

# Minutes of the meeting of Riverina Water County Council held at 91 Hammond Avenue, Wagga Wagga on Wednesday 21 August 2019 at 9:30 am

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**Present**      Clr.P.Bourke, Clr.Y.Braid OAM, Clr.P.Funnell, Clr.V.Keenan, Clr.T.Koschel, Clr.D.Meyer OAM,Clr.T.Quinn and Clr.G.Verdon

General Manager   Andrew Crakanthorp, Director of Engineering   Bede Spannagle, Manager Corporate Services   Emily Tonacia, Minute Secretary   Alison Herbst, Accountant Kate Pellow and Community Engagement Officer   Ryan Lipman were in attendance.

## Acknowledgment of Country

## Apologies

Apologies for non-attendance were received from Clr.G.Conkey and a leave of absence was GRANTED on the motion of Clrs Meyer OAM and Quinn.

**Carried**

## Declaration of pecuniary & non-pecuniary interest

The General Manager declared a non pecuniary interest in Item 16 and Item 22 and left the meeting during discussion of same.

Clr.Koschel declared a non-pecuniary interest during discussion of Item 2 (Financial Statements - List of Investments) due to his impending commencement of employment as Regional Manager at the Bendigo Bank.

## Confirmation of minutes

**19/105**      The minutes of the meeting of 26 June 2019 having been circulated and read by Members, were taken as being **confirmed** on the motion of Clrs Meyer OAM and Koschel.

**Carried**

## Correspondence

The Hon. Shelley Hancock MP: email to Andrew Crakanthorp.

Staff Consultative Committee: forwarding a copy of Minutes of Meeting held 25 July 2019.

Work Health & Safety Committee: forwarding a copy of Minutes of Meeting held 13 August 2019.

**19/106**      **Resolved** on the motion of Clrs Keenan and Koschel that the correspondence be received.

## General Manager's Report

**19/107**      **Resolved** on the motion of Clrs Quinn and Funnell that Council suspend standing orders. The time being 9.35am. Mr David Maxwell addressed the meeting.

**Carried**

## Riverina Water Audit and Risk Committee Report 2018 - 2019

**19/108**      **Resolved** on the motion of Clrs Funnell and Koschel that Council receive the report from the Riverina Water Audit and Risk Committee as presented by the Committee Chair, Mr. David Maxwell.

**Carried**

Riverina Water Audit and Risk Committee Chair, Mr David Maxwell departed meeting at 9.50am

**19/109**      **Resolved** on the motion of Clrs Keenan and Funnell that Council standing orders be resumed. The time being 9.50am.

**Carried**

## Financial Statements – List of Investments

**19/110**      **Resolved** on the motion of Clrs Funnell and Quinn that the report detailing Council's external investments for the months of June and July 2019 be received.

**Carried**

## Financial Statements 2018/2019

**19/111**            **Resolved** on the motion of Clrs Funnell and Meyer OAM that:

- a)        Council's Draft Financial Statements be referred to audit by Council's auditors, Audit Office of New South Wales,
- b)        Council make a resolution in accordance with section 413 (2c) that the annual financial report is in accordance with:
  - the Local Government Act 1993 (as amended) and the Regulations made there under,
  - the Australian Accounting Standards and professional pronouncements,
  - the Local Government Code of Accounting Practice and Financial Reporting,
  - presents fairly the Council's operating results and financial position for the year,
  - accords with Council's accounting and other records, and
  - that Council is not aware of any matter that would render this report false or misleading in any way.
- c)        That Council adopt the above mentioned Statement and that the Chairman, Councillor, General Manager and Manager Corporate Services be authorised to complete the "Statement by Members of the Council" in relation to Council's 2018/19 Financial Statements and Special Purpose Financial Reports and be attached thereto.
- d)        That Council delegate to the General Manager the authority to "finalise the date" at which the Audit Report and Financial Statements are to be presented to the public.

**Carried**

## Financial Statements – Financial position as at 30 June 2019

**19/112**            **Resolved** on the motion of Clrs Koschel and Meyer OAM that the unaudited statements of the financial position as at 30 June 2019 be received.

**Carried**

## Capex Budget Results 2018-19

**19/113**            **Resolved** on the motion of Clrs Funnell and Quinn that Council receive and note the report on the final Capital Expenditure Budget result for the 2018/19 financial year.

**Carried**

## Overdue Debtors June 2018

- 19/114**      **Resolved** on the motion of Clrs Braid OAM and Meyer OAM that the report on overdue debtors for the period ended 30 June 2019 be received and noted.

**Carried**

## Policy 1.19 - Purchasing & General Manager Delegations

- 19/115**      **Resolved** on the motion of Clrs Keenan and Funnell that

- a) Council adopt the updated Policy 1.19 - Purchasing
- b) In accordance with Section 377 of the Local Government Act 1993, Council ratify and grant the delegations as set out in the Delegations of Authority Register to the General Manager, Mr Andrew Crakanthorp.

**Carried**

## Revoted Budget 2019/2020

- 19/116**      **Resolved** on the motion of Clrs Funnell and Meyer OAM that expenditure totaling \$2,060,570 be revoted and included in the 2019/2020 budget.

**Carried**

Kate Pellow - Accountant departed meeting at 10.20am

## Riverina Water Community Grants Program Assessment Panels

- 19/117**      **Resolved** on the motion of Clrs Funnell and Koschel that one councillor from each constituent council (excluding Lockhart and Federation) nominates to be on the respective community grant assessment panels

**Carried**

- 19/118**      **Resolved** on the motion of Clrs Quinn and Keenan that nomination of Clr.D.Meyer OAM for Greater Hume Council be accepted.

- 19/119**      **Resolved** on the motion of Clrs Funnell and Koschel that nomination of Clr.V.Keenan for Wagga Wagga City Council be accepted.

**Carried**

## **Social Media and Media Report – 1 April – 30 June 2019**

**19/120**      **Resolved** on the motion of Clrs Koschel and Keenan that the report on Social Media and Media Report – 1 April – 30 June 2019 be received.

**Carried**

## **Operational Plan – Performance Targets**

**19/121**      **Resolved** on the motion of Clrs Funnell and Meyer OAM that the report detailing progress, as at 30 June 2019, achieved towards the various objectives set out in the 2018/2019 Operational Plan be noted and received.

**Carried**

## **Pecuniary interest register- disclosure of interests**

**19/122**      **Resolved** on the motion of Clrs Koschel and Quinn that the report on disclosure of interests be received

**Carried**

## **Proposed arrangements for 2019/20 Christmas closedown period**

**19/123**      **Resolved** on the motion of Clrs Meyer OAM and Funnell

- a) that Council acknowledge the outstanding involvement and effort of staff as reflected in the results of the 2019 Customer Satisfaction Survey;
- b) that in recognition of that effort, and on a “one-off basis” that Council grant all staff two days’ special leave to be taken as part of the 2019/20 Christmas Closedown period (or at later time for those staff rostered onto the skeleton crew during the Christmas closedown period.)

**Carried**

Clr Quinn requested his vote against the motion be recorded

## **Minutes Riverina Water Audit and Risk Committee 24 July 2019**

**19/124**      **Resolved** on the motion of Clrs Braid and Keenan that the minutes of the Riverina Water Audit & Risk Committee held 24 July 2019 be noted.

**Carried**

## Electricity Supply Contract

- 19/125**      **Resolved** on the motion of Crls Funnell and Meyer OAM that Council consider the report "Electricity Supply Contract", whilst the meeting is closed to the public, as it relates to commercial information the disclosure of which would prejudice the commercial position of the person who supplied it, as prescribed by Section 10A(2)(c) of the Local Government Act 1993.

**Carried**

## Annual Performance Review – General Manager

- 19/126**      **Resolved** on the motion of Crls Funnell and Meyer OAM that Council consider the Chairman's Report – General Manager Annual Performance Review for period ending 30 June 2019, whilst the meeting is closed to the public as it is relating to personnel matters about an individual, as prescribed by Section 10A(2)(a) of the Local Government Act 1993.

**Carried**

## Riverina Water Resolution Sheet

- 19/127**      **Resolved** on the motion of Clrs Funnell and Quinn that resolution sheet be accepted

**Carried**

## Director of Engineering Report

### Works Report covering June 2019 and July 2019

- 19/128**      **Resolved** on the motion of Clrs Koschel and Braid OAM that Director of Engineering's reports be received.

**Carried**

## **Land Purchase – Pleasant Hills Water Filling Station Relocation**

**19/129**      **Resolved** on the motion of Crls Funnell and Myer OAM that Council consider the report “Land Purchase – Pleasant Hills Water Filling Station Relocation”, whilst the meeting is closed to the public, as it relates to commercial information the disclosure of which would prejudice the commercial position of the person who supplied it, as prescribed by Section 10A(2)(c) of the Local Government Act 1993.

**Carried**

## **Questions and statements**

Clr.P.Funnell – Asked how Nepal students were going. The Director of Engineering provided an update advising that the program was going very well and the students were learning a lot.

Clr.D.Meyer OAM – Greater Hume Council is working with GHD with work on shifting railway and highway in Henty, Director of Engineering advised preliminary discussions have taken place.

Clr.T.Quinn – Water pressure/supply in Henty and Walla . Standpipe issue in Rand , Director of Engineering advised will take on notice and prioritise.

Director of Engineering – provided an update on a proposed Vietnam programme in association with Australian Water Association.

Chairman – Audit and Risk Committee – requested that management consider and discuss the comments made the Chairperson of the Audit and Risk Committee regarding committee membership in the future.

## **Resolution to move into closed council**

**19/130**      **Resolved** on the motion of Clrs P.Funnell and Meyer OAM now resolve itself into Closed Council to consider business identified

## **Council closed its meeting to the public at 11.16am**

Pursuant to section 10A(4), the public were invited to make representations to the Council meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed

No members of the public were present or made representations.

## Closed Council

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

### Electricity supply contract

**19/131**      **Resolved** on the motion of Clrs Koschel and Quinn that Council authorise:

- a) the General Manager to negotiate and accept the NSW Local Government Procurement's (LGP) electricity tender;
- b) the General Manager and Chairperson to execute the electricity supply contract.

**Carried**

### Land Purchase – Pleasant Hills Water Filling Station Relocation

**19/132**      **Resolved** on the motion of Clrs Quinn and Meyer OAM that Council

- a) enter into an agreement with Lockhart Shire Council (LSC) to purchase Lot 10, DP 9145, Manson Street, Pleasant Hills in Lockhart Shire Council's name, with Riverina Water bearing the cost of purchase and associated conveyancing costs.
- b) enter into an agreement with Lockhart Shire Council for a perpetual, community type lease of Lot 10, DP9145, Manson Street, Pleasant Hills encumbered by a future water filling station.
- c) construct a new water filling station, entrance, egress and associated works, replacing the existing water filling station.
- d) in accordance with the Local Government Act 1993 (as amended) classify the land as operational upon acquisition
- e) delegate authority to the General Manager to negotiate the purchase of land in accordance with the financial information contained in the report and sign the relevant sale documents
- f) affix Council's Common Seal to document as required.

**Carried**



## **Contract W195 – Water Treatment Plant (WTP) progress report**

**19/133**      **Resolved** on the motion Clrs Funnell and Meyer OAM that Council receive this report.

**Carried**

**19/134**      **Resolved** on the motion of Clrs Funnell and Meyer OAM ,that the committee suspend standing orders.The time was 11.34am. The Committee then discussed a land matter regarding Wagga Wagga City Council

**19/135**      **Resolved** on the motion of Clrs Funnell and Koschel ,that the committee resume standing orders.The time was 11.37am.

**All Riverina Water staff with exception of the minute taker left room at this point prior to next agenda item, annual performance review – General Manager. The time was 11.38am.**

## **Annual Performance Review – General Manager**

**19/136**      **Resolved** on the motion of Clrs Koschel and Braid OAM that the Board note this Chairperson's Minute which includes the General Manager's Performance Review Panel's position following the Annual Review for 2018/19.

**Carried**

**All Riverina Water staff returned to the room at the conclusion of the discussion. The time was 11.50am**

## Open Council

**19/137**      **Resolved** on the motion of Clrs Funnell and Myer OAM that Council move out of Closed Council and into Open Council

### Decisions Read Aloud

The General Manager read aloud the decisions of the Council made whilst the meeting was closed to the public

**The Meeting concluded at 11.55am**