilc.nsw.gov.au">oilc_executive@oilc.nsw.gov.au</a>
Office of the Local Government	Local government pecuniary interest contraventions	Email: <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
The Privacy Commissioner	Privacy contraventions	Telephone: 1800 472 679 Writing: GPO Box 7011, Sydney NSW 2001 Email: <a href="mailto:ipcinfo@ipc.nsw.gov.au">ipcinfo@ipc.nsw.gov.au</a>



The Information Commissioner	Government information contraventions	Telephone: 1800 472 679 Writing: GPO Box 7011, Sydney NSW 2001 Email: <a href="mailto:ipcinfo@ipc.nsw.gov.au">ipcinfo@ipc.nsw.gov.au</a>
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<b>Policy number</b>	<b>1.11</b>
Responsible area	Chief Executive Office
Approved by	
Approval date	
Legislation or related strategy	<p>Public Interest Disclosures Act 2022</p> <p>Public Interest Disclosures Regulation 2011</p> <p>Local Government Act 1993</p> <p>Anti-Discrimination Act 1997</p> <p>Fair Work Act 2009</p> <p>Independent Commission Against Corruption Act 1988</p> <p>Ombudsman Act 1974</p> <p>NSW Government Information (Public Access) Act 2009 (GIPA)</p> <p>Privacy &amp; Personal Information Protect Act NSW 1998 (PIPPA)</p> <p>Riverina Water Council Enterprise Award</p>
Documents associated with this policy	<p>Code of Conduct – Policy 1.01</p> <p>Fraud &amp; Corruption Prevention – Policy 1.14</p> <p>Fraud &amp; Corruption Prevention Plan – 1.14(a)</p> <p>Related Parties Disclosures – Policy 1.28</p> <p>Gifts &amp; Benefits Procedure – GC.001</p>
Policy history	<p>14 Dec 2022 = Res 22/193)</p> <p>24 Aug 2021 – Res 21/088</p>



26 Oct 2016 – Res 16/190 (Policy name Protected Interest Disclosures)

15 Oct 2014 – Res 14/131

Original policy adopted 14 Dec 2012 – Res 12/176

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Policy details may change prior to review date due to legislative or other changes, therefore this document is uncontrolled when printed.

**END OF POLICY STATEMENT**

## R6 Request for sponsorship: Wagga Wagga Takes 2

**Organisational Area** Chief Executive Officer

**Author** Andrew Crakanthorp, Chief Executive Officer

**Summary** The Wagga Wagga Takes 2 charity event has approached Riverina Water for sponsorship, with the amount requested requiring the Board to determine in accordance with the Donations Policy.

**RECOMMENDATION** that the Board determine if it wishes to support Wagga Wagga Takes 2 and if so, what value of support is appropriate.

### Report

Earlier this year, Riverina Water sponsored Wagga Wagga Takes 2 to the value of \$9,000. The charity event organisers have again requested this amount for the 2024 event. In accordance with Riverina Water's Donation Policy, the event is eligible for support and is to be determined by the Board due to its value.

In 2022, Riverina Water also provided \$2000 in financial support to the event.

Wagga Wagga Takes 2 sees ten local identities compete on stage with local performers to raise money for their nominated charity. Fundraising events are also held in the lead up to the event.

The 2024 event is currently being organised, with the launch in November to announce the date, celebrities, and their charities.

The 2023 funding saw Riverina Water named the "Golden Buzzer" naming rights sponsor. The Golden Buzzer sponsorship allow the 3 judges to award \$3,000 to three different acts each night that feel are most deserving. The funds go directly to their overall fundraising.

A summary of the 2023 event and the exposure from the Golden Buzzer sponsorship is below:

- Three sold out shows and over 1200 people attending.
- The 2023 event raised \$432,580.25 with the overall funds raised since the shows inception in 2007 reaching \$3,929,732.74.
- The Riverina Water \$3,000 per night Golden Buzzer was won by Jeff Millar and Shelley McCormack fundraising for BrAshA-T (Thursday night), Peter Clark and Mel Hale fundraising for Willans Hill School (Friday night) and Luke Olsen and Matt Olsen fundraising for Rural Outreach Counselling (Saturday night).

- Social media reach this year increased to 30,000 followers with over 19,000 engagements pre, during and post-show week seeing Riverina Water connected with the Wagga Wagga Takes 2 brand.
- Signage at the event, inclusion in media opportunities and further exposure also formed part of the sponsorship.

Should the Board wish to support the event, but in a different format, a standalone donation would be possible, or the organisers may consider a single (\$3000) or two-night (\$6000) sponsorship of the Golden Buzzer initiative. It should be noted that lesser value or standalone donations would equate to lessened exposure for Riverina Water.

More information on the event, charities and performers can be found at <https://www.waggawaggatakes2.com/>

### Strategic Alignment

Our Community

Actively support and participate in our community

### Financial Implications

This financial year to date, Riverina Water has expended or committed approximately \$33,950 of the \$90,000 budget, with another \$25,750-\$38,250 of requests that are typically supported or endorsed to support (leaving \$17,500-\$30,300 for the remainder of the year).

This budget has typically been underspent in recent years due to COVID-19 limiting the number of events. Allocation of donations is a "first-come, first-served" with no further funding available when fully expended.

### Workforce Implications

Not applicable.

### Risk Considerations

<b>Community Partnerships</b>	
Accept	When considering options for community partnerships or external party relationships, Riverina Water may choose to accept risks to maximise potential benefits to council and the community.

## R7 Invitation to Re-join REROC

**Organisational Area** Chief Executive Officer

**Author** Andrew Crakanthorp, Chief Executive Officer

**Summary** Riverina Water has been invited to consider re-joining the Riverina Eastern Regional Organisation of Councils (REROC). This report provides updated information on the timeframes and processes to consider Riverina Water's response to the invitation.

**RECOMMENDATION** that Council:

- a) decline the invitation to re-join REROC given the lack of benefits associated with membership of REROC.
- b) Reconsider the offer in twelve months' time.

### Report

The Board considered this matter at its April and June meetings and at that time deferred consideration of the invitation to a workshop of the Board which was held on 9 September 2023.

Wagga Wagga City Council (WWCC) have decided not to accept the invitation to rejoin REROC. Riverina Water are yet to learn of the policy settings or approach by the new Labor Government to Joint Organisations and further information is unlikely to be available in the coming months. It is expected that more information on the decision by the current CEO of RivJO and REROC to transition to retirement will be available following meetings of both organisation on 27 October 2023.

Attached to this report is the letter from the Chairperson of REROC, Councillor Rick Firman OAM. This report will not reproduce the benefits promoted in the letter but will address the matters identified in the letter.

Below is a timeline of events involving Riverina Water and REROC and the Riverina Joint Organisation (RivJO).

- May 2018 – RivJO proclaimed and commenced operation in July 2018. REROC continues its activities in parallel to RivJO.
- June 2020 - the Boards of both organisations resolved that the preferred way forward was the creation of a new regional organisation structured as a company limited by guarantee.
- June 2020 – Riverina Water resolves to “reaffirm its associate membership to the Riverina Joint Organisation (RivJO) and support its ongoing existence”. In effect, that

decision did not provide support for a “new regional organisation under the structure of a company limited by guarantee”.

- August 2020 – Riverina Water resolves to discontinue its membership of REROC at the conclusion of the 2020/21 Financial Year.
- August 2022 – Riverina Water resolves to provide its support to the offer by Wagga Wagga City Council to maintain the RivJO at the sole cost of Wagga Wagga City Council.
- October 2022 - The Boards of both organisations resolve that REROC continue to operate on a stand-alone basis and the Riverina JO would go into hiatus. The resolution of the JO Board was not unanimous with Wagga Wagga City Council voting against the decision, while the decision of the REROC Board was unanimous.

Discussions with the General Manager at Goldenfields Water indicate that they will continue to be a member of REROC, given the advantages they perceive as being a member of an organisation with a regional focus. He was also pleased that Goldenfields Water now has voting rights.

The Mayor of Lockhart Shire Council has also contacted the CEO and encouraged Riverina Water to re-join REROC, also referencing the ability to vote as a good reason to re-join.

The views of the (new) Labor Government in relation to the future funding and operation of JO's remains unknown. It should be noted that while in opposition, NSW Labor expressed support for the ongoing operation of JO's noting that ongoing funding for JO's was essential to ensure their effectiveness and success.

Wagga Wagga City Council (WWCC) has also been invited to re-join REROC and have declined that invitation. It is understood that WWCC's offer to maintain RivJO at their cost remains their policy position.

The matter has been discussed internally and staff at Riverina Water have few reasons to engage with REROC. Having said that, Riverina Water did participate in the aggregated procurement of water chemicals and did so on a fee for service basis. Riverina Water has for the past two financial years, continued to sponsor the program for local high school students known as “Build a Bridge” in the amount of \$2,500 per year. Two staff from Riverina Water supported the program this year.

In addition, Riverina Water and Goldenfields Water in late 2022 aggregated their electricity demands and successfully secured four new contracts for energy (two per Council in relation to large sites and small sites).

The majority of Board Members present at the workshop in September expressed a view that there were no strategic or operational reasons to re-join REROC. Workshop comments included that Riverina Water enjoys effective and close working relationships with its four constituent Councils. It was further commented that it would be a disadvantage not to be part of the bi-annual visits to meet with Ministers in both the State and Federal Governments.

## › R7.1 Invitation to rejoin REROC [↓](#)

### Strategic Alignment

Our Business

Collaborate and share our knowledge with other organisations

### Financial Implications

The cost to be a member of REROC in 2020 was \$11,900. The membership fee for REROC for 2023/24 is \$19,000. The value that Riverina Water derives from such membership is questionable from a management perspective.

RivJO will not charge member Council's any fee for 2023/24 and use accumulated funds to meet its minimal operating costs. Riverina Water contributed \$5,000 to be a member of RivJO for 2022/23. The proposed membership of REROC in 2023/24 is more than the combined membership fees for both organisations.

### Workforce Implications

Not applicable

### Risk Considerations

Community Partnerships	
Accept	When considering options for community partnerships or external party relationships, Riverina Water may choose to accept risks to maximise potential benefits to council and the community.

# REROC

RIVERINA EASTERN REGIONAL  
ORGANISATION OF COUNCILS

PO Box 646  
Wagga Wagga NSW 2650  
**ph:** (02) 6931 9050  
**fax:** (02) 6931 9040  
**email:** mail@reroc.com.au  
**website:** www.reroc.com.au  
ABN: 91 443 421 423

8 March 2023

Cr Tim Koschel  
Chairman  
Riverina Water County Council  
PO Box 456  
WAGGA WAGGA NSW 2650

Dear Tim,

## **Invitation to re-join the Riverina Eastern Regional Organisation of Councils (REROC)**

I write on behalf of the Board of the Riverina Eastern Regional Organisation of Councils to extend an invitation to Riverina Water County Council to re-join REROC.

As you are aware, the Riverina JO will enter hiatus on 1 July 2023 and at that time, the activities undertaken by the JO in advocacy and lobbying, regional planning and inter-governmental relations will revert to REROC. Essentially the arrangements in relation to regional collaboration for local government in the eastern Riverina will revert to the pre-October 2018 delivery structure.

Our Board believes that it is very important that Local Government in the eastern Riverina has the strongest possible voice. This can only be achieved when we all work together. Advocacy, regional planning and representations must be well informed and the inclusion of Riverina Water's voice, we believe, is significant to delivering robust representation for the Region.

In addition, REROC can provide Riverina Water's staff with professional development opportunities through its Technical Groups and increased buying power through its aggregated procurements' activities. We believe that Riverina Water's staff would welcome the opportunity to attend Technical Group meetings and gain value from the numerous professional development activities that the ROC delivers.

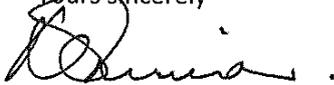
The REROC Board resolved at the February Board meeting to embark on a review of its Constitution. The Constitution has not been reviewed for some considerable time and one of the goals of the review is to provide the member County Councils with voting rights. We know that this is a matter that Riverina Water has expressed strong interest in.

councils working together

In the light of the JO moving into hiatus, the Board also reviewed and approved REROC's 2023-24 budget. The Board has committed to a flat fee membership structure which mirrors the arrangement that was in place for the JO. As a consequence of that decision, each General Purpose Member council will pay \$38,000 membership fee for 2023-24, with the County Councils paying \$19,000. The Board believes the new membership structure reflects REROC's strong commitment to equality of representation and access.

We would welcome the opportunity to discuss our invitation further, which is extended with the genuine belief that the Region will be stronger if we all work together.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Rick Firman', followed by a period.

Cr Rick Firman *OAM*  
Chairman

## R8 Update on PFAS

**Organisational Area** Chief Executive Officer

**Author** Andrew Crakanthorp, Chief Executive Officer

**Summary** A late report will be circulated on this matter relating to updated information recently received by Riverina Water.

**RECOMMENDATION** that the Board receive the late report circulated on this matter.

### Report

A late report will be circulated on this matter.

### Strategic Alignment

Our Business

Improve our operations to future proof our business

### Financial Implications

Not applicable.

### Workforce Implications

Not applicable

### Risk Considerations

<b>Reputation</b>	
Averse	Riverina Water is averse to taking risks that may adversely impact its reputation.

## R9 Lost Time Injury Statistics July 2023 - September 2023

**Organisational Area** Chief Executive Officer

**Author** Joe Mansour, WHS officer

**Summary** This report presents information on Lost Time Injury statistics for the July/September period of the 2023/2024 financial year.

**RECOMMENDATION** that Council receive and note the statistics report for Lost Time Injuries for the period July 2023 to September 2023.

### Report

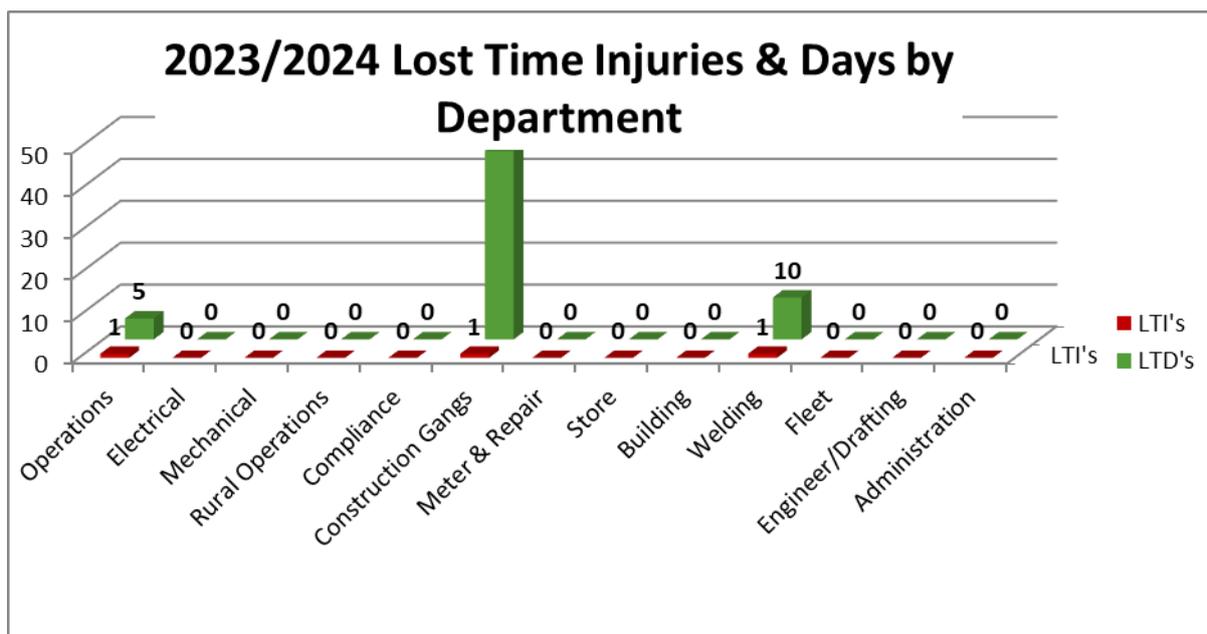
Date of Injury	Claim Status	Return to Work Date	Lost Time Injury (Days off work)	No of Days Lost (Premium impacting)
16/10/2022	OPEN	17/03/2023	45	45
25/05/2023	OPEN	14/06/2023	10	10
15/06/2023	CLOSED	7/07/2023	5	5
<b>Total</b>			<b>60</b>	<b>60</b>

### Other WHS Statistics for the financial year:

Lost Time Days (LTD's) - **60 days**

No of Current/Open Workers Compensation Claims – **Three claims (one legacy claim, two open claims)**

Total No of Workers Compensation Claims lodged this financial year – **Nil**



**Strategic Alignment**

Our People

Build upon our strong history of safety and wellbeing

**Financial Implications**

Council works in partnership with its insurer StateCover Mutual to minimise costs associated with each claim so as to minimise the annual premium paid for the workers compensation insurance.

**Workforce Implications**

Not applicable.

**Risk Considerations**

Work Health and Safety	
Avoid	Riverina Water will avoid taking any risks that could result in accident, injury or illness to our staff, councillors, contractors, visitors or members of the public.

# R10 Works Report covering August 2023

## Organisational Area Engineering

**Author** Troy van Berkel, Director Engineering

**Summary** This report provides an overview of water usage, connections, maintenance and water quality matters from 1 to 31 August 2023.

**RECOMMENDATION** that the Works Report covering August 2023 be received and noted.

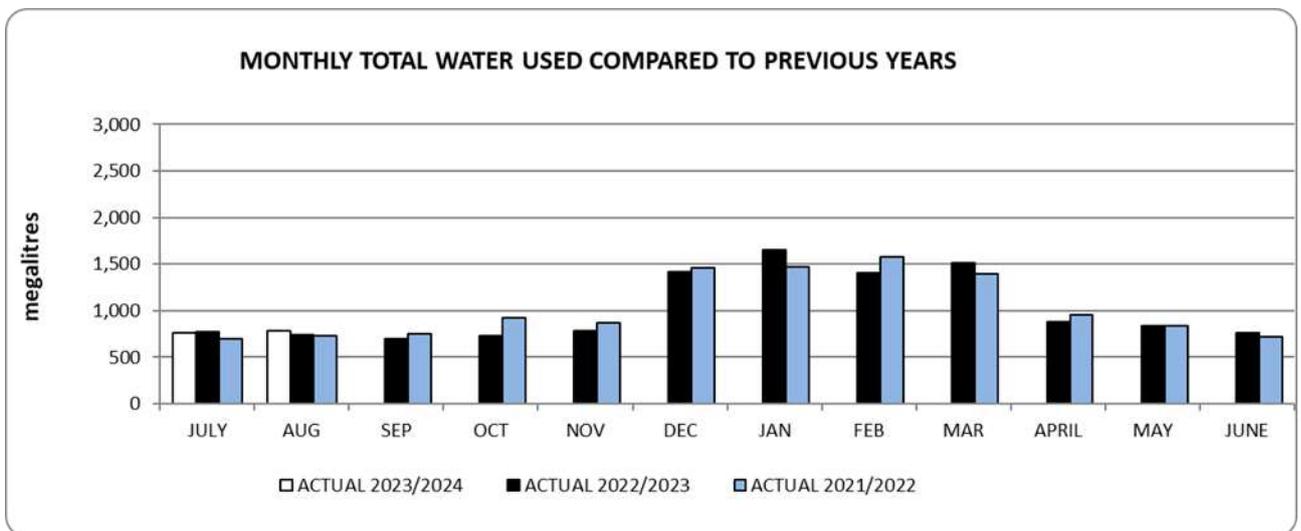
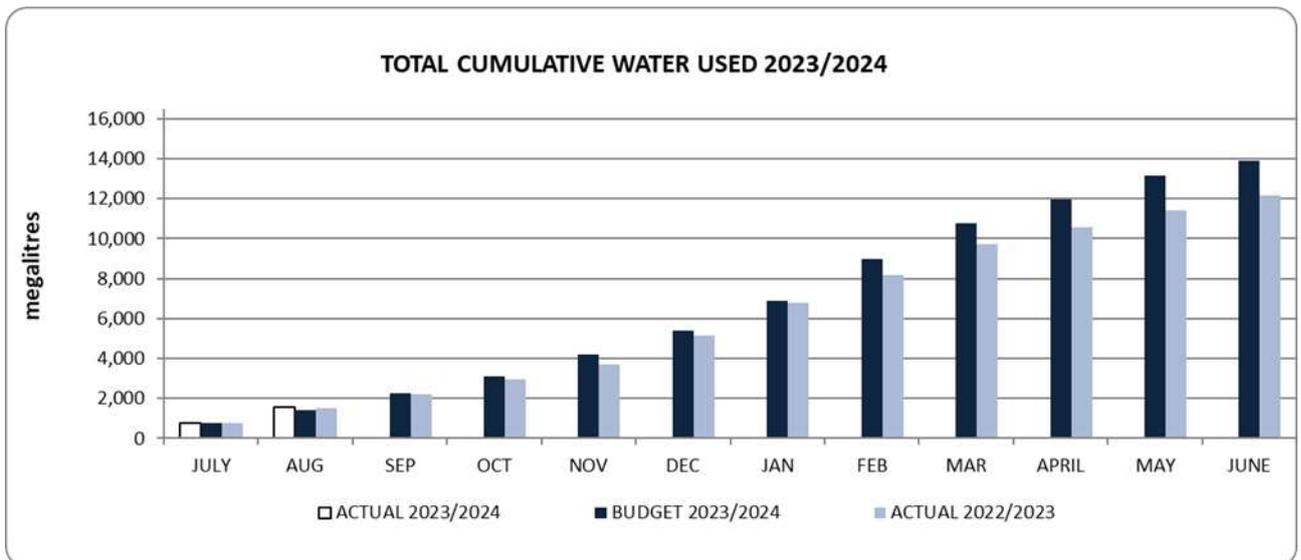
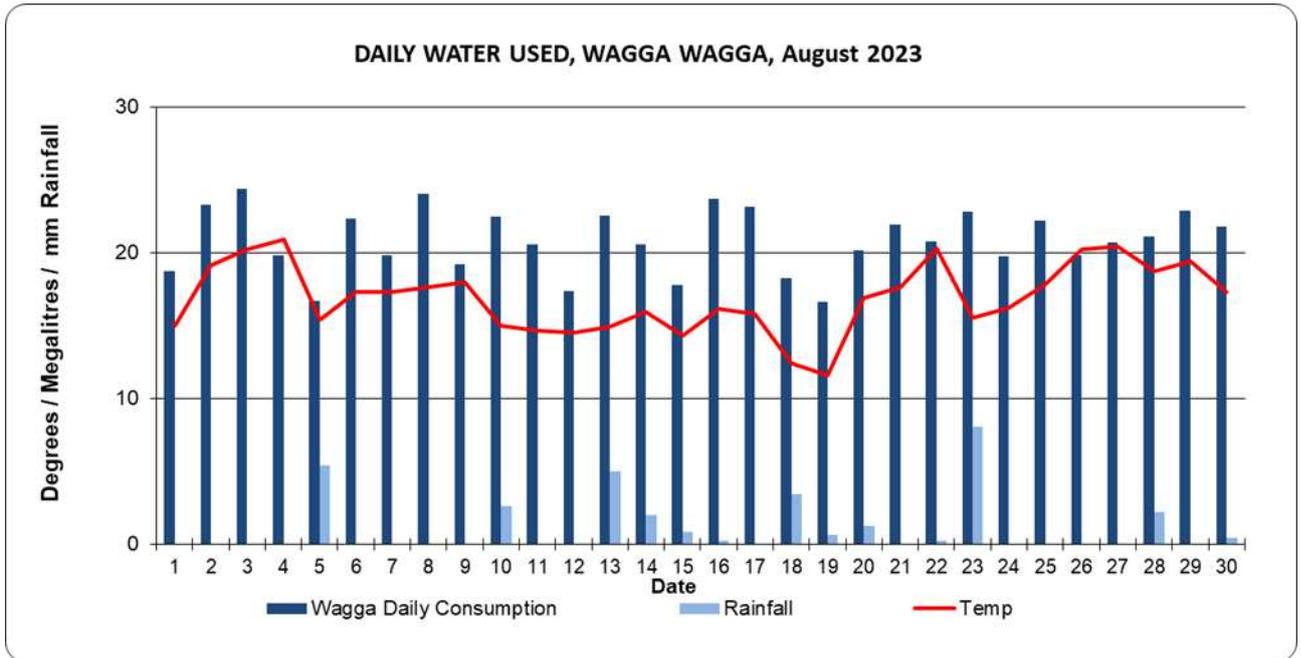
## Report

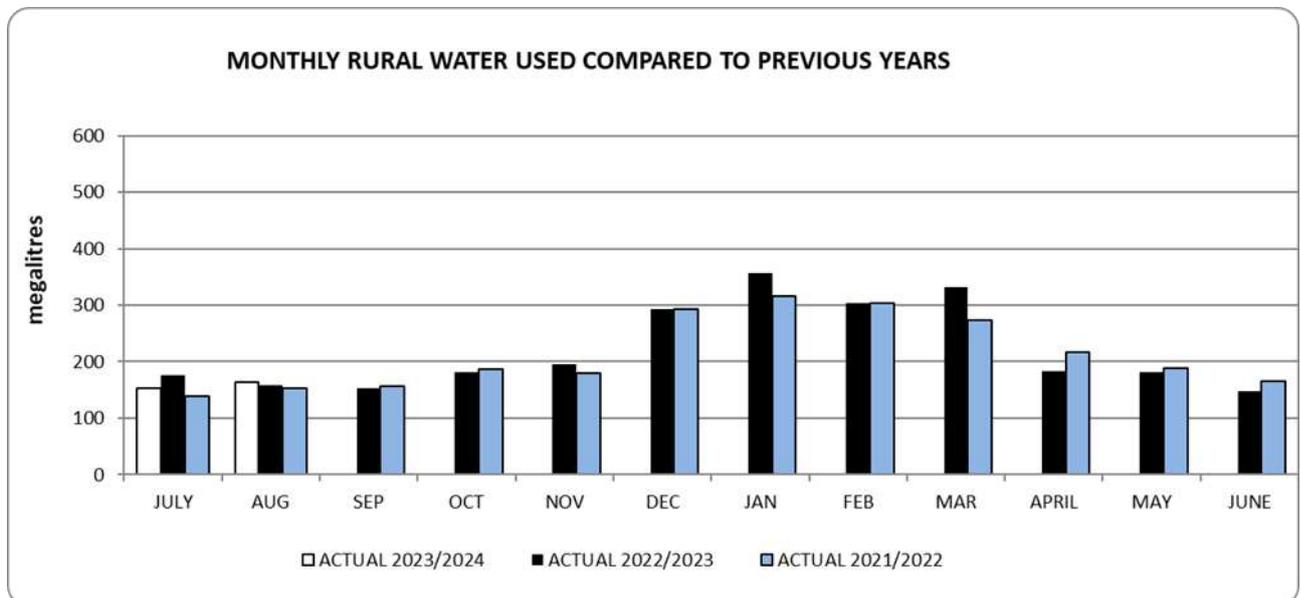
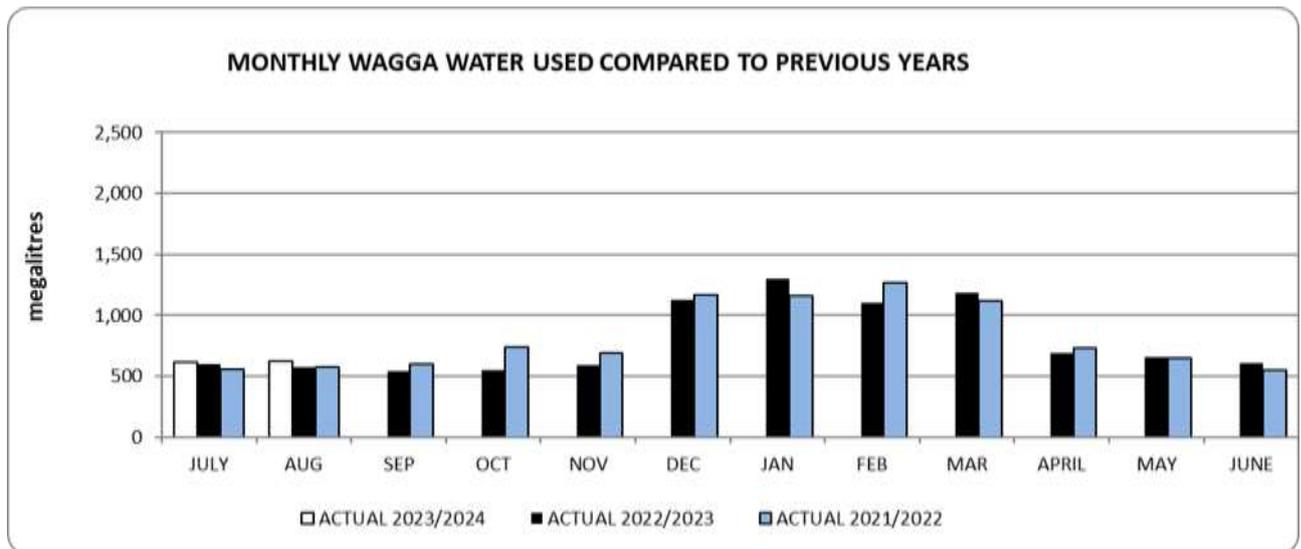
This report provides an overview of water usage, connections, maintenance and water quality matters from the 1<sup>st</sup> to the 31<sup>st</sup> August 2023.

### Water Sourced and Used

	2021	2022	2023
Rainfall	28.0	67.8	32.0
Wet days	10	23	13
<b>Water Sourced August 2023 (MI)</b>			
North Wagga bores	153.89	164.07	206.54
West Wagga bores	198.15	93.42	109.76
East Wagga bores	333.89	163.65	454.91
Murrumbidgee River	0.00	295.15	0.00
<b>Sub Total</b>	<b>685.93</b>	<b>716.29</b>	<b>771.21</b>
Bulgary bores	25.45	5.27	0.00
Urana source	0.00	0.00	0.00
Ralvona bores	17.54	16.17	12.74
Walla Walla bores	0.00	0.00	0.00
Goldenfields Water Supply System	0.74	1.61	1.87
<b>Sub Total</b>	<b>43.73</b>	<b>23.05</b>	<b>14.61</b>
Woomargama	0.79	0.80	1.28
Humula	0.79	0.26	0.49
Tarcutta	2.57	3.17	2.92
Oura	2.20	1.72	1.92
Walbundrie / Rand	2.67	2.30	4.46

	<b>2021</b>	<b>2022</b>	<b>2023</b>
Morundah	0.46	0.56	0.66
Collingullie	6.41	2.91	3.97
<b>Sub Total</b>	<b>15.89</b>	<b>11.72</b>	<b>15.70</b>
<b>Totals</b>	<b>745.55</b>	<b>751.06</b>	<b>801.52</b>
<b>Water used August 2023 (MI)</b>			
East Bomen	22.77	18.01	19.39
Estella	64.22	56.41	83.38
North Wagga	52.94	72.68	82.47
Wagga Wagga – low level	81.88	102.71	101.28
Wagga Wagga – high level	310.80	289.05	294.43
Wagga Wagga – Bellevue level	38.04	36.99	42.79
<b>Sub Total</b>	<b>570.65</b>	<b>575.85</b>	<b>623.74</b>
Ladysmith system	2.72	9.60	4.58
Brucedale scheme	11.36	13.09	16.98
Currawarna scheme	9.59	8.50	9.09
Rural Southern trunk main system	66.98	92.77	73.17
Rural Western trunk main system	29.93	7.33	31.43
<b>Sub Total</b>	<b>120.58</b>	<b>131.29</b>	<b>135.25</b>
Holbrook	17.13	16.20	12.78
Woomargama	0.79	0.80	1.28
Humula	0.79	0.26	0.49
Tarcutta	2.69	3.07	2.79
Oura	2.20	1.72	1.92
Walbundrie / Rand	2.67	2.30	4.46
Morundah	0.37	0.50	0.62
Collingullie	6.10	2.83	3.78
<b>Sub Total</b>	<b>32.74</b>	<b>27.68</b>	<b>28.12</b>
<b>Totals</b>	<b>723.97</b>	<b>734.82</b>	<b>787.11</b>





New Service Connections, Repairs, Meters, Locations and Complaints

Location	New connect – residential	New connect – non-residential	Services renewed	Services repaired	Quality complaints	Supply complaints *	Customer dealings complaints	Other complaints	Frost damage	Meter or Metercock fault	Leaking valves or hydrants	Locations
Wagga Wagga	18	6	4	16	15	1				64	7	2
Wagga Wagga	1	2	2	4	5					11	4	1
Forest Hill										2		

Location	New connect – residential	New connect – non-residential	Services renewed	Services repaired	Quality complaints	Supply complaints *	Customer dealings complaints	Other complaints	Frost damage	Meter or Metercock fault	Leaking valves or hydrants	Locations
North Wagga					2					1	1	
Estella										3	1	1
Koorinal	1			1	1					5		
Turvey Park										3	1	
Lake Albert	1			3	3					11		
Ashmont				1						3		
Tolland				1						6		
Mt Austin			1	1	1					5		
Bourkelands										2		
Tatton	3		1									
Glenfield				1	2					5		
Lloyd	4			1								
Springvale						1				3		
East Wagga		3								1		
Boorooma	1			2						1		
Gobbagombalin	6	1		1	1					2		
Gumly Gumly	1											
Brucedale						2						
Euberta	1											
San Isidore				1		1				1		
Tarcutta										1		
Lockhart				1		1				2		
Mangoplah												1
Milbrulong		1										

Location	New connect – residential	New connect – non-residential	Services renewed	Services repaired	Quality complaints	Supply complaints *	Customer dealings complaints	Other complaints	Frost damage	Meter or Metercock fault	Leaking valves or hydrants	Locations
The Rock				1						2		
Uranquinty				1								
Yerong Creek	3									1		
Henty												1
Holbrook	1		16	1								
Morven										1		
Walla Walla						1						
Morundah				1								
Oaklands	1		1			1						
Urana				1								
<b>TOTAL</b>	<b>24</b>	<b>7</b>	<b>21</b>	<b>23</b>	<b>15</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>72</b>	<b>7</b>	<b>4</b>

### Water System Repairs

Wagga Wagga							
Date	Town	Main type	Cause	Live repair	Outage duration time	Customers affected	Water lost (KI)
Nil							

Rural							
Date	Town	Main type	Cause	Live repair	Outage duration time	Customers affected	Water lost (KI)
2/8/2023	Osborne	63 PE	Pipe failure – ground movement	No	0	9	23
3/8/2023	Holbrook	50 PVC	Pipe failure – ground movement	Yes	0	0	13

11/8/2023	Walla Walla	100 AC	Accidental damager	Yes	0	0	0
14/8/2023	Walla Walla	100 AC	Accidental damage	Yes	0	0	0
30/8/2023	The Rock	40 PVC	Pipe failure – ground movement	Yes	0	3	10
31/8/2023	Osborne	63 PE	Pipe failure – ground movement	No	0	5	12

### Water Quality Complaints

Date	Town	Request details	Action Taken
1/8/23	Lake Albert	Dirty water in units 1, 2 & 3.	Main was flushed all clear. Customer informed.
2/8/23	Wagga	Dirty water, please flush	Flushed water main and service, all clear now. Customer informed.
1/8/23	Lake Albert	Dirty water	Flushed main. Customer informed.
3/8/23	Wagga	Dirty water	Flushed service. Told customer.
9/8/23	North Wagga	Cloudy water/discoloured.	Flushed service - all clear. Customer informed.
11/8/23	North Wagga	Water still cloudy. Flushed on the 09/08/23.	Flushed water main all clear, customer happy.
14/8/23	Gobbagombalin	Discoloured water. Water inconsistent - air in line? Possibly from new subdivision work in area?	Flushed service all clear. Customer informed.
18/8/23	Koorinal	Dirty water	Took meter off and flushed. Customer informed.
16/8/23	Lake Albert	Dirty water	Took water meter off and flushed. Customer informed.
12/8/23	Wagga	Dirty water	Flushed main until clear. Customer informed.
28/8/23	Wagga	Chemical smell to the drinking water.	Removed meter flushed for 5mins. No chemical smell, within ADWG, Customer advised.
28/8/23	Glenfield Park	Dirty water	Flushed service was all fine and customer happy.
29/8/23	Glenfield Park	Dirty water since last night	Took meter off and flushed water till clear. Customer informed.
30/8/23	Wagga	St Joseph's Primary School - dirty water	Flushed main till cleared and let them know.

31/8/23	Mt Austin	Brown water at meter	Flushed service and water main, all clear, let them know they have old gal pipe on their side.
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#### New water mains laid

Location	63	100		150		200		300	450
	PE	OPVC	DICL	OPVC	DICL	OPVC	DICL	OPVC	DICL
Hampden Ave				1018 M					
Lloyd 10 Sub-division		70 m	40 m	40 m	40 m	60 m	20 m		

#### Replacement of Existing Mains

Location	50	63	100		150	150	200	300		375
	PE	OPVC	DICL	OPVC	DICL	OPVC	OPVC	OPVC	DICL	DICL
Nil										

#### Other Construction

Location or Project	Work done
Lloyd 10 Sub-division	Cut in 3 x 250mm tees and stop valve sets
Lloyd 10 Sub-division	Cut in 3 x 250mm tees and hydrant sets
243 Copland St	100mm fire service installed
Bomen Res	De- commission pipe work

#### Major Repairs / Overhauls

Facility	Work done
Pleasant Hills pump house	Replace 100mm pipework going in and out of pump house
The Gap Pump Station	Pump Refurbishment
Pleasant Hills Pump Station	Pump Station Upgrade
Wagga Wagga WTP	Centrifuge Electrical Optimisation
Wagga Wagga WTP	Sludge Pump Rotor/Stator Replacement
Wagga Wagga WTP	Sludge Tank Cleanout
Wagga Wagga WTP	Lamella Clarifier Scraper System Repairs

Water Filling Station Activity

Location	Number of fills
Bomen Hereford Street	115
Estella Farrer Road	71
Forest Hill Elizabeth Avenue	12
Glenfield Red Hill Road	74
Henty Olympic Way	6
Holbrook Millswood Road	30
Lake Albert Plumpton Road	59
Lockhart Napier Road	80
Pleasant Hills Manson Street	7
Ralvona	3
The Rock	14
Urana Federation Way	5
Walla Walla Short St	1
Yerong Creek Finlayson Street	30

Fleet Disposals

Vehicle No	Description	Vehicle Type	Make & Model	Year	KMs	Method	Price (ex GST)
Nil							

Fleet Acquisitions

Vehicle No	Tenders received	Accepted Tenderer	Vehicle type	Make/Model	Price ex GST
Nil					

**Strategic Alignment**

Our Business

Provide exceptional customer service by tailoring and improving our systems, processes and service

**Financial Implications**

Nil

**Workforce Implications**

Not applicable.

**Risk Considerations**

<b>Service Delivery</b>	
Avoid	Riverina Water will avoid taking on any risks which may compromise water quality.

# R11 Works Report covering September 2023

## Organisational Area Engineering

**Author** Troy van Berkel, Director Engineering

**Summary** This report provides an overview of water usage, connections, maintenance and water quality matters from the 1<sup>st</sup> to the 30<sup>th</sup> of September 2023.

**RECOMMENDATION** that the Works Report covering September 2023 be received and noted.

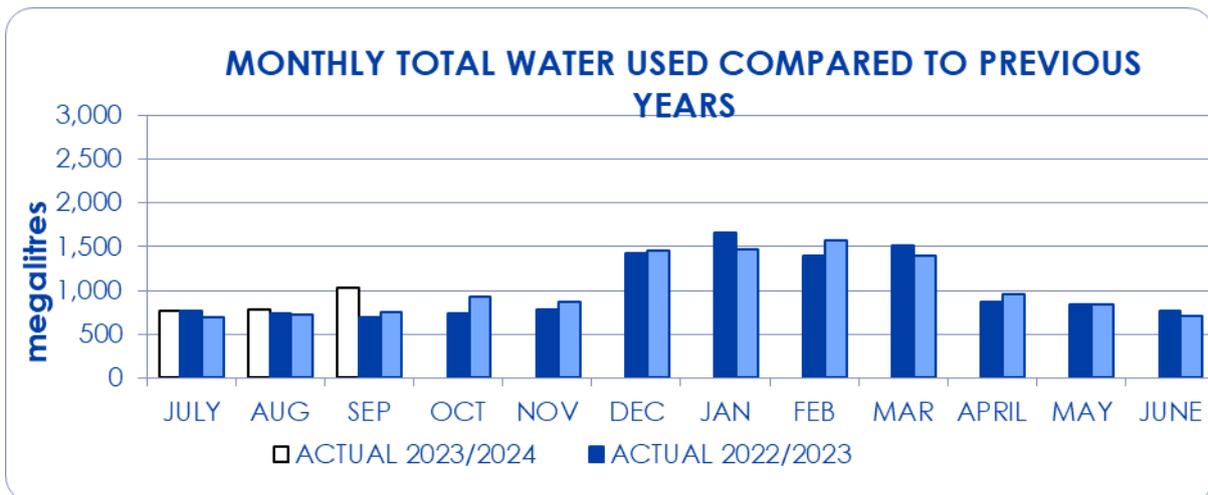
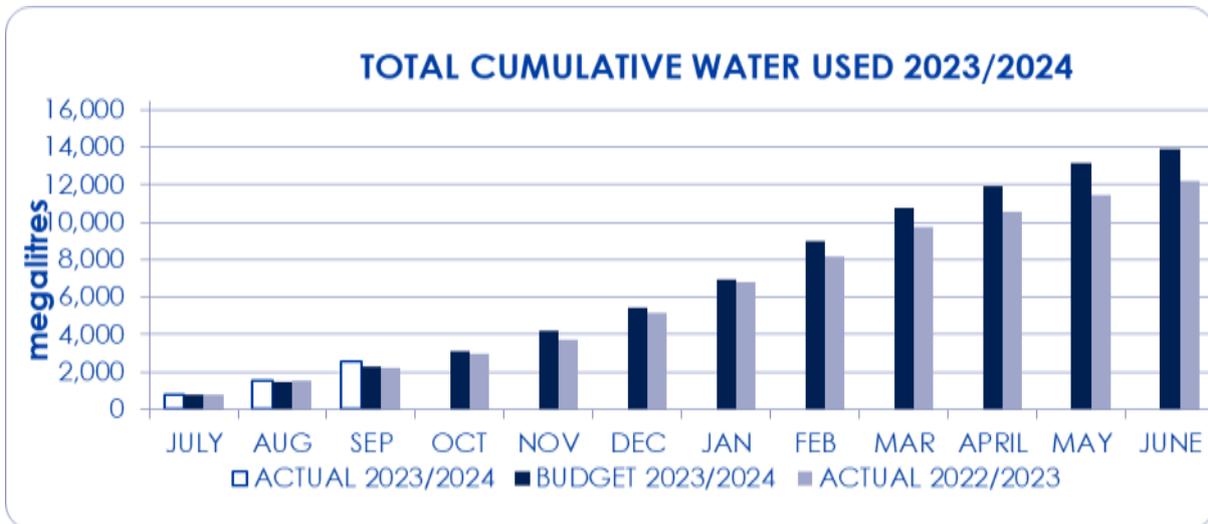
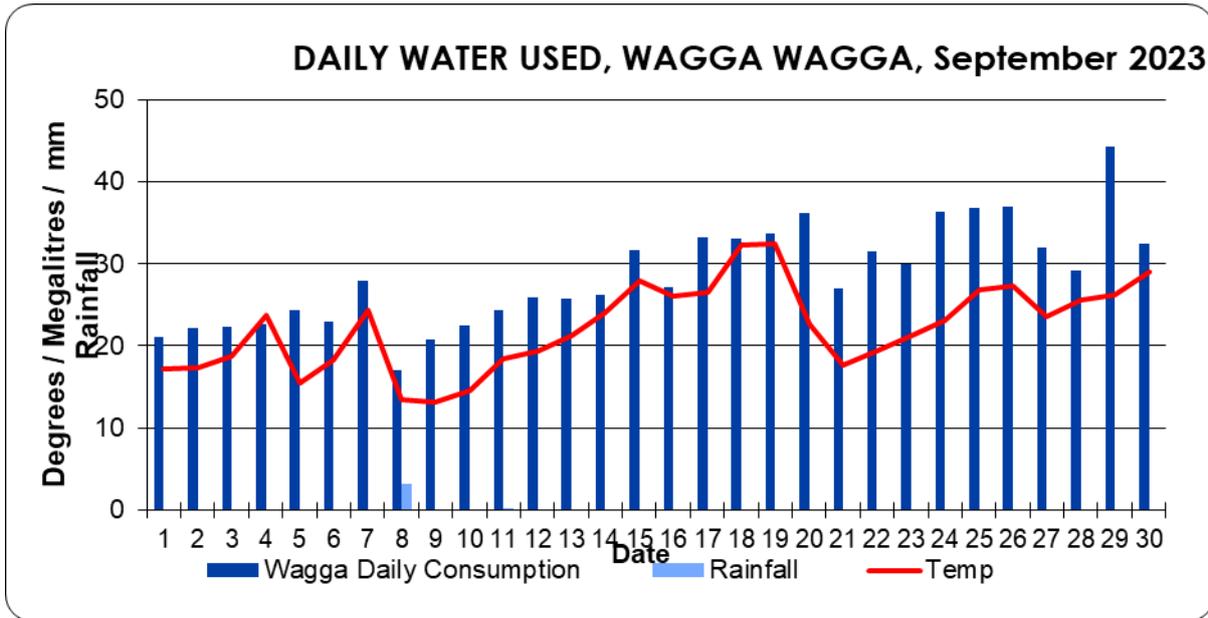
## Report

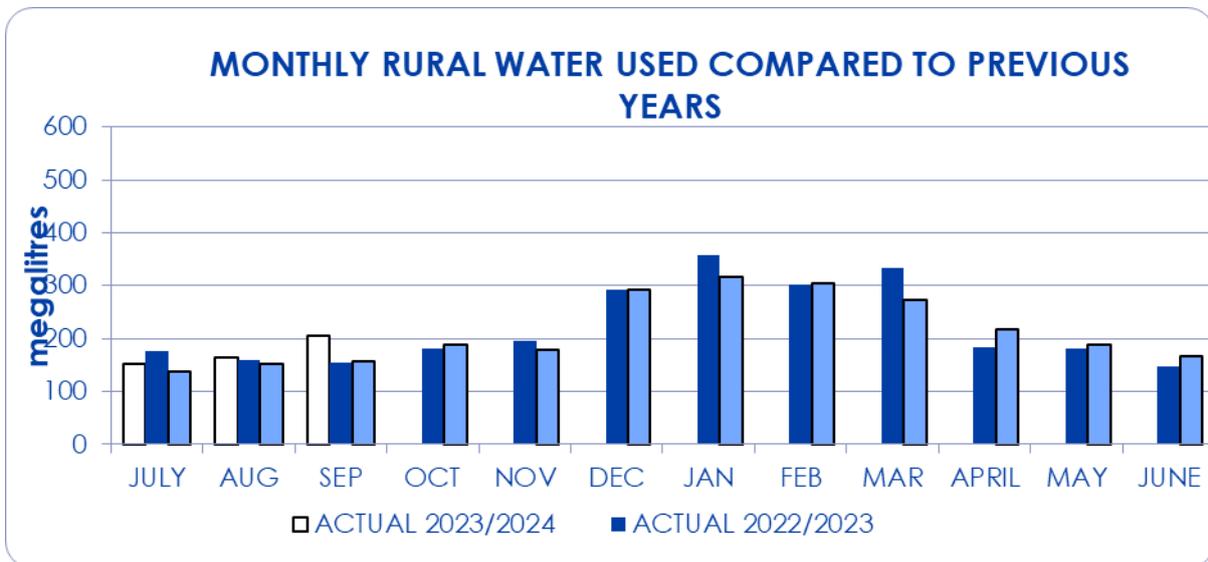
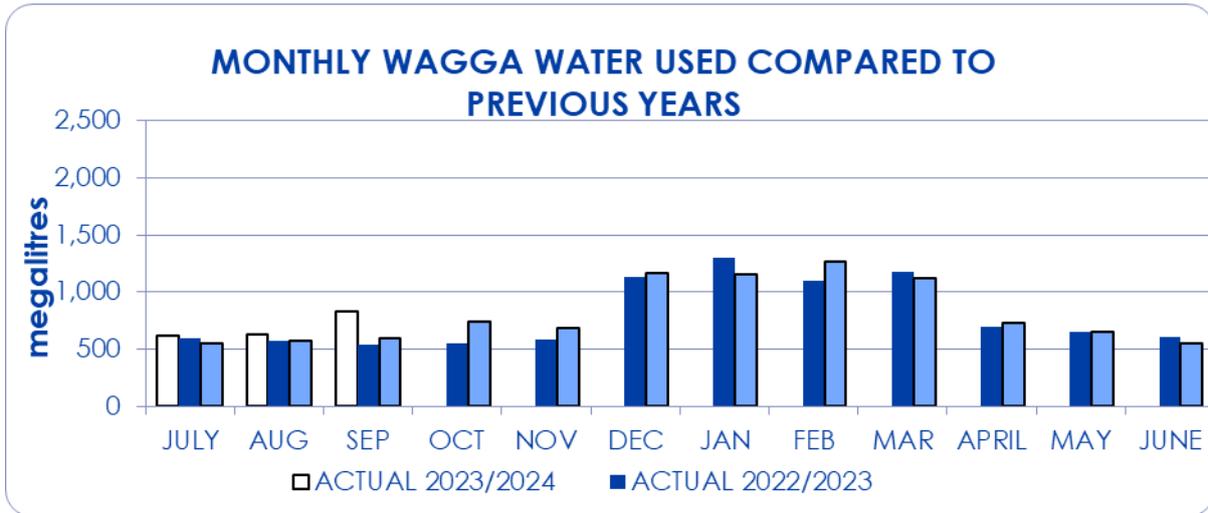
This report provides an overview of water usage, connections, maintenance and water quality matters from the 1<sup>st</sup> to the 30<sup>th</sup> of September 2023.

### Water Sourced and Used

	2021	2022	2023
Rainfall	30.6	73.2	3.4
Wet days	8	16	2
<b>Water Sourced September 2023 (MI)</b>			
North Wagga bores	160.45	149.08	245.03
West Wagga bores	257.09	90.92	148.92
East Wagga bores	292.62	155.95	602.18
Murrumbidgee River	0.00	287.59	0.00
<b>Sub Total</b>	<b>710.16</b>	<b>683.54</b>	<b>996.13</b>
Bulgary bores	22.35	0.01	19.52
Urana source	0.00	0.00	0.00
Ralvona bores	18.21	15.53	13.04
Walla Walla bores	0.00	0.00	0.00
Goldenfields Water Supply System	0.78	2.19	1.84
<b>Sub Total</b>	<b>41.34</b>	<b>17.73</b>	<b>34.40</b>
Woomargama	0.65	0.91	1.45
Humula	0.15	0.22	0.49
Tarcutta	2.75	3.04	2.97
Oura	2.36	1.85	2.50

	2021	2022	2023
Walbundrie / Rand	2.78	2.79	4.01
Morundah	0.62	0.43	0.70
Collingullie	6.39	3.18	5.02
<b>Sub Total</b>	<b>15.70</b>	<b>12.42</b>	<b>17.14</b>
<b>Totals</b>	<b>767.20</b>	<b>713.69</b>	<b>1,047.67</b>
<b>Water used September 2023 (MI)</b>			
East Bomen	20.97	19.72	25.23
Estella	59.85	55.37	99.91
North Wagga	57.50	54.44	91.41
Wagga Wagga – low level	85.43	100.72	132.01
Wagga Wagga – high level	326.89	273.57	425.41
Wagga Wagga – Bellevue level	46.95	40.13	50.25
<b>Sub Total</b>	<b>597.59</b>	<b>543.95</b>	<b>824.22</b>
Ladysmith system	2.88	9.05	5.90
Brucedale scheme	11.01	14.49	18.23
Currawarna scheme	9.29	9.85	15.91
Rural Southern trunk main system	74.30	91.01	88.17
Rural Western trunk main system	25.24	1.23	47.38
<b>Sub Total</b>	<b>122.72</b>	<b>125.63</b>	<b>175.59</b>
Holbrook	18.12	15.65	13.33
Woomargama	0.65	0.91	1.45
Humula	0.15	0.22	0.49
Tarcutta	2.65	3.00	2.60
Oura	2.36	1.85	2.50
Walbundrie / Rand	2.78	2.79	4.01
Morundah	0.54	0.41	0.69
Collingullie	6.04	3.11	4.78
<b>Sub Total</b>	<b>33.29</b>	<b>27.94</b>	<b>29.85</b>
<b>Totals</b>	<b>753.60</b>	<b>697.52</b>	<b>1,029.66</b>





New Service Connections, Repairs, Meters, Locations and Complaints

Location	New connect – residential	New connect – non-residential	Services renewed	Services repaired	Quality complaints	Supply complaints *	Customer dealings complaints	Other complaints	Frost damage	Meter or Metercock fault	Leaking valves or hydrants	Locations
<b>Wagga Wagga</b>	<b>18</b>	<b>1</b>	<b>11</b>	<b>12</b>	<b>33</b>	<b>5</b>				<b>82</b>	<b>1</b>	<b>2</b>
Wagga Wagga	3		1	4	2	2				18		
Forest Hill	4									2		
North Wagga					2					1		
Bomen											1	

Location	New connect – residential	New connect – non-residential	Services renewed	Services repaired	Quality complaints	Supply complaints *	Customer dealings complaints	Other complaints	Frost damage	Meter or Metercock fault	Leaking valves or hydrants	Locations
Estella	1					1				1		
Koorinal			2	1	3					7		
Turvey Park			4	1						4		1
Lake Albert			1		8	1				13		1
Ashmont	1		3	3	4					7		
Tolland					3	1				5		
Mt Austin				1	2					7		
Bourkelands				1						3		
Tatton					3							
Glenfield	1			1	4					6		
Lloyd	3									1		
Springvale					1					1		
Boorooma		1								2		
Gobbagombalin	5				1					3		
Gumly Gumly										1		
Brucedale				1						2		
San Isidore					7	1						
Tarcutta										1		
Bulgary				1								
Collingullie										1		
Lockhart		1	1									
Pleasant Hills						1						
The Rock	1			2							1	
Uranquinty										1		

Location	New connect – residential	New connect – non-residential	Services renewed	Services repaired	Quality complaints	Supply complaints *	Customer dealings complaints	Other complaints	Frost damage	Meter or Metercock fault	Leaking valves or hydrants	Locations
Yerong Creek			1									
Henty				1	1					1		
Holbrook	1		3	1						1		
Walla Walla										1		
Boree Creek											1	
Rand				1		1						
Urana	1											
<b>TOTAL</b>	<b>21</b>	<b>2</b>	<b>16</b>	<b>19</b>	<b>41</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90</b>	<b>3</b>	<b>2</b>

### Water System Repairs

<b>Wagga Wagga</b>							
Date	Town	Main type	Cause	Live repair	Outage duration time	Customers affected	Water lost (KI)
5/9/2023	Wagga Wagga	32 PVC	Leaking collar or joint	No		0	0
8/9/2023	Wagga Wagga	80 AC	Pipe failure – long split	Yes		0	5
19/9/2023	Lake Albert	40 PE	Leaking collar or joint	Yes		0	0

<b>Rural</b>							
Date	Town	Main type	Cause	Live repair	Outage duration time	Customers affected	Water lost (KI)
1/9/2023	The Gap	32 PVC	Leaking collar or joint	No		0	3
6/9/2023	Uranquinty	100 AC	Pipe failure – ground movement	No		18	25

6/9/2023	Urana	100 AC	Pipe failure – ground movement	Yes		0	5
13/9/2023	Lockhart	200 WPVC	Pipe failure – ground movement	No		23	16
27/9/2023	The Rock	63 PE	Pipe failure – ground movement	No		5	12
27/9/2023	Bidgeemia	63 PE	Pipe failure – ground movement	Yes		0	15
27/9/2023	Bidgeemia	63 PE	Pipe failure – ground movement	Yes		0	6
30/9/2023	Yerong Creek	250 AC	Pipe failure – ground movement	Yes		0	0

### Water Quality Complaints

Date	Town	Request details	Action Taken
1/9/23	Springvale	Water has bad smell and taste. Could be internal please check.	Water tested at the meter within ADWG. Recommendations: flush taps and wash filters.
4/9/23	San Isidore	Water has turned brown	Flushed main until clear.
4/9/23	San Isidore	Dirty water	Flushed mains until clear
6/9/23	Wagga	Dirty water	Flushed water main and service. Owner was not home and did not answer phone
3/9/23	Glenfield Park	Dirty water	Flushed main until clear, flushed house line.
2/9/23	San Isidore	Dirty water	Flushed mains until clear.
11/9/23	North Wagga	Brown water throughout the house	Tap was flushed until water was clear. Owner wasn't home.
15/9/23	Glenfield Park	Dirty water	Problem is old gal line on both sides. Have advised to renew their line
12/9/23	Gobbagombalin	Dirty water	Took meter off and flushed until clear
9/9/23	Ashmont	Dirty water	Flushed till clean at meter
18/9/23	Glenfield Park	Dirty water	Flushed water meter till clear
18/9/23	Henty	Dirty water	Flushed main until clear
18/9/23	Lake Albert	Brown water	Flushed till clear
18/9/23	Lake Albert	Water is running brown	Flushed service
20/9/23	Ashmont	Dirty water	Flushed, water all clear.

20/9/23	Mt Austin	Dirty water	Problem is old gal on both sides
20/9/23	Mt Austin	Dirty water	Mains were flushed clear last night
22/9/23	Tatton	Dirty water over last few days	Took meter off and flushed all clean seen owner all is good.
22/9/23	Glenfield Park	Discoloured water	Flushed service
26/9/23	Lake Albert	Dirty water	Flushed clean and changed meter.
26/9/23	Tatton	Dirty water	Flushed service until all clear. Customer happy.
26/9/23	Lake Albert	Dirty water requires flushing	Flushed water service all clean.
26/9/23	Kooringal	Water is brown and not running clear. Please flush.	Problem is gal pipe on our side. I have let them know. We will put in for renewal.
26/9/23	Springvale	Extremely dirty water, colour of dam water. Please flush.	Flushed water service owner happy.
26/9/23	Lake Albert	Dirty water. Flush at the meter. Owner has run water but not coming clear.	Flushed water service. Customer satisfied.
25/9/23	Tolland	Dirty water	Flushed service
25/9/23	Ashmont	Dirty water	Flushed service
26/9/23	Lake Albert	Dirty water	Old gal pipes on our side, will have to be removed
26/9/23	Kooringal	Dirty water	Flushed mains and water is now clean
26/9/23	Lake Albert	Extremely dirty water	Flushed water main
26/9/23	Tatton	Dirty water with a greasy feel.	Tested water at the meter. Water meets ADWG.
26/9/23	Ashmont	Brown water and smelling off. Past 3 or 4 days. Cannot flush clean by running taps.	Tested water the meter. High colour and turbidity. Maintenance team informed to carry our flushing.
28/9/23	Wagga	Yellow water	Flushed 68a and 68b
28/9/23	Kooringal	Dirty water	Flushed service at meter, problem is old gal on their side, have notified
28/9/23	San Isidore	Dirty water and issue with pressure. Phoned on call and he is attending.	After hours flushed main

29/9/23	San Isidore	Repeat request - dirty water and issue with pressure but not as bad	Flushed water main and service everything was clear not dirty. Let owner know if she calls back
27/9/23	Lake Albert	Dirty water	Flushed service, it was clean. Problem is old gal pipe on their side.
30/9/23	Tolland	Dirty water	Flushed service
28/9/23	San Isidore	Dirty water	Flushed main
28/9/23	Tolland	Dirty water/no pressure	Flushed service/main
27/9/23	San Isidore	Dirty water	Flushed dead ends

#### New water mains laid

Location	63	100		150		200		300	450
	PE	OPVC	DICL	OPVC	DICL	OPVC	DICL	OPVC	DICL
Lloyd Stage 10				20m	24m				

#### Replacement of Existing Mains

Location	50	63	100		150	150	200	300		375
	PE	OPVC	DICL	OPVC	DICL	OPVC	OPVC	DICL	DICL	
Humphries Lane, The Rock				3120m						
Main St Lake Albert				340m						
Albury Rd, Pleasant Hills				1502m						
Lord Baden Dr, Turvey Park			18m	6m						

#### Other Construction

Location or Project	Work done
Red Hill Reservoir (Steel)	Pulled out old pipe and capped off 600mm tee

Major Repairs / Overhauls

<b>Facility</b>	<b>Work done</b>
Decommission old Ladysmith Reservoir	Removed old valves, fittings and capped off pipework
Decommission Bomen 1 Reservoir	Removed old valves, fittings and capped off 250mm pipework
Decommission San Isadore Reservoir	Removed old valves, fittings and capped off pipework
Wagga Wagga WTP	Lamella Clarifier Scraper System Repairs
Tarcutta WTP	Bore pump replacement
Tarcutta WTP	Raw water mains cleaning
Urana WTP	Raw water storage treatment and plant maintenance.
The Gap Pump Station	Pump Refurbishment

Water Filling Station Activity

<b>Location</b>	<b>Number of fills</b>
Bomen Hereford Street	99
Estella Farrer Road	316
Forest Hill Elizabeth Avenue	34
Glenfield Red Hill Road	119
Henty Olympic Way	8
Holbrook Millswood Road	37
Lake Albert Plumpton Road	128
Lockhart Napier Road	74
Pleasant Hills Manson Street	48
Ralvona	2
The Rock	175
Urana Federation Way	26
Walla Walla Short St	11
Woomargama Murray Street	1
Yerong Creek Finlayson Street	9

Fleet Disposals

Vehicle No	Description	Vehicle Type	Make & Model	Year	KMs	Method	Price (ex GST)
Nil							

Fleet Acquisitions

Vehicle No	Tenders received	Accepted Tenderer	Vehicle type	Make/Model	Price ex GST
472	Government Fleet Price	Hillis Ford	Pick up	Ford Ranger	\$44,306.73
473	Government Fleet Price		Wagon	VW Tiguan All space	\$62,535.50

**Strategic Alignment**

Our Business

Provide exceptional customer service by tailoring and improving our systems, processes and service

**Financial Implications**

Nil

**Workforce Implications**

Not applicable.

**Risk Considerations**

<b>Service Delivery</b>	
Avoid	Riverina Water will avoid taking on any risks which may compromise water quality.

# R12 Council Resolution Sheet

**Organisational Area** Chief Executive Officer

**Author** Andrew Crakanthorp, Chief Executive Officer

**Summary** The report provides an update on the status of previous resolutions of the Board.

**RECOMMENDATION** that the report detailing the status of the active resolutions of Riverina Water be received.

## Report

The attachment to this report provides details on the implementation of Board resolutions.

› **R12.1 Council Resolution Sheet** [↓](#) 

## Strategic Alignment

Our Business

Improve strategic planning and accountability

## Financial Implications

Nil

## Workforce Implications

Nil

## Risk Considerations

<b>Corporate Governance And Compliance</b>	
Avoid	Riverina Water will avoid risks relating to corporate governance and compliance including ethical, responsible and transparent decision making and procedural/policy, legal and legislative compliance.

## OUTSTANDING ACTIONS REPORT

**Printed: Wednesday, 18 October  
2023 1:14:43 PM**

Meeting	Date	Officer	Title	Target
Board Meeting 24/08/2022	24/08/2022	Crakanthorp, Andrew	Proposed Riverina Water Reconciliation Action Plan	7/09/2022
<b>Resolution</b>				

**22/131**      **RESOLVED:**  
On the Motion of Councillors D Hayes and J McKinnon

That Council develop a draft Reconciliation Action Plan for Council's further consideration.

Cr Quinn requested that his vote against the motion be recorded.

**CARRIED**

### Notes For Action

**20 Oct 2022 8:36am Vincent, Melissa**

The application process has commenced including the payment of the application fee of \$1650

**14 Feb 2023 11:19am Vincent, Melissa**

This application fee was paid in late 2022 and an internal working group is being created to commence the process as mandated by Reconciliation Australia

**08 Jun 2023 3:15pm Vincent, Melissa**

This application fee was paid in late 2022 and an internal working group is being created to commence the process as mandated by Reconciliation Australia.

**11 Aug 2023 11:06am Vincent, Melissa**

An internal working group has commenced the detailed planning for the development of the RAP

Meeting	Date	Officer	Title	Target
Board Meeting 26/10/2022	26/10/2022	Vidler, Greg	The Rock Reservoir Land Acquisition	9/11/2022
<b>Resolution</b>				

**22/183**      **RESOLVED:**  
On the Motion of Councillors D Meyer OAM and T Quinn

**That Council:**

- (a) proceed with the compulsory acquisition of the land described as 4376 Olympic Highway, The Rock, NSW (part Lot 1 in Deposited Plan 596611), in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991; and
- (b) make an application to the Minister and the Governor for approval to acquire 4376 Olympic Highway, The Rock, NSW (part Lot 1 in Deposited Plan 596611), for the purpose of the construction of the Rock Reservoir and associated access in accordance with Section 186(1) of the Local Government Act 1993
- (c) upon acquisition, classify the land as operational land in accordance with the Local Government Act.
- (d) Delegate authority to the CEO to sign all documents relating to the compulsory acquisition and pay requisite compensation for the land.

**CARRIED**

### Notes For Action

**07 Dec 2022 9:50am Vincent, Melissa**

The acquisition process continues as planned.

**14 Feb 2023 11:20am Vincent, Melissa**

The acquisition process continues again more slowly than expected. Council's solicitor has carriage of the process

**08 Jun 2023 3:18pm Vincent, Melissa**

The RMS rejected the proposed access which has put the project behind schedule. Revised plans have been completed and it is expected that Riverina Water will gain title to the required land by March 2024.

Meeting	Date	Officer	Title	Target
Board Meeting 14/12/2022	14/12/2022	Spannagle, Bede	Update on UGL Cost to Complete Claim	28/12/2022
<b>Resolution</b>				

**22/216**      **RESOLVED:**  
On the Motion of Councillors G Driscoll and T Quinn

**That the Board:**

Authorise the CEO to commence legal action in relation to recovery of the Costs to Complete claim against UGL Engineering Pty Ltd for outstanding work undertaken in relation to the Wagga Wagga Water Treatment Plant contract.

**CARRIED**

### Notes For Action

## OUTSTANDING ACTIONS REPORT

Printed: Wednesday, 18 October  
2023 1:14:43 PM

Meeting	Date	Officer	Title	Target
<b>14 Feb 2023 11:23am Vincent, Melissa</b>				
The Cost to Complete claim will be lodged with UGL during the week of 13 February 2023				
<b>13 Apr 2023 3:13pm Reichelt, Wendy</b>				
The Cost to Complete was lodged on March 7. UGL have acknowledged receipt and requested 28 days to respond, which Riverina Water agreed to. A verbal update will be provided at the April meeting of the Board.				
<b>18 Oct 2023 12:51pm Vincent, Melissa</b>				
This matter has progressed and UGL have agreed to a mediation meeting in Wagga Wagga on the 23 November with an update report to be provided to the December meeting of the Board.				

Meeting	Date	Officer	Title	Target
Board Meeting 23/02/2023	23/02/2023	Vidler, Greg	Raw Water Pump Contract W291	9/03/2023
<b>Resolution</b>				
<b>23/026</b>	<b>RESOLVED:</b>			
	On the Motion of Councillors D Meyer OAM and M Henderson			
<b>That the Board:</b>				
a) Award contract W291 to Ingeteam Australia Pty Ltd (Indar).				
b) Delegate authority to the Chief Executive Officer to sign the contract with Ingeteam Australia Pty Ltd (Indar) for the supply of three (3) Submersible Motor Type Turbine Pumps (pump sets) for the Raw Water Pumping System at the Wagga Wagga Water Treatment Plant (WTP) as outlined in the body of this report and not exceeding \$650,000 ex GST.				
c) Authorise the affixing of Riverina Water's Common Seal to all relevant documents as required.				
				<b>CARRIED</b>

### Notes For Action

**13 Apr 2023 3:15pm Reichelt, Wendy**

Contract signed and pumps are expected to arrive in 38 weeks.

**11 Aug 2023 11:07am Vincent, Melissa**

The pumps are expected to arrive in late November or early December

**18 Oct 2023 12:52pm Vincent, Melissa**

The pumps are expected to arrive in late November or early December.

Meeting	Date	Officer	Title	Target
Board Meeting 27/04/2023	27/04/2023	Crakanthorp, Andrew	Invitation to re-join REROC	11/05/2023
<b>Resolution</b>				
<b>23/048</b>	<b>RESOLVED:</b>			
	On the Motion of Councillors D Hayes and M Henderson			
<b>That Council</b>				
a) Receive and note the report.				
b) Defer consideration of the request to the June meeting of Riverina Water to allow sufficient time to:				
i. Learn of the NSW Government's policy on Joint Organisations.				
ii. Learn of the response provided by Wagga Wagga City Council				
iii. Consider the transition plan for the incoming CEO of REROC and RivJO				
				<b>CARRIED</b>

### Notes For Action

**09 Aug 2023 3:36pm Vincent, Melissa**

a report on this matter was included in the June Business Paper

**18 Oct 2023 12:53pm Vincent, Melissa**

A report on this matter is included in this business paper.

Meeting	Date	Officer	Title	Target
Board Meeting 24/08/2023	24/08/2023	Lang, Josh	2023/24 Enriching Communities program	7/09/2023
<b>Resolution</b>				
<b>23/101</b>	<b>RESOLVED:</b>			
	On the Motion of Councillors D Hayes and D Meyer OAM			
<b>That Council:</b>				
a) Receive and note the report				

## OUTSTANDING ACTIONS REPORT

**Printed: Wednesday, 18 October  
2023 1:14:43 PM**

Meeting	Date	Officer	Title	Target
b) Endorse the draft Enriching Communities grants program guidelines and timeline as attached to this report c) Nominate one Board member and an alternate per Local Government Area, as required to Community Grants Program assessment panels d) Authorise the CEO to make changes to the assessment panel members due to unavailability or conflict of interest to be made at his discretion, should that be required.				
				<b>CARRIED</b>
<b>Notes For Action</b>				

Meeting	Date	Officer	Title	Target
Board Meeting 24/08/2023	24/08/2023	Crakanthorp, Andrew	Local Government NSW Annual Conference	7/09/2023
<b>Resolution</b>				
23/104 <b>RESOLVED:</b> On the Motion of Councillors G Davies and M Henderson				
<b>That Council:</b>				
a) Approve the attendance of the Chairperson and the CEO at the 2023 LGNSW Annual Conference to be held in the Rosehill Gardens Racecourse from 12-14 November 2023  b) elect Councillor Tim Koschel as Council's voting delegate at the Conference c) Nominations be called for other Board Members to attend.				
				<b>CARRIED</b>
<b>Notes For Action</b>				

Meeting	Date	Officer	Title	Target
Board Meeting 24/08/2023	24/08/2023	Crakanthorp, Andrew	Murray Darling Association 2023 Annual Conference	7/09/2023
<b>Resolution</b>				
23/105 <b>RESOLVED:</b> On the Motion of Councillors D Hayes and M Henderson				
<b>That</b>				
a) Riverina Water be represented at the Murray Darling Association 2023 National Conference and AGM. b) Nominations be called for a Board Member to attend as a voting delegate. c) A member of staff as a Riverina Water representative.				
				<b>CARRIED</b>
<b>Notes For Action</b>				
18 Oct 2023 12:55pm Vincent, Melissa				
Cr McKinnon is now attending and representing WWCC so Cr Henderson will now attend and represent Riverina Water				

# CONF-1 Confidential Minutes of Audit, Risk and Improvement Committee held on 10 August 2023

**Organisational Area** Corporate Services

**Author** Wendy Reichelt, Governance & Corporate Planning Officer

**Summary** This report presents the minutes from meetings held on 10 August 2023 and 21 September 2023.

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public.

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## CONF-2 ArcGIS software contract

**Organisational Area** Corporate Services

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**Summary** This report provides recommendations to the Board regarding the entering of contracts.

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