



17th April 2013

NOTICE OF MEETING OF THE COUNCIL

The meeting of the Council will be held at

RIVERINA WATER COUNTY COUNCIL CHAMBERS,
91 HAMMOND AVENUE, WAGGA WAGGA

on

WEDNESDAY, 24th APRIL 2013
at 1:30pm

and your attendance is requested accordingly.

Yours faithfully

A handwritten signature in black ink, appearing to read "G J Haley", written in a cursive style.

G J Haley
GENERAL MANAGER

*** AGENDA ***

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GENERAL MANAGER'S REPORT TO THE COUNCIL

17th April 2013

The Chairperson and Councillors:

1. FINANCIAL STATEMENTS – LIST OF INVESTMENTS

RECOMMENDED that the report detailing Council's external investments for the months of February and March 2013 be received

In accordance with the provisions of Clause 19(3) of the Local Government (Financial Management) Regulation 1993, I report details of the Council's external investments as at 28th February and 31st March 2013 as follows:

- Monthly investment report as at 28th February 2013
- Monthly Investment Report as at 31st March 2013

Monthly Investment Report as at 28/2/13

a) Council's Investments as at 28/2/13

Investment	Inception Date	Term (Days)	Maturity Date	S&P Rating	Interest Rate (%)	Benchmark Performance Benchmark	Benchmark Rate (%)	Percentage of Portfolio	Principal Value	Market Value
Term Deposits										
Bank of Queensland	21/09/2012	153	21/02/13	A-2	5.01	BBSW	3.22	2.49%	\$500,000.00	\$500,000.00
ME Bank	31/01/2013	90	01/05/13	A-2	4.35	BBSW	3.06	4.98%	\$1,000,000.00	\$1,000,000.00
Bendigo & Adelaide	8/01/2013	91	09/04/13	A-2	4.32	BBSW	3.06	4.98%	\$1,000,000.00	\$1,000,000.00
ME Bank	4/12/2012	91	05/03/13	A-2	4.62	BBSW	3.06	2.49%	\$500,000.00	\$500,000.00
								14.95%	\$3,000,000.00	\$3,000,000.00
Cash Deposit Account										
T Corp				A-1+	4.17	Cash Rate	3.00	42.87%	\$8,602,609.22	\$8,602,609.22
AMP				A-1	3.85	Cash Rate	3.00	42.18%	\$8,464,439.72	\$8,464,439.72
								85.05%	\$17,067,048.94	\$17,067,048.94
TOTAL INVESTMENTS								100.00%	\$20,067,048.94	\$20,067,048.94
Cash at Bank										\$389,993.89
TOTAL FUNDS										\$20,457,042.83

b) Application of Investment Funds

Restricted Funds	Description	Value
Externally Restricted	Unexpended Grants	-\$147,340.00
		-\$147,340.00
Internally Restricted	Employee Leave Entitlements (30% of ELE)	\$862,500.00
	Asset Replacement	\$799,472.78
	Loan Funds	\$804,145.00
	LIRS Loan Funds	\$15,000,000.00
	Sales Fluctuation	\$600,000.00
		\$18,066,117.78
Unrestricted Funds		\$2,538,265.05
TOTAL FUNDS		\$20,457,042.83

* Externally & Internally Restricted Reserve figures are subject to final adjustment and external audit at 30 June each year.
 Figures shown above are estimate only.

CERTIFICATE

I hereby certify that all the above investments have been made in accordance with the provision of Section 625 of the Local Government Act 1993 and the regulations thereunder.

M. L. Curran

M Curran
FINANCE / ADMINISTRATION MANAGER

Monthly Investment Report as at 31/3/13

a) Council's Investments as at 31/3/13

Investment	Inception Date	Term (Days)	Maturity Date	S&P Rating	Interest Rate (%)	Performance Benchmark	Benchmark Rate (%)	Percentage of Portfolio	Principal Value	Market Value
Term Deposits										
Bank of Queensland	5/03/2013	84	28/05/13	A-2	4.33	BBSW	3.03	23.615%	\$5,000,000.00	\$5,000,000.00
ME Bank	5/03/2013	84	28/05/13	A-2	4.35	BBSW	3.03	23.615%	\$5,000,000.00	\$5,000,000.00
Westpac	5/03/2013	84	28/05/13	A-1	4.32	BBSW	3.03	23.615%	\$5,000,000.00	\$5,000,000.00
Bank of Queensland	21/02/2013	90	22/05/13	A-2	4.27	BBSW	3.13	2.36%	\$500,000.00	\$500,000.00
ME Bank	31/01/2013	90	01/05/13	A-2	4.35	BBSW	3.03	4.72%	\$1,000,000.00	\$1,000,000.00
Bendigo & Adelaide	9/04/2013	90	08/07/13	A-2	4.17	BBSW	3.03	4.72%	\$1,000,000.00	\$1,000,000.00
ME Bank	5/03/2013	85	29/05/13	A-2	4.35	BBSW	3.03	2.36%	\$500,000.00	\$500,000.00
								85.01%	\$18,000,000.00	\$18,000,000.00
Cash Deposit Account										
T Corp				A-1+	4.03	Cash Rate	3.00	6.65%	\$1,408,405.78	\$1,408,405.78
AMP				A-1	3.85	Cash Rate	3.00	8.33%	\$1,764,439.72	\$1,764,439.72
								14.99%	\$3,172,845.50	\$3,172,845.50
TOTAL INVESTMENTS								100.00%	\$21,172,845.50	\$21,172,845.50
Cash at Bank										\$355,044.57
TOTAL FUNDS										\$21,527,890.07

b) Application of Investment Funds

Restricted Funds	Description	Value
Externally Restricted	Uexpended Grants	- \$314,780.00
		<u>- \$314,780.00</u>
Internally Restricted	Employee Leave Entitlements (30% of ELE)	\$862,500.00
	Asset Replacement	\$362,800.72
	Loan Funds	\$691,213.79
	LIRS Loan Funds	\$14,961,720.00
	Sales Fluctuation	\$600,000.00
		<u>\$17,478,234.51</u>
Unrestricted Funds		\$4,364,435.56
TOTAL FUNDS		\$21,527,890.07

* Externally & Internally Restricted Reserve figures are subject to final adjustment and external audit at 30 June each year.
 Figures shown above are estimate only.

CERTIFICATE

I hereby certify that all the above investments have been made in accordance with the provision of Section 625 of the Local Government Act 1993 and the regulations thereunder.

M. L. Curran

M Curran
FINANCE / ADMINISTRATION MANAGER

2. QUARTERLY BUDGET REVIEW – PERIOD ENDED THE 31ST MARCH 2013

RECOMMENDATION that the Quarterly Budget Review for the period ended 31st March 2013 be received and adopted

The Quarterly Review of Council's Budget for the period ended 31 March 2013 is submitted for examination by the council (refer pages 9 to 26).

The anticipated operating result for 2012/2013 is a surplus of \$4,018,000. This is \$930,000 higher than the original budget. The higher than anticipated surplus should be attributed to additional water sales, due to drier summer months.

A number of capital works projects have been delayed or not completed. The unexpended funds originally earmarked for these projects will be carried forward into next year's budget to allow for their completion and, where appropriate, for other capital works.

- March 2013 – Quarterly Review of Capital Projects
- Quarterly Budget Review Statement 1/1/13 to 31/3/13

MARCH 2013 QUARTERLY BUDGET REVIEW - CAPITAL EXPENDITURE 2012/13

Description	2012/13 Actual YTD	Current 2012/13 Budget	31/3/13 QBR	Revised Budget 2012/13	Notes
	\$	\$	\$	\$	
MANAGEMENT					
STRATEGIES					
Integrated					
Completion of IWCM - Urban	0	50,000	-50,000	0	
Completion of IWCM - Non-Urban	0	10,000	-10,000	0	
Strategic Planning Documents - Urban	49,402	0	60,000	60,000	Transfer from IWCM
Demand Management					
Demand Management - Urban	63,711	80,000		80,000	
Lawn Replacement Program - Urban	328,557	664,327		664,327	
SUB-TOTAL STRATEGIES	441,671	804,327	0	804,327	
LAND & BUILDINGS FOR ADMIN. DEPOTS AND WORKSHOPS					
Administration Office					
Administration Office	2,735	0		0	
Depot Buildings					
Store Building Hammond Ave - Urban	38,280	2,500,000	-2,400,000	100,000	Carry over to 2013/14
Depot Building The Rock- Non-Urban	0	10,000		10,000	
Workshops					
Fitter/Electrician Workshop	1,110,828	1,466,212	-66,212	1,400,000	Carry over to 2013/14
Access, parking and Landscaping					
Levee protection stage 1 Hammond Ave - Urban	113,997	170,000		170,000	
Levee protection feasibility study/land matters Hammond Ave - Urban	184	360,000	-240,000	120,000	Carry over to 2013/14
Access, parking, landscaping - Non-Urban	297	0		0	
Environmental works - Urban					
Environmental works - Urban	0	10,000		10,000	
Depot Residence - Urban					
Depot Residence - Urban	0	5,000	-5,000	0	
SUB-TOTAL LAND & BUILDINGS FOR ADMIN, DEPOTS & WORKSHOPS	1,266,321	4,521,212	-2,711,212	1,810,000	
PLANT & EQUIPMENT					
I.T. EQUIPMENT					
Corporate IT software upgrade/improvements - Urban	66,377	95,900		95,900	
OFFICE FURNITURE & EQUIPMENT					
Office Furniture & Equipment - Urban	618	5,000		5,000	
Office Furniture & Equipment - Non-Urban	0	5,000		5,000	
WORKING PLANT & VEHICLE PURCHASES					
Routine plant & vehicle replacements	575,059	1,100,000		1,100,000	
FIXED PLANT TOOLS & EQUIPMENT					
Fixed Plant Tools & Equipment - Urban	11,746	20,000	-5,000	15,000	
Fixed Plant Tools & Equipment - Non-Urban	0	5,000	-4,000	1,000	
SCADA SYSTEM, UPGRADES					
West Wagga WTP & Bores Control System Upgrade	1,175	0		0	
Bulgary WTP Control System Upgrade	0	55,000	-10,000	45,000	
Galore Repeater Replacement & RTU	169	0		0	
Solar magflow & RTU installations	0	15,000		15,000	
Radio Telemetry Software Upgrade - Clear SCADA	0	55,000	-55,000	0	Need to research options further. Delay to 2013/14
CAD/GIS/ASSET MANAGEMENT SYSTEM					
Asset Management system & Implementation	-410	110,000	-100,000	10,000	
GIS integration with asset management system	0	30,000	-30,000	0	

Description	2012/13 Actual YTD	Current 2012/13 Budget	31/3/13 QBR	Revised Budget 2012/13	Notes
GIS Improvements	2,250	40,000	-30,000	10,000	
Engineering Software	6,095	3,000		3,000	
COMMUNICATION EQUIPMENT					
Communication equipment	10,992	38,000		38,000	
SUB-TOTAL PLANT & EQUIPMENT	674,070	1,576,900	-234,000	1,342,900	
TOTAL MANAGEMENT	2,382,062	6,902,439	-2,945,212	3,957,227	
SOURCES					
Bores-renew/refurbish/decommission					
West Wagga Bore 4 - Reline & Riserless, Switchboard & Pump&Motor	130,743	0	280,000	280,000	Carried over from 2011/12
West Wagga Bore 1 - Power Supply Transformer (Country Energy)	0	50,000		50,000	
TOTAL SOURCES	130,743	50,000	280,000	330,000	
TREATMENT PLANTS					
General improvements					
Wagga Dosing Pumps replacements - Urban	4,620	10,000		10,000	
HACCP - Urban	0	5,000		5,000	
East Wagga Aeration Basin cover - Urban	0	25,000	-25,000	0	
Pit lid replacements at Water Treatment Plants - Urban	5,787	15,000		15,000	
Rural Chlorinator replacements - Non-Urban	0	4,000		4,000	
Rural Dosing Pumps replacements - Non-Urban	9,560	10,000		10,000	
Rural Pit Lids replacements - Non-Urban	1,278	10,000		10,000	
Waterworks PID Chlorinator Controller - Urban	240	0		0	
Safety Equipment					
Safety Equipment - Urban	0	5,000		5,000	
Safety Equipment - Non-Urban	0	5,000		5,000	
Wagga Pilot Plant					
Wagga Pilot Plant - Urban	3,587	0		0	
Specific Treatment Plant improvements					
West Wagga WTP - Bulk silica handling upgrade - Urban	21,234	34,316		34,316	
Gardners Crossing WTP Fluoridation system upgrade - Non-Urban	0	15,000	-10,000	5,000	
Treatment Plant refurbishments					
Underground powerlines - Urban	23,154	883,071	-803,071	80,000	Slow approval. Carry over to 2013/14
WTP tender documentation - Urban	140,690	100,000		100,000	
WTP stage 1 - Urban	0	2,800,000	-2,800,000	0	Approved as per procurement plan
WTP ancillary work including intake - Urban	0	1,000,000	-900,000	100,000	
Gardners Crossing WTP Gantry - Non-Urban	0	15,000	-5,000	10,000	
Urana WTP replacement - Non-Urban	83,369	300,000	-60,000	240,000	
Morundah WTP upgrade - Non-Urban	0	50,000		50,000	
Waterworks Transformer Replacement	73,787	0	100,000	100,000	
Laboratory Equipment					
Laboratory Equipment - Urban	0	5,000		5,000	
Laboratory Equipment - Non-Urban	546	5,000		5,000	
TOTAL TREATMENT PLANTS	367,852	5,296,387	-4,503,071	793,316	
DISTRIBUTION					
PUMPING STATIONS					
General improvements					
Pit Lids replacements - Urban	4,983	10,000		10,000	
Pit Lids replacements - Non-Urban	10,647	10,000	647	10,647	
Flow recorders					

Description	2012/13 Actual YTD	Current 2012/13 Budget	31/3/13 QBR	Revised Budget 2012/13	Notes
magflow communciation upgrades - Urban	0	30,000		30,000	
magflow replacements - Urban	0	15,000	-15,000	0	
magflow replacements - Non-Urban	128	5,000	15,000	20,000	
Pumping Stations renewal & upgrade					
Pumping Stations renewal & upgrade - Urban	86,188	50,000	20,000	70,000	
Pumping Stations renewal & upgrade - Non-Urban	0	10,000		10,000	
10MG High Level pump upgrade - Urban	0	20,000	-20,000	0	
Brucedale pumpstation - metering, electrical switchboard and VSD upgrade - Non-Urban	77,956	49,066		49,066	
Ralvona Bore 3 - Bore control systems, power supply and switchboard upgrade - Non-Urban	15,561	0	15,561	15,561	Costs from 2011/12
West Wagga Shires pump upgrade - Urban	0	250,000		250,000	
Refurbish pipework/fittings					
Refurbish pipework/fittings	220	20,000		20,000	
SUB-TOTAL PUMPING STATIONS	195,684	469,066	16,208	485,274	
MAINS					
System Improvements					
Hydraulic Analysis of RWCC Water Mains	63,417	0		0	
System Improvements - Urban	0	75,000		75,000	
System Improvements - Non-Urban	3,516	10,000	-5,000	5,000	
Reticulation Mains Extensions					
Reticulation Mains Extensions - Urban	0	60,000	-30,000	30,000	
Reticulation Mains Extensions - Non-Urban	0	10,000	-10,000	0	
Reticulation for Developers					
Reticulation for Developers - Urban	424,883	500,000		500,000	
Reticulation for Developers - Non-Urban	15,943	50,000	-15,000	35,000	
Robe - Bomen - Urban	1,339	0		0	
Trunk Mains Extensions					
Glenfield Reservoir Feeder Main - 600mm - Urban	0	500,000	-500,000	0	
Renew Reticulation Mains					
Renew Reticulation Mains - Non-Urban	163,995	100,000	64,000	164,000	
Renew Reticulation Mains - Urban	196,098	300,000		300,000	
General	110,919	0		0	
Brucedale System - The Gap Hall - Downside - Urban	51,146	0	52,000	52,000	
Renew Trunk Mains					
Low Level main to Hammond Ave - Urban	0	300,000	-300,000	0	Postponed
Morven Balance tank to township (7km 150mm) - Non-Urban	4,642	200,000	-195,000	5,000	Work to be undertaken 2013/14
Bolton Park Watermain Realignment - WWCC 1/2 funded	414,026	0	415,000	415,000	
Olympic Highway Kapooka Section Mains Renewal	34,240	500,000	-450,000	50,000	Project delayed
Hydrants & Valve refurbish					
Hydrants & Valve refurbish - Urban	12,870	60,000	-40,000	20,000	
Hydrants & Valve refurbish - Non-Urban	158	20,000	-10,000	10,000	
SUB-TOTAL MAINS	1,497,191	2,685,000	-1,024,000	1,661,000	
RESERVOIRS					
New Reservoirs					
Walla Walla Reservoir - Replace Roof	29,475	0	30,000	30,000	
Construction of Red Hill Reservoir (3)	14,175	0	16,500	16,500	
Woomargama Reservoir 3	19,194	0	70,000	70,000	
Mangoplah - Non-Urban	0	347,000	-300,000	47,000	
Collingullie - Non-Urban	0	246,103	-231,103	15,000	
Shires - Non-Urban	0	1,000,000	-900,000	100,000	
Reservoirs- Protective treatment					

Description	2012/13 Actual YTD	Current 2012/13 Budget	31/3/13 QBR	Revised Budget 2012/13	Notes
Reservoirs- Protective treatment - Urban	0	20,000		20,000	
Reservoirs- Protective treatment - Non-Urban	0	50,000		50,000	
Reservoirs-upgrade ladders and access					
Reservoirs- upgrade ladders and access - Urban	0	15,000		15,000	
Reservoirs- upgrade ladders and access - Non-Urban	5,906	10,000	50,000	60,000	
Road Access to Oura Reservoir - Non-Urban	0	50,000	-50,000	0	
Reservoirs-control valves and systems.					
Reservoirs-control valves and systems - Urban	0	10,000		10,000	
Reservoirs-control valves and systems - Non-Urban	0	20,000	10,000	30,000	
SUB-TOTAL RESERVOIRS	68,750	1,768,103	-1,304,603	463,500	
SERVICES					
Service Connections, new					
Service Connections, new - Urban	49,453	420,000	-360,000	60,000	
Service Connections, new - Non-Urban	15,709	60,000	-45,000	15,000	
Renew Services					
Renew Services - Urban	18,739	120,000	-90,000	30,000	
Renew Services - Non-Urban	0	30,000	-15,000	15,000	
SUB-TOTAL SERVICES	83,901	630,000	-510,000	120,000	
METERS					
Water meters replacement					
Water meters replacement - Urban	142,818	300,000	-150,000	150,000	
Water meters replacement - Non-Urban	18,015	65,000	-35,000	30,000	
Water meters, additional (new services)					
Water meters, additional (new services) - Urban	0	20,000	-10,000	10,000	
Water meters, additional (new services) - Non-Urban	0	5,000		5,000	
Remote metering					
Remote metering - Urban	19,962	10,000	10,000	20,000	
Remote metering - Non-Urban	15,228	10,000	10,000	20,000	
Standpipe replacement					
Standpipe replacement - Non-Urban	0	20,000		20,000	
SUB-TOTAL METERS	196,023	430,000	-175,000	255,000	
TOTAL DISTRIBUTION	2,041,550	5,982,169	-2,997,395	2,984,774	
TOTALS	4,922,207	18,230,995	-10,165,678	8,065,317	

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Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Riverina Water County Council for the quarter ended 31/03/13 indicates that Council's projected financial position at 30/6/13 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: M. L. Curran .

date: 17/04/2013

Ms Michele Curran
Responsible Accounting Officer

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2013

(\$000's)	Original Budget 2012/13	Approved Changes		Revised Budget 2012/13	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Sep QBRs	Dec QBRs					
Income								
Rates and Annual Charges	3,622			3,622			3,622	2,787
User Charges and Fees	15,203	500		15,703	2,500	2a	18,203	13,548
Interest and Investment Revenues	100			100	200	2b	300	141
Other Revenues	618	(500)		118			118	236
Grants & Contributions - Operating	195			195			195	5
Grants & Contributions - Capital	1,300			1,300			1,300	1,435
Net gain from disposal of assets	36			36			36	-
Total Income from Continuing Operations	21,074	-	-	21,074	2,700		23,774	18,152
Expenses								
Employee Costs	8,436			8,436			8,436	5,196
Borrowing Costs	333		20	353			353	130
Materials & Contracts	1,382			1,382			1,382	1,037
Depreciation	4,801		1,750	6,551			6,551	4,872
Other Expenses	3,034			3,034			3,034	2,879
Total Expenses from Continuing Operations	17,986	-	1,770	19,756	-		19,756	14,114
Net Operating Result from Continuing Operations	3,088	-	(1,770)	1,318	2,700		4,018	4,038
Net Operating Result from All Operations	3,088	-	(1,770)	1,318	2,700		4,018	4,038
Net Operating Result before Capital Items	1,788	-	(1,770)	18	2,700		2,718	2,603

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
2a	Additional water sales due to dry weather
2b	Additional interest income due to LIRS loan funds being invested

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2013

(\$000's)	Original Budget 2012/13	Approved Changes			Revised Budget 2012/13	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS	Dec QBRS					
Capital Expenditure									
Plant & Equipment	1,125				1,125	(9)	1,116	587	
Office Equipment & IT	404	10			414	(225)	189	86	
Land & Buildings	3,543	1,016			4,559	(2,706)	1,853	1,266	
Water Infrastructure	9,124	2,204			11,328	(7,226)	4,102	2,541	
Other Assets	550		254		804		804	442	
Loan Repayments (Principal)	122			270	392		392	68	
Total Capital Expenditure	14,868	3,230	254	270	18,622	(10,166)	8,456	4,990	
Capital Funding									
Rates & Other Untied Funding	8,868	3,230	254	(8,730)	3,622	(10,166)	(6,544)	(10,010)	
New Loans	6,000			9,000	15,000		15,000	15,000	
Total Capital Funding	14,868	3,230	254	270	18,622	(10,166)	8,456	4,990	
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-	-	-	

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

Refer to Capital Works Progress report for more detail on Capital Projects and review adjustments

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 March 2013

(\$000's)	Original Budget 2012/13	Approved Changes		Revised Budget 2012/13	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Sep QBRs	Dec QBRs					
Externally Restricted ⁽¹⁾								
Lawn Replacement Program	-			-			-	(315)
Total Externally Restricted	-	-	-	-	-		-	(315)
(1) Funds that must be spent for a specific purpose								
Internally Restricted ⁽²⁾								
Employee Leave Entitlements	750	136		886			886	862
Asset Replacement	200			200			200	363
Loan Funds	-		9,000	9,000	6,000	4a	15,000	15,653
Sales Fluctuation	600			600			600	600
Total Internally Restricted	1,550	136	9,000	10,686	6,000		16,686	17,478
(2) Funds that Council has earmarked for a specific purpose								
Unrestricted (ie. available after the above Restrictions)	1,667	157	(289)	1,535	7,097		8,164	4,365
Total Cash & Investments	3,217	293	8,711	12,221	13,097		24,850	21,528

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Cash & investment balance anticipated to be significantly higher than originally budgeted due to additional borrowing required to be drawn down during the current financial year, as required under the LIRS, which will not be expended this financial year, as well as higher than anticipated water sales due to dry weather.

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$21,528

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 31/03/13

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

	\$ 000's
Cash at Bank (as per bank statements)	332
Investments on Hand	21,173
less: Unpresented Cheques	(Timing Difference) (15)
add: Undeposited Funds	(Timing Difference) 38

Reconciled Cash at Bank & Investments

21,528

Balance as per Review Statement:

21,528

Difference:

-

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

4a Loan funds expected to be unspent at year end, due to deferred capital works.

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 March 2013

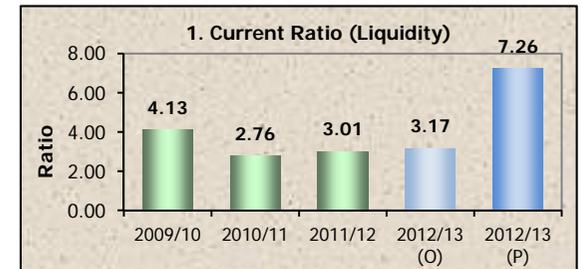
(\$000's)	Current Projection		Original Budget 12/13	Actuals Prior Periods	
	Amounts	Indicator		11/12	10/11
	12/13	12/13			

The Council monitors the following Key Performance Indicators:

1. Current Ratio (Liquidity)

Current Assets	29,063					
Current Liabilities	4,004	7.26	3.17	3.01	2.76	

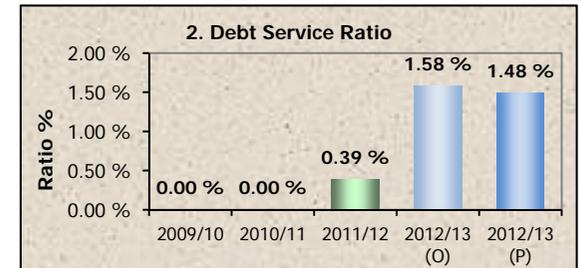
This measures Council's ability to pay existing liabilities in the next 12 months. (target 1 to > 1.5)



2. Debt Service Ratio

Debt Service Cost	353					
Income from Continuing Operations	23,774	1.48 %	1.58 %	0.39 %	0.00 %	

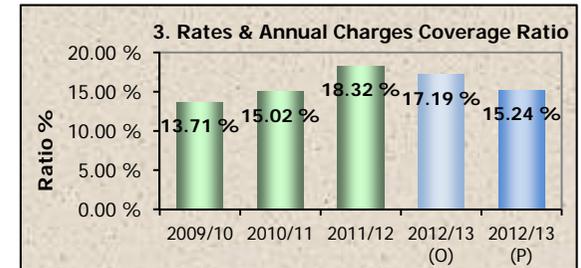
This measures Council's ability to meet interest payments and therefore service debt. (target 0% to 5%)



3. Rates & Annual Charges Coverage Ratio

Rates & Annual Charges	3,622					
Income from Continuing Operations	23,774	15.24 %	17.19 %	18.32 %	15.02 %	

To assess the degree of Council's dependence upon revenue from rates and annual charges and to assess the security of Council's income. (target < 25%)



Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 March 2013

(\$000's)	Current Projection		Original Budget 12/13	Actuals Prior Periods	
	Amounts	Indicator		11/12	10/11
	12/13	12/13			
4. Capital Replacement Ratio					
Infrastructure, Property, Plant & Equipment	8,065	1.23	3.07	1.19	1.92
Depreciation	6,550				

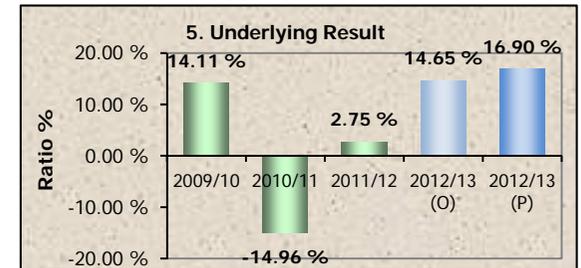
Comparison of the rate of spending on IPP&E with consumption of assets. This is a long-term indicator, as capital expenditure can be deferred in the short term if insufficient funds are available from operations and borrowing is not an option. (target 1 to > 1.5)



5. Underlying Result

Net Result	4,018	16.90 %	14.65 %	2.75 %	-14.96 %
Total Revenue	23,774				

A positive result indicates a surplus and the larger the percentage the stronger the result. A negative result indicates a deficit. Operating deficits cannot be sustained in the long term. (target -10% to > 0%)



Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	-	
Legal Fees	77,030	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

N/A

Riverina Water County Council

	Actual 2010/11 \$'000	Actual 2011/12 \$'000	Projected Budget 2012/13 \$'000
BALANCE SHEET			
ASSETS			
Current Assets			
Cash & Cash Equivalents	1,561	6,191	24,850
Receivables	2,531	1,991	2,398
Inventories	3,475	3,567	1,710
Other	44	179	104
Total Current Assets	7,611	11,928	29,063
Non-Current Assets			
Infrastructure, Property, Plant & Equipment	189,712	187,505	188,645
Intangible Assets	1,700	1,500	1,500
Other	-	-	-
Total Non-Current Assets	191,412	189,005	190,145
TOTAL ASSETS	199,023	200,933	219,208
LIABILITIES			
Current Liabilities			
Payables	417	973	638
Borrowings	-	110	1,370
Provisions	2,342	2,875	1,996
Total Current Liabilities	2,759	3,958	4,004
Non-Current Liabilities			
Borrowings	-	3,059	16,419
Provisions	-	-	959
Total Non-Current Liabilities	-	3,059	17,377
TOTAL LIABILITIES	2,759	7,017	21,382
Net Assets	196,264	193,916	197,827
EQUITY			
Retained Earnings	61,714	62,199	66,110
Revaluation Reserves	134,550	131,717	131,717
Council Equity Interest	196,264	193,916	197,827
Total Equity	196,264	193,916	197,827

Riverina Water County Council

OPERATING SUMMARY	YTD ACTUAL \$'000	CURRENT BUDGET \$'000	REMAINING \$'000	% AVAILABLE
OPERATING INCOME				
Access Charges				
Urban	2,261	2,861	600	21%
Non-Urban	547	761	213	28%
	2,809	3,622	813	22%
User Charges				
Consumption Charges				
Urban	10,857	12,393	1,536	12%
Non-Urban	2,070	2,713	643	24%
	12,927	15,106	2,179	14%
Extra Charges				
Urban	26	0	-26	0%
Non-Urban	13	0	-13	0%
	39	0	-39	0%
Other Income	648	715	67	9%
Interest	147	100	-47	-47%
Operating Grants & Contributions	0	195	195	100%
Capital Grants & Contributions	1,457	1,300	-157	-12%
Private Works Income	277	0	-277	0%
Asset Sales	0	36	0	0%
Loan Proceeds	0	0	0	0%
TOTAL OPERATING INCOME	18,303	21,074	2,734	13%
OPERATING EXPENSES				
Management	3,322	6,773	3,451	51%
Operations & Maintenance				
<i>Buildings & Grounds</i>				
Urban	505	555	49	9%
Non-Urban	44	63	20	31%
	549	618	69	11%
<i>Management - Operations</i>				
Urban	687	300	-387	-129%
Non-Urban	331	100	-231	-231%
	1,018	400	-618	-154%
<i>Sources</i>				
Urban	645	671	25	4%
Non-Urban	110	173	63	36%
	756	843	88	10%
<i>Pumping Stations</i>				
Urban	424	523	100	19%
Non-Urban	316	318	2	1%
	740	842	102	12%
<i>Reservoirs</i>				
Urban	150	118	-32	-27%
Non-Urban	87	131	44	34%
	237	249	12	5%
<i>Treatment Plant</i>				
Urban	1,387	1,696	309	18%
Non-Urban	307	505	198	39%
	1,694	2,202	507	23%
<i>Mains & Services</i>				
Urban	867	901	34	4%
Non-Urban	650	551	-100	-18%
	1,517	1,452	-65	-5%
<i>Other Operations</i>	57	-174	-231	133%
Depreciation	4,872	6,550	1,678	26%
TOTAL OPERATING EXPENSES	14,763	19,755	4,993	25%
OPERATING RESULT	3,541	1,318		

3. OPERATIONAL PLAN – PERFORMANCE TARGETS

RECOMMENDATION: That the report detailing progress achieved towards the various objectives set out in the 2012/2013 Operational Plan is noted and received.

In accordance with the provisions of Section 407 of the Local Government Act 1993, I report to Council on the progress achieved in the year for the various objectives set out in the 2012/2013 Operational Plan.

Services

Strategies / Actions	Progress to 31st March 2013
- Monitor urban and rural per capita demands and determine if they significantly exceed the design peak demand levels of service.	Average kilolitres per quarter not exceeding design
- Manage demand effectively using a range of measures	Water targets, Permanent Conservation Measure continue and Nature Strip Rebates introduced to urban areas outside of Wagga Wagga. Usage in February significantly lower than expected.
- Regularly monitor urban and village growth, and augment supply as required in line with ten year plan, and current needs	Customer needs met.
- Maintain network analysis of Wagga urban water system	New network models completed.
- Maintain the water supply infrastructure in good working order.	Some but infrequent breakdowns.
- Monitor the operation of the water supply system to ensure continuity of supply.	Continuity of supply maintained.
- Reinforce throughout the organisation that we are customer orientated. - Maintain a request and complaint handling system that ensures both attention to the request and advice of action taken or to be taken.	Timely responses.
- Use customer news-sheets to disseminate information to customers. - Utilise the local media when appropriate to increase awareness within the community. - Meet with sectional or interest groups or invite them to meet with us to communicate and receive feedback on relevant issues.	Numerous media outlets used to advise customers on demand management. Senior staff attend various meetings as required, residents groups, Probus, Tidy Towns, Great Green Challenge, Rotary.
- Increase inspection and documentation of consumer pipework where there is potential for contamination from backflow.	Required protection devices in use. Documentation improved.

Asset Replacement

Strategies / Actions	Progress to 31st March 2013
Develop and maintain a rolling replacement plan for all assets with review every 3 years.	Program documented and executed. Asset Management Plan completed. Criticality assessment undertaken.
Identify potential system capacity deficiencies and incorporate in capital works programme.	Monitoring, pressure testing and failure analysis undertaken. Modelling outcomes adopted.
Maintain water network analysis programme to identify timetable of system improvements and extensions.	Network model calibrated and run. Outputs included in criticality assessment.
Utilise Asset Register and associated technology and pipeline breakage history to determine the timing of mains replacement to minimise over all costs.	Pipe break definitions improved in reports and work prioritised.

Human Resources

Strategies / Actions	Progress to 31st March 2013
Identify and develop leadership potential in staff. Extend delegation and matching accountability to all levels of the organisation. Establish mechanisms for team building and operation.	Responsibilities accepted and met.
Continue system of position descriptions and skills based remuneration.	Skills review completed
Promote, enable and encourage multi-skilling.	Skills and needs reviewed regularly.
Continue practical operations of Health & Safety Committee, and Staff Consultative Committee.	H&S Committee in place and meeting regularly. Consultative Committee meeting regularly.
Continue staff training system	Competencies attained.

OH&S/WHS

Objectives	Means of achieving	Progress to 31st March 2013
Continue promotion of responsibilities within the OHS/WHS Management System	Promote WHS responsibilities to all staff through regular Newsflash articles and induction processes.	WHS responsibilities undertaken by all staff. Can be measured through annual staff evaluations
Provide effective staff support through provision of appropriate and sufficient resources.	<ul style="list-style-type: none"> - Regular discussion with work teams on needs. - Ensure monitoring of human resources & equipment. 	Minutes of meetings or discussions between employees and supervisors/managers.
Improve Communication and Consultation	Continue promotion of "Take & Break & Talk	All monthly meetings were held with all work teams with

	<p>Safety” & incentive by way of rewards (i.e. Kit Kats / Fruit / Luncheon)</p> <p>New requirement for manager to attend at least one meeting per team per quarter.</p> <p>Provide timely and appropriate feedback.</p>	<p>documented evidence being provided by Supervisors.</p> <p>Team meetings sheets show manager attendance. (1 per quarter)</p> <p>Outstanding issues raised are discussed with management & outcomes reached with feedback directly to the work team within a reasonable time frame.</p> <p>Diary or other appropriate recording of meetings with timely feedback to employees on raised issues.</p>
Develop & Review Safe Work Procedures	<p>Review, reformat & consolidate existing SWMS</p> <p>Ongoing review of OHS/WHS Policies & procedures with a view to their effectiveness and legal compliance</p>	<p>Up to date supervisor manuals.</p> <p>Review all current policies/procedures within 12 months</p> <p>Review new WHS Act and Regulations.</p>
Develop & complete an annual CIAP (Continuous Improvement Action Plan)	<p>Develop CIAP in consultation with Management following annual OHS audits</p> <p>Internal audits</p> <p>StateCover Self Evaluation Tool</p> <p>& manager’s consultation with work groups</p>	<p>CIAP developed & progress made on required actions</p>
Identification of hazards & elimination/reduction of risks	<p>Workplace inspections to be undertaken every 4-6 months</p> <p>Timely reporting of accident/incidents/near misses</p> <p>Improved investigation reports.</p> <p>Manager involvement and response to incidents</p> <p>Hazard register in place & reviewed regularly</p>	<p>Inspection schedules up to date. Identified issues controlled within an appropriate time frame.</p> <p>Most reports and investigations received within the required timeframes</p> <p>Processes reviewed to gain improvements.</p>
Continue on-going OHS training of new & existing staff	<p>Undertake inductions of new staff.</p> <p>Continue internal and</p>	<p>Induction & review of all new staff (evidence available through completion of Individual Induction Booklets).</p>

	external training programs for staff. As procedures/SWMS are released, appropriate training or instruction is given.	Annual training plan in place and skills gap analysis. Training record sheets received & skills database updated.
Improve Safety Culture	Continuous promotion and monitoring of safety performance Ensure follow up actions are scheduled and implemented where incident investigations identify employee actions are less than desired Senior staff to lead by example ('walk the talk') Continue with Watch Out Award	Noticeable reduction in incidents relating to human factors. Noticeable increase in senior staff presence on job sites and areas outside of office. All incident reports involving human error element have follow up actions planned and implemented. Committee endorsed \$ Award continuation.
Maintain & Improve Health & Well Being of Staff	Continue with \$100 health incentive subsidy Provision of EAP program	"Take up" of staff into fitness programs. walking, cycling sports etc. outside of work hours. Subsidy promoted.

Environmental Protection

Strategies / Actions	Progress to 31st March 2013
Water returned to the environment from the filtration plant will be monitored for quality.	EPA standards achieved.
All field work-sites will be protected and restored to eliminate degradation.	No soil loss or siltation. Vegetation restored.
Soiled water from Urban field site works will be returned for proper disposal.	No soiled water entering town drainage systems.
Electrical efficiency will be considered in infrastructure design.	Extensive power factor correction programs undertaken..
Fleet replacements to consider environmental criteria	Taken into account at all times. Diesel preference.
Decommission of Bores	No bores decommissioned in the current year.

4. DRAFT DELIVERY PROGRAM 2013/14–2016/17 AND OPERATIONAL PLAN 2013/14

RECOMMENDATION that in accordance to Sections 404 and 405 of the Local Government Act, 1993, the Draft Delivery Program and Operational Plan be placed on public exhibition and that it be on display at the Administrative Headquarters, Hammond Avenue Wagga Wagga.

The Draft Delivery Program 2013/14 to 2016-17 and Operational Plan that follow in this Report for the period 1st July 2012 to 30th June 2013 is submitted for Council's consideration.

Workshops to assist in the development of the budget were held on 27th of February 2013 and 10th April 2013. At these workshops Council looked at a number of options regarding pricing for 2013/14 and future years.

The consensus at the workshops was to increase the consumption charge by 10% for 2013/14, 2014/15 and 2015/16.

The consensus was also to increase the access charge by \$5 in 2013/14 to \$35 per quarter, with similar annual increases in the access charge for the following 2 years.

The following operational plan and future projections have been drawn up on the basis of increasing tariffs by 10% per annum for a number of years, commencing in 2013/2014.

The Delivery Program and Operational Plan have been drawn up on the basis of the Draft Developer Servicing Plan, currently on exhibition, being adopted. If this DCP is amended, it will be necessary to adjust the Draft Delivery Program and Operational Plan accordingly.

5. DRAFT POLICY 1.23 INVESTMENTS

RECOMMENDATION that Riverina Water County Council adopt Draft Policy 1.23 Investments

As part of an ongoing review of Council's Policies, it was necessary to review Council's Investments Policy, primarily to bring it in line with the format of other recently adopted policies. A draft policy has been prepared and is attached for Council's consideration.

The objectives of the Policy are:-

To provide a framework for the investing of Council's funds at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being met.

While exercising the power to invest, consideration is to be given to the preservation of capital, liquidity, and the return of investment:

- Preservation of capital is the principal objective of the investment portfolio. Investments are to be placed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.
- Investments should be allocated to ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring the risk of significant costs due to the unanticipated sale of an investment.
- Investments are expected to achieve a market average rate of return in line with the Council's risk tolerance.

The draft policy takes into account the requirements of the Local government Act, 1993, Local Government (General) Regulation 2005, Ministerial Investment Orders and general advice from the Division of Local Government.

INVESTMENTS POLICY

POLICY NUMBER:	REFERENCE	POL 1.23	
Original publication date	27 April 2011		
Revision number	Issue Date	Approved	Approval date
0	27 April 2011	Res: 11/39	27 April 2011
1	24 April 2013	Res: 13/???	24 April 2013
<p>This document is to be reviewed every 3 years. Next review date: April 2016</p>			
RESPONSIBLE OFFICER	General Manager		

PART 1: INTRODUCTION

1.1 Policy Objectives

To provide a framework for the investing of Council's funds at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being met.

While exercising the power to invest, consideration is to be given to the preservation of capital, liquidity, and the return of investment:

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- Investments are expected to achieve a market average rate of return in line with the Council's risk tolerance.

1.2 Scope of Policy

This policy shall apply to all investments made by Riverina Water County Council

1.3 Definitions

Act:	Local Government Act, 1993.
ADI:	Authorised Deposit-Taking Institutions (ADIs) are corporations that are authorised under the Banking Act 1959 (Cwth) to take deposits from customers.
Bill of Exchange:	A bill of exchange is an unconditional order in writing, addressed by one person to another, signed by the person giving it, requiring the person to whom it is addressed to pay on demand, or at a fixed or determinable future time, a sum certain in money to or to the order of a specified person, or to bearer.
BBSW:	The Bank Bill Swap reference rate (BBSW) is the average of mid-rate bank-bill quote from brokers on the BBSW Panel. The BBSW is calculated daily. Floating rate securities are most commonly reset quarterly to the 90-day BBSW.
Council Funds:	Surplus monies that are invested by Council in accordance with section 625 of the Act
Debenture:	A debenture is a document evidencing an acknowledgement of a debt, which a company has created for the purposes of raising capital. Debentures are issued by companies in return for medium and long-term investment of funds by lenders.
DLG:	NSW Division of Local Government, Department of Premier and Cabinet.
FRN:	A Floating Rate Note (FRN) is a medium to long term fixed interest investment where the coupon is a fixed margin ("coupon margin") over a benchmark, also described as a "floating rate". The benchmark is usually the BBSW and is reset at regular intervals – most commonly quarterly.
Grandfathered:	Investments held by Council that were previously allowed under the Minister's Order but were Grandfathered (i.e. eligible to retain but not add to or restructure existing investments) when the NSW State Government changed the list of Approved Investments as a result of the Cole enquiry reflected in the Ministerial Order dated 31/7/2008.
IP:	The Investment Policy (IP) provides the general investment goals and objectives of Council and describes the strategies that must be employed to meet these

objectives. Specific information on matters such as asset allocation, risk tolerance, and liquidity requirements are also included in the IP.

LGGR: Local Government (General) Regulation 2005 (NSW).

NCD: Is a short term investment in an underlying security being a negotiable certificate of deposit (NCD) where the term of the security is usually for a period of 185 days or less (sometimes up to 2 years). NCDs are generally discount securities, meaning they are issued and on-sold to investors at a discount to their face value.

RAO: Responsible Accounting Officer of a council means a member of the staff of the council designated by the General Manager, or if no such member has been designated, the General Manager. (LGGR, clause 196)

T-Corp: New South Wales Treasury Corporation.

UBSA BBI: UBS Australia calculates a daily Bank Bill Index representing the performance of a notional rolling parcel of bills averaging 45 days.

1.4 Legislative Context

All investments are to comply with the following:

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Ministerial Investment Order;
- Local Government Code of Accounting Practice and Financial Reporting;
- Australian Accounting Standards; and
- Division of Local Government Circulars.

PART 2: POLICY PROVISIONS

2.1 Delegation of Authority

Authority for implementation of the Investments Policy is delegated by Council to the General Manager in accordance with the *Local Government Act 1993*.

The General Manager may in turn delegate the day-to-day management of Council's Investments to the Finance & Administration Manager.

Officers' delegated authority to manage Council's investments shall be recorded and required to acknowledge they have received a copy of this policy and understand their obligations in this role.

2.2 Prudent Person Standard

The investment will be managed with the care, diligence and skill that a prudent person would exercise. As trustees of public monies, officers are to manage Council's investment portfolios to safeguard the portfolio in accordance with the spirit of this Investment Policy, and not for speculative purposes.

2.3 Ethics and Conflicts of Interest

Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This policy requires officers to disclose any conflict of interest to the General Manager.

Independent advisors are also required to declare that they have no actual or perceived conflicts of interest.

2.4 Approved Investments

Investments are limited to those allowed by the most current Ministerial Investment Order that has been issued by the NSW Minister for Local Government.

2.5 Prohibited Investments

In accordance with the Ministerial Investment Order, this investment policy prohibits but is not limited to any investment carried out for speculative purposes including:

- Derivative based instruments;
- Principal only investments or securities that provide potentially nil or negative cash flow;
- Stand alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind.

This policy also prohibits the use of leveraging (borrowing to invest) of an investment.

2.6 Risk Management Guidelines

Investments obtained are to be considered in light of the following key criteria:

- **Preservation of Capital** – the requirement for preventing losses in an investment portfolio's total value (considering the time value of money);
- **Diversification** – setting limits to the amounts invested with a particular financial institution or government authority to reduce credit risk;
- **Credit Risk** – the risk that a council has invested in fails to pay the interest and or repay the principal of an investment;
- **Market Risk** - the risk that the fair value or future cash flows of an investment will fluctuate due to changes in market prices;
- **Liquidity Risk** - the risk an investor is unable to redeem the investment at fair price within a timely period; and
- **Maturity Risk** - the risk relating to the length of term to maturity of the investment. The larger the term, the greater the length of exposure and risk to market volatilities.

2.7 Investment Advisor

The Council's investment advisor must be approved by Council and licensed by the Australian Securities and Investment Commission. The advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended and is free to choose the most appropriate product within the terms and conditions of the investment policy.

The independent advisor is required to provide written confirmation that they do not have any actual or potential conflicts of interest in relation to the investments they are recommending or reviewing, including that they are not receiving any commissions or other benefits in relation to the investments being recommended or reviewed.

2.8 Investment Guidelines

Investments are to comply with three key criteria relating to:

- (a) Portfolio Credit Framework:** - limit overall credit exposure of the portfolio;
- (b) Counterparty/Institution Credit Framework:**-limit exposure to individual institutions based on their credit ratings. and;
- (c) Term to Maturity Framework:** - limits based upon maturity of securities.

(a) Portfolio Credit Framework

The portfolio credit guidelines to be adopted will be based on the Standard & Poors (S&P) ratings system criteria. The maximum available limits in each rating category are as follows:

OVERALL PORTFOLIO CREDIT LIMITS			
Long Term Credit Ratings	Short Term Credit Ratings	Maximum percentage of Portfolio	Definition
AAA Category	A-1+	100%	Extremely strong capacity to pay
AA Category	A-1	100%	Extremely strong capacity to pay
A Category	A-2*	75%	Strong capacity to pay
BBB Category*	A-3*	40%	Adequate capacity to pay
Unrated Category*	Unrated*	40%	Unrated eg. building societies

* Investments with counterparties below A Category (Long Term) and below A-1 (Short Term) are to be restricted to Authorised Deposit Taking Institutions (such as banks, building societies and credit unions) regulated by, and subject to the prudential standards of the Australian Prudential Regulation Authority (APRA).

(b) Counterparty/Institution Credit Framework

Exposure to individual counterparties/financial institutions will be restricted by their S&P rating so that single entity exposure is limited, as detailed in the table below:

INDIVIDUAL INSTITUTION LIMITS			
Long Term Credit Ratings	Short Term Credit Ratings	Maximum percentage of total investments with any one institution	Definition
AAA Category	A-1+	60%	Extremely strong capacity to pay
AA Category	A-1	50%	Extremely strong capacity to pay
A Category	A-2*	40%	Strong capacity to pay
BBB Category*	A-3*	30%	Adequate capacity to pay
Unrated Category*	Unrated*	30%	Unrated eg. building societies

* Investments with counterparties below A Category (Long Term) and below A-1 (Short Term) are to be restricted to Authorised Deposit Taking Institutions.

The short-term credit rating limit will apply in the case of discrepancies between short and long-term ratings. If any of Council's investments are downgraded such that they no longer fall within these investment policy guidelines, they will be divested as soon as is practicable.

(c) Term to Maturity Framework

The investment portfolio is to be invested within the following terms to maturity constraints:

Overall Portfolio Term to Maturity Limits		
	Minimum	Maximum
Portfolio % < 1 Year	65%	100%
Portfolio % > 1 Year < 3 Years	0%	20%
Portfolio % > 3 Years < 5 Years	0%	15%
Portfolio % > 5 Years	0%	0%

Individual Investment Maturity Limits		
Non Authorised Deposit Taking Institutions (ADIs)	n/a	5 years*
ADI issues rated BBB or above*	n/a	5 years
ADI issues non-rated	n/a	n/a

* This will be the maximum investment term or WAL (weighted average life) for mortgage and asset backed securities.

2.9 Performance Benchmarks

Performance benchmarks need to be established and should be based on sound and consistent methodology.

Investment	Performance Benchmark
Cash	RBA Cash Rate
Fund	UBSA Bank Bill Index
Direct Investments	AFMA BBSW Rate: Average (term dependent on investment term)

2.10 Quotations on Investments

Not less than two (2) quotations shall be obtained from authorised institutions when a new direct investment is proposed. Investments may be 'rolled over' with the current holder of the investment within the guidelines set out above.

2.11 Reporting and Reviewing of Investments

Documentary evidence must be held for each investment and details thereof maintained in an investment Register.

The documentary evidence must provide Council legal title to the investment.

Certificates must be obtained from the financial institutions confirming the amounts of investments held on the Council's behalf as at 30 June each year and reconciled to the Investment Register.

All investments are to be appropriately recorded in Council's financial records and reconciled at least on a monthly basis.

A monthly report will be provided to Council. The report will detail the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value.

This Investment Policy will be reviewed at least once a year or as required in the event of legislative changes. The Investment Policy may also be changed as a result of other amendments that are to the advantage of that Council and in the spirit of this policy. Any amendment to the Investment Policy must be by way of Council resolution.

6. DRAFT INTERNAL POLICY 3.27 PRIVATE USE OF COUNCIL PLANT, VEHICLES AND EQUIPMENT

RECOMMENDATION that Riverina Water County Council adopt Draft Internal Policy 3.27 Private Use of Council Plant Vehicles and Equipment.

As part of an ongoing review of Council's Policies, it was necessary to develop a policy outlining the circumstances in which there can be private use made of Council Plant, Vehicles and Equipment.

A draft policy has been prepared and is attached for Council's consideration.

The objectives of the Policy are:-

The purpose of this policy is to set out a clear position of Riverina Water County Council in regards to use of Council Mobile Plant, Vehicles and Equipment for private purposes by Councillors, staff and other persons or organisations.

The draft policy takes into account the Riverina Water County Council Code of Conduct.

INTERNAL POLICY

PRIVATE USE OF COUNCIL PLANT, VEHICLES AND EQUIPMENT

POLICY NUMBER:		REFERENCE		IP 3.27	
Original publication date		5 March 2013			
Revision number	Issue Date	Approved		Approval date	
0	24 April 2013	Res: 13/???		24 April 2013	
1					
<p>This document is to be reviewed every two years. Next review date: April 2015</p>					
RESPONSIBLE OFFICER		General Manager			

PART 1: INTRODUCTION

1.1 Policy Objective

The purpose of this policy is to set out a clear position of Riverina Water County Council in regards to use of Council Mobile Plant, Vehicles and Equipment for private purposes by Councillors, staff and other persons or organisations.

1.2 Scope of Policy

This policy shall apply Councillors, staff, contractors, members of the public and community organisations.

1.3 Definition

Private use of plant, vehicles and equipment shall mean their intended use for any purpose outside official council maintenance and works programs.

1.4 Legislative Context

1993 Local Government Act and associated Code of conduct. The revised Code of Conduct issued by the Division of Local Government to all Councils in December 2012 reaffirms a clear position in regard use of Council resources which include Council Plant, Vehicles and Equipment.

1.5 Related Documents

Local Government Act 1993
Local Government (General) Regulation 2005
Code of Conduct
Fraud and Corruption Policy
Independent Commission Against Corruption Act 1998
Complaints Management Policy
Good Governance Policy
Statement of Business Ethics

PART 2: POLICY CONTENT

2.1 General Principles

Council is committed to the following general principles to ensure accountability, transparency and public confidence in its role as a Water Supply County Council;

- To exercise responsible community leadership
- To ensure that, in the exercise of its functions that it acts consistently and without bias particularly where an activity of Council is affected.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.

2.2 Policy Provisions

In Accordance with the Code of Conduct the position of Council is that the use of Council Mobile Plant, Vehicles and Equipment is not permitted for private use by councillors, staff or members of the public except where it is:-

- part of a contract of employment,
- part of a written leaseback arrangement,
- a written agreed condition of employment,
- under Council's Vehicle Taken Home Agreement,
- authorised to use the vehicle for transport to and from work for on-call purposes by staff that are on-call, or
- directed by a manager in relation to infrequent work outcomes.

The code also provides that situations are to be avoided where an appearance can arise that council property is being improperly used for the benefit of an individual or other body.

The General Manager may approve the loan of plant or vehicles in special circumstances where the use relates to a community organisation such as a service club where public benefit is involved.

7. TENDERS FOR THE SUPPLY OF LIQUID ALUM

RECOMMENDATION: That Council consider the report "Tenders for the supply of Liquid Alum", whilst the meeting is closed to the public, as it relates to commercial information the disclosure of which would prejudice the commercial position of the person who supplied it, as prescribed by Section 10A(2)(c) of the Local Government Act 1993



Graeme J. Haley
GENERAL MANAGER

**DIRECTOR OF ENGINEERING'S REPORTS
TO COUNCIL MEETING APRIL 2013**

12th March 2013

1 WORKS REPORT COVERING FEBRUARY 2013

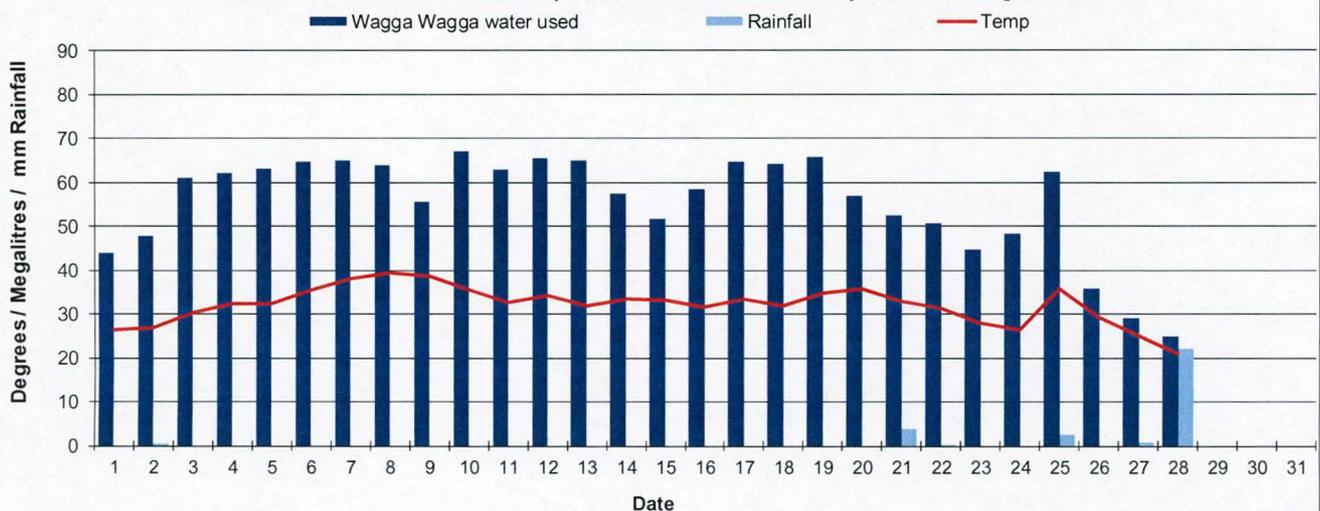
RECOMMENDATION That this report be received and noted.

1.1 WATER SOURCED AND USED

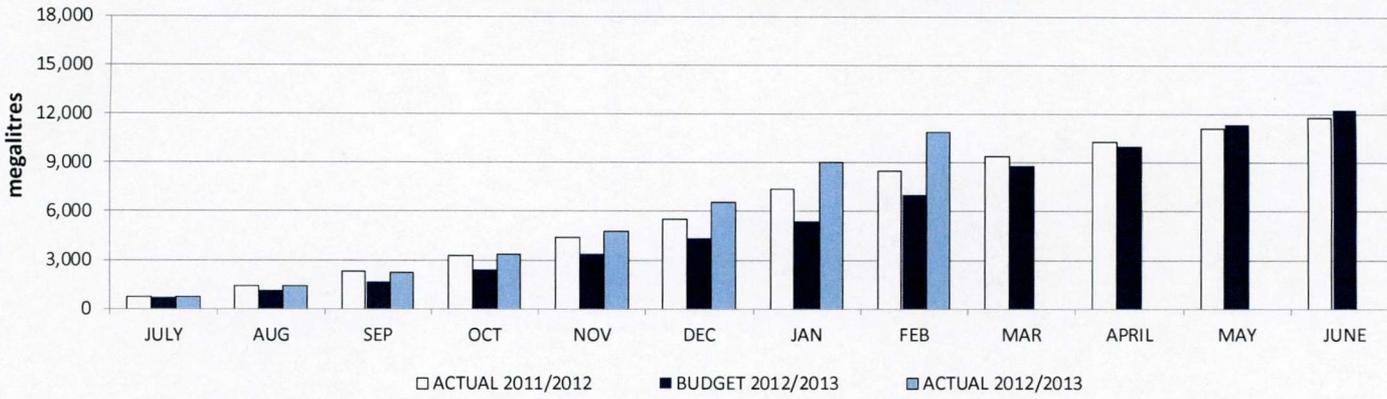
February	2011	2012	2013
Rainfall	187.8	43.4	30.0
Wet Days	10	13	6
WATER SOURCED February 2013 (MI)			
North Wagga bores	150.83	196.50	273.97
West Wagga bores	216.91	244.86	533.43
East Wagga bores	343.95	137.08	471.96
Murrumbidgee River	142.33	480.19	462.78
SUB-TOTAL	854.02	1,058.63	1,742.14
Bulgary Bores	27.59	43.64	56.06
Urana Source	0.69	8.97	10.79
Ralvona Bores	12.38	21.57	33.56
Walla Walla Bores	15.00	22.16	34.57
Goldenfields Water Supply System	1.84	3.11	4.12
SUB-TOTAL	57.50	99.45	139.10
Woomargama	0.75	1.00	2.19
Humula	0.69	0.85	0.77
Tarcutta	3.09	3.24	4.50
Oura	2.46	3.34	6.54
Walbundrie/Rand	2.34	3.86	3.92
Morundah	0.46	0.79	1.24
Collingullie	5.43	5.59	9.15
SUB-TOTAL	15.22	18.67	28.31
TOTALS	926.74	1,176.75	1,909.55

WATER USED February 2013 (MI)			
	2011	2012	2013
East Bomen	12.43	19.24	31.79
Estella	54.85	53.75	83.12
North Wagga	64.32	93.15	108.19
Wagga Wagga – Low Level	129.52	159.56	231.98
Wagga Wagga – High Level	410.96	533.41	888.33
Wagga Wagga – Bellevue Level	38.14	60.31	158.66
SUB-TOTAL	710.22	919.42	1,502.07
Ladysmith System	3.35	4.17	14.05
Brucedale Scheme	15.15	23.08	31.30
Currawarna Scheme	7.30	12.61	18.72
Rural south from Wagga Wagga	90.47	95.81	175.48
Rural from Walla Walla Bore	15.00	22.16	34.57
Bulgary, Lockhart and Boree Creek	13.90	24.97	32.81
From Boree Crk to Urana and Oaklands	12.85	25.26	31.14
Holbrook	12.38	21.57	33.56
SUB-TOTAL	170.40	229.63	371.63
Woomargama	0.75	1.00	2.19
Humula	0.69	0.85	0.77
Tarcutta	3.09	3.24	4.50
Oura	2.46	3.34	6.54
Walbundrie/Rand	2.34	3.86	3.92
Morundah	0.46	0.79	1.24
Collingullie	5.43	5.59	9.15
SUB-TOTAL	15.22	18.67	28.31
TOTALS	895.84	1,167.72	1,902.01

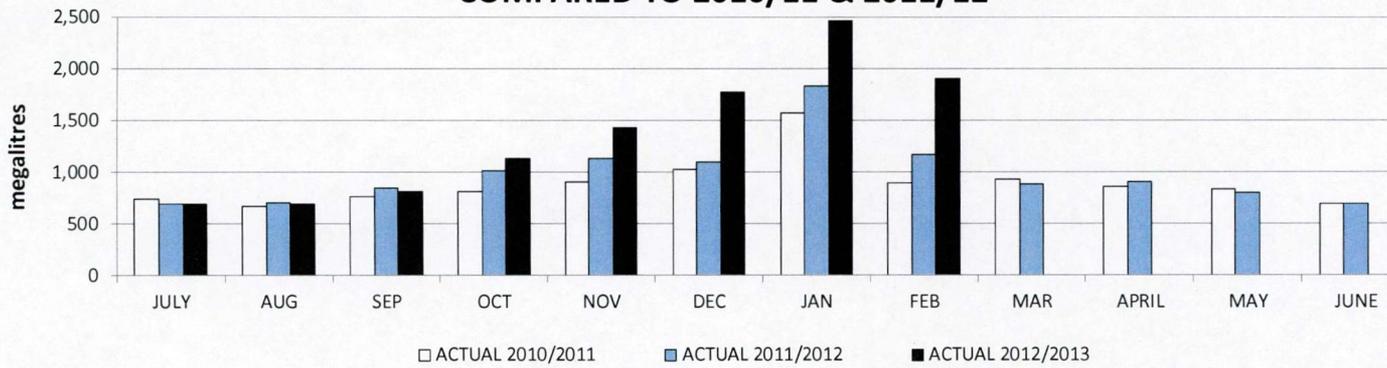
DAILY WATER USED, WAGGA WAGGA, February 2013



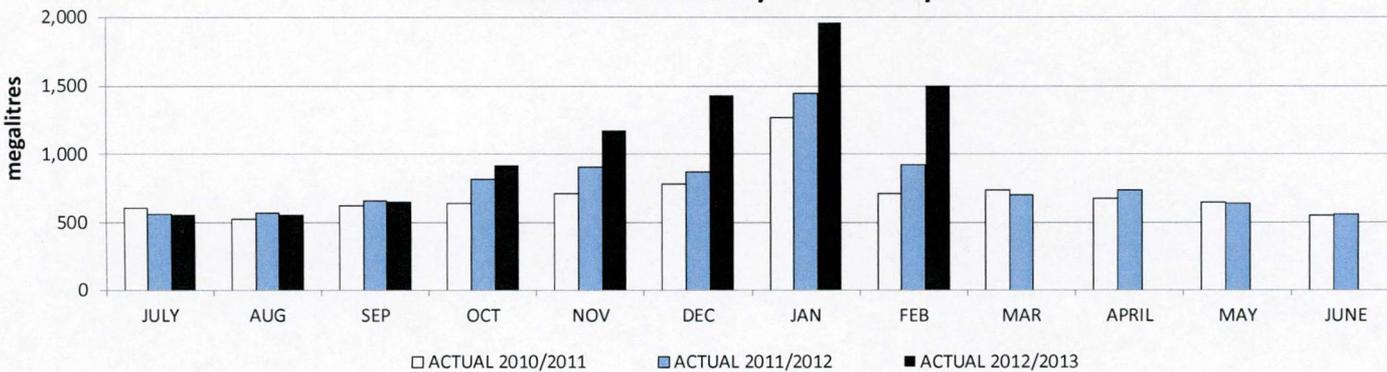
TOTAL CUMULATIVE WATER USED 2012/2013



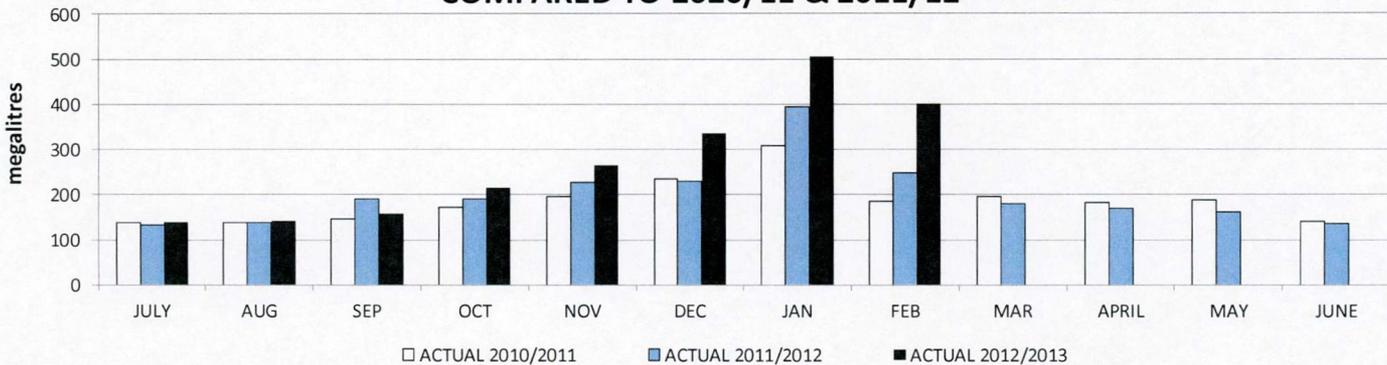
MONTHLY TOTAL WATER USED 2012/13 COMPARED TO 2010/11 & 2011/12



MONTHLY WAGGA WATER USED 2012/13 COMPARED TO 2010/11 & 2011/12



MONTHLY RURAL WATER USED 2012/13 COMPARED TO 2010/11 & 2011/12



1.2 NEW SERVICE CONNECTIONS, REPAIRS, METERS, LOCATIONS & COMPLAINTS FOR THE MONTH OF FEBRUARY 2013

Location	New Connect., Residential	New connect., Non Residential	Services Renewed	Services Repaired	Quality Complaints	Supply Complaints *	Customer dealings complaints	Other Complaints	Frost damage	Meter or Metercock fault	Leaking valves or hydrants	Locations
Wagga	12	2	1	37	8	5				43	5	9
Brucedale				1								
Currawarna												
Euberta						1						
Humula				1								
Ladysmith												
Oura												
San Isidore												
Tarcutta				1								
The Gap				1								
Bulgary												
Collingullie				1								
French Park												
Lockhart	1		1		1					2		1
Mangoplah				1								
Milbrulong												
Pleasant Hills				1								
The Rock				1							1	
Uranquinty												
Yerong Creek			1		1							
Culcairn				1								
Henty				1								1
Holbrook			1	5					1	3		
Morven						1						
Walbundrie												
Walla Walla			1							1	2	
Woomargama					4	1						
Boree Creek												
Morundah												
Oaklands												
Rand												
Urana			1	3		1					1	
TOTAL	13	2	6	55	14	9	0	0	1	49	9	11

1.3 WATER SYSTEM REPAIRS

WAGGA WAGGA								
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost KI
2	Cox St	Forest Hill	100 AC	Pipe Failure (not specified)	No	2:30	0	0
3	18 Mount St	Wagga Wagga	100 AC	Pipe Failure (not specified)	No	2:30	0	0
5	46 Cox Ave	Forest Hill	100 AC	Pipe Failure (not specified)	No	2:30	0	0
6	Crest Ave	Wagga Wagga	50 PVC	Pipe Failure (not specified)	No	1:30	0	0
11	132 MacLeay St	Wagga Wagga	100 AC	Pipe Failure (not specified)	No	4:00	0	0
18	11 Crisp Dr	Wagga Wagga	150 AC	Pipe Failure (not specified)	Yes	0:00	0	0
14	The Gap Hall Rd	Wagga Wagga	100 WPVC	Pipe Failure (not specified)	No	1:30	0	4
22	5 Aspin Rd	Wagga Wagga	100 AC	Pipe Failure (not specified)	No	0:30	0	0
22	Hilltop	Wagga Wagga	150 BPVC	Pipe Failure (not specified)	No	4:30	0	0
24	Trail St	Wagga Wagga	150 AC	Pipe Failure (not specified)	No	2:30	0	0
26	Lake & Graham St	Wagga Wagga	100 AC	Pipe Failure (not specified)	No	3:00	0	0
TOTALS						25:00	0	4
Total Breaks – 11					Breaks needing shut off - 10	Breaks affecting customers – 0		

RURAL								
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost KI
1	Mountain View	Walla Walla	100 AC	Pipe Failure (not specified)	Yes	0:00	0	4
1	Green St	Lockhart	100 BPVC	Accidental damage	Yes	0:00	0	0
3	2350 Pleasant Hills Rd	Henty	75 AC	Pipe Failure (not specified)	Yes	0:00	0	2
4	Yerong St	The Rock	100 AC	Pipe Failure (not specified)	Yes	0:00	0	1
5	Albury Rd	Bidgeemia	100 BPVC	Pipe Failure - Ground Movement	No	3:30	12	4
7	89 Fredrick St	Urana	100 AC	T/ Band Broken/Leaking	No	2:30	13	1
7	5 John St	The Rock	150 AC	Pipe Failure - Ground Movement	No	2:15	7	10
8	Yerong St	The Rock	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	1
8	Yerong St	The Rock	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	2
10	24 Taber St	Uranquinty	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	3
11	21 Wilson St	The Rock	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	5
11	Sturt Hwy	Collingullie	50 PVC	Leaking collar	No	1:15	0	4
11	45 Chinatown Lane	Walla Walla	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	50
14	Rohans Rd	Bulgary	250 DICL	Corrosion	No	3:00	6	15
15	Yarragundry St	Uranquinty	50 PVC	Leaking collar	No	3:00	5	30
16	39 Williams St	Urana	100 AC	Pipe Failure (not specified)	Yes	0:00	0	3
19	Princess/Church St	Urana	150 AC	Pipe Failure - Ground Movement	Yes	0:00	0	6
26	Olympic Hwy	The Rock	300 CI	Pipe Failure - Ground Movement	No	4:30	32	200
28	Lockhart Rd	The Rock	200 CI	Pipe Failure - Ground Movement	No	5:00	25	80
TOTALS						25:00	100	421
Total Breaks – 19		Breaks needing shut off - 8			Breaks affecting customers – 7			

1.4 WATER QUALITY COMPLAINTS

Water quality complaints received during February 2013 were:

Date	Location	Problem	Action Taken
1/02/2013	71 Simmons St, Wagga	Dirty water	Flushed service
4/02/2013	La Porchetta, Baylis St, Wagga	Dirty water	Flushed main and service
4/02/2013	1/13 Kimba St, Glenfield	Strong Cl taste and dirty	Tested Cl-all OK. HWS dirty-flushed
6/02/2013	14 Finlayson St, Yerong Ck	pH of water is 9-too high for hydroponic veges. pH of Southern Trunk water is av 7.65	Phone contact onlyc customer to monitor.
10/02/2013	67 Ferrier St, Lockhart	Bad tasting water in kettle	Flushed main and service
11/02/2013	44 Railway St, Wagga	Dirty water	Flushed main and service
20/02/2013	1 & 2/9 Barinya Ave, Koorinal	Dirty water	Flushed service at meter. Gal pipes causing discolouration. Rang Fitzpatricks Real Estate
21/02/2013	Woomargama Way, Woomargama	Dirty water at Pub	Flushed main & service Cl & turb within ADWG
21/02/2013	Woomargama Way, Woomargama	Formal complaint about WQ	D. Badger to flush weekly & monitor WQ. Turb = 16NTU after 1 hr
22/02/2013	Woomargama Way, Woomargama	Dirty water again at Pub	Flushed mains & service & all taps around Pub
26/02/2013	17-25 Lake Albert Rd, Koorinal (Crestia Carpets)	Dirty water	Flushed service till clean
26/02/2013	37 Cox St, Forest Hill	Dirty water	Flushed until clean
26/02/2013	Woomargama Way, Woomargama	Dirty water again at Pub	Flushed mains and service & HWS
21/02/2013	1 & 2/9 Barinya St, Koorinal	Dirty water	Turb at meter <5NTU. No one home at time

1.5 MAINS CONSTRUCTIONS

1.5.1 MAINS EXTENSIONS AND NEW WORKS

New water mains laid during February 2013 include:

LOCATION	PROJECT	100		150		200		250
		OPVC	DICL	OPVC	DICL	OPVC	DICL	DICL
Estella stage 11	New Subdivision				36			18
Hilltop Stage 9	New Subdivision	61.5	11	78	18	12	42	
Bourkelands Stage 20	New Subdivision	30						
	TOTAL	91.5	11	78	54	12	42	18

1.5.2 REPLACEMENT OF EXISTING MAINS

Mains replaced during February 2013 include:

LOCATION	PROJECT	150	200
		DICL	DICL
Allan St, Henty	Replace main	55	120
	TOTAL	55	120

1.6 OTHER CONSTRUCTION

Other construction works during February 2013 include:

LOCATION OR PROJECT	WORK DONE
Higgins Ave	Renew services

1.7 MAJOR REPAIRS / OVERHAULS

No major repairs/overhauls during February 2013.

1.8 WATER FILLING STATION ACTIVITY

Water Filling Station activity during February 2013 include:

LOCATION	
Red Hill Road	197
Plumpton Road	50
Gregadoo Road	7
Forest Hill	69
Estella	44
Bomen	118
Lockhart	18
Holbrook	36
Henty	8
Yerong Creek	10
Pleasant Hills	2

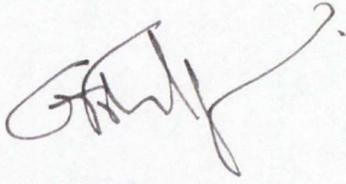
1.9 STAFF TRAINING & SAFETY

The following training and/or safety activities were undertaken during February 2013:

Training or Programme	Number of Staff
Truck Licence - HR	1
Plumbing Inspection Techniques	1
Dangerous Goods Licence	1
Chemical Contaminants in Water	2

1.10 FLEET ACQUISITIONS

No fleet acquisitions made during February 2013.

A handwritten signature in black ink, appearing to read 'G. Finlayson', with a long, sweeping flourish extending to the right.

Greg Finlayson
DIRECTOR OF ENGINEERING

**DIRECTOR OF ENGINEERING'S REPORTS
TO COUNCIL MEETING APRIL 2013**

18th April 2013

& WORKS REPORT COVERING MARCH 2013

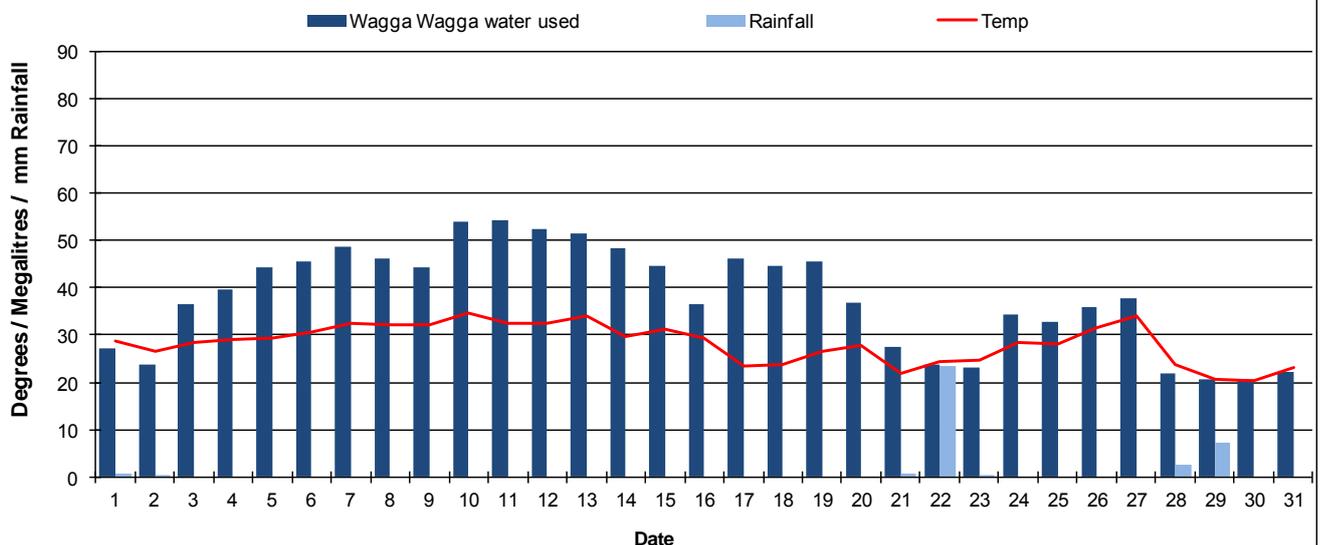
RECOMMENDATION - That this report be received and noted.

&.1 WATER SOURCED AND USED

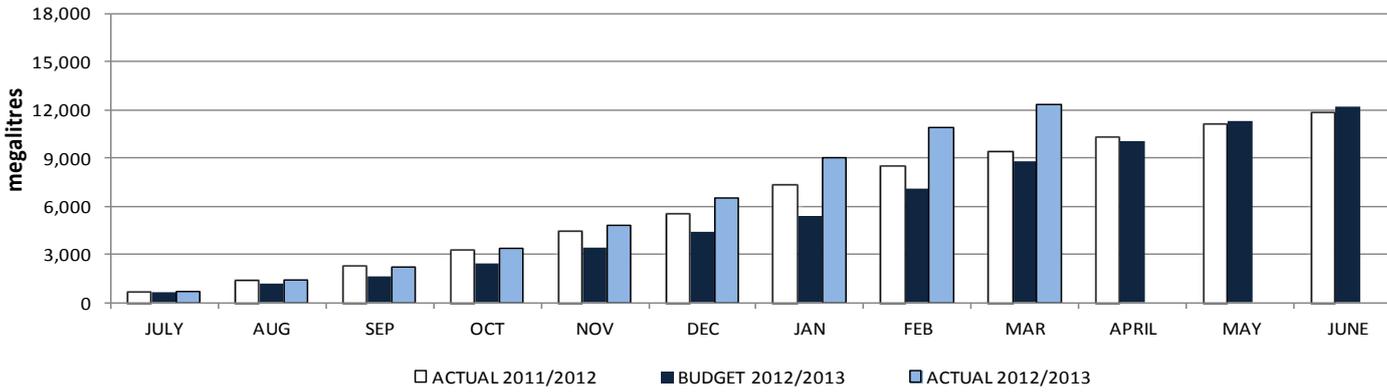
March	2011	2012	2013
Rainfall	62.6	207.8	35.2
Wet Days	10	9	7
WATER SOURCED March 2013 (MI)			
North Wagga bores	165.68	176.27	221.19
West Wagga bores	311.73	417.22	405.27
East Wagga bores	181.00	168.96	282.22
Murrumbidgee River	198.48	20.42	373.92
SUB-TOTAL	856.89	782.87	1,282.60
Bulgary Bores	32.17	30.76	42.21
Urana Source	0.00	0.40	7.51
Ralvona Bores	15.92	15.24	24.26
Walla Walla Bores	9.67	21.46	23.50
Goldenfields Water Supply System	2.21	4.53	2.26
SUB-TOTAL	59.97	72.39	99.74
Woomargama	1.10	0.85	1.23
Humula	0.58	0.56	0.59
Tarcutta	3.02	2.68	3.88
Oura	2.90	2.59	4.48
Walbundrie/Rand	2.39	2.40	2.34
Morundah	0.87	0.34	0.98
Collingullie	4.60	5.44	5.21
SUB-TOTAL	15.46	14.86	18.71
TOTALS	932.32	870.12	1,401.05

WATER USED March 2013 (MI)			
	2011	2012	2013
East Bomen	10.97	8.51	25.36
Estella	43.27	39.90	69.64
North Wagga	84.91	106.18	96.65
Wagga Wagga – Low Level	154.18	147.94	198.25
Wagga Wagga – High Level	399.73	378.59	668.88
Wagga Wagga – Bellevue Level	44.44	19.37	81.28
SUB-TOTAL	737.50	700.49	1,140.06
Ladysmith System	3.23	2.91	4.75
Brucedale Scheme	20.86	20.71	21.18
Currawarna Scheme	8.71	5.47	12.87
Rural south from Wagga Wagga	91.81	69.16	113.41
Rural from Walla Walla Bore	9.67	21.46	23.50
Bulgary, Lockhart and Boree Creek	15.52	20.54	24.56
From Boree Crk to Urana and Oaklands	14.99	9.03	22.95
Holbrook	15.92	15.24	24.26
SUB-TOTAL	180.71	164.52	247.48
Woomargama	1.10	0.85	1.23
Humula	0.58	0.56	0.59
Tarcutta	3.02	2.68	3.88
Oura	2.90	2.59	4.48
Walbundrie/Rand	2.39	2.40	2.34
Morundah	0.87	0.34	0.98
Collingullie	4.60	5.44	5.21
SUB-TOTAL	15.46	14.86	18.71
TOTALS	933.67	879.87	1,406.25

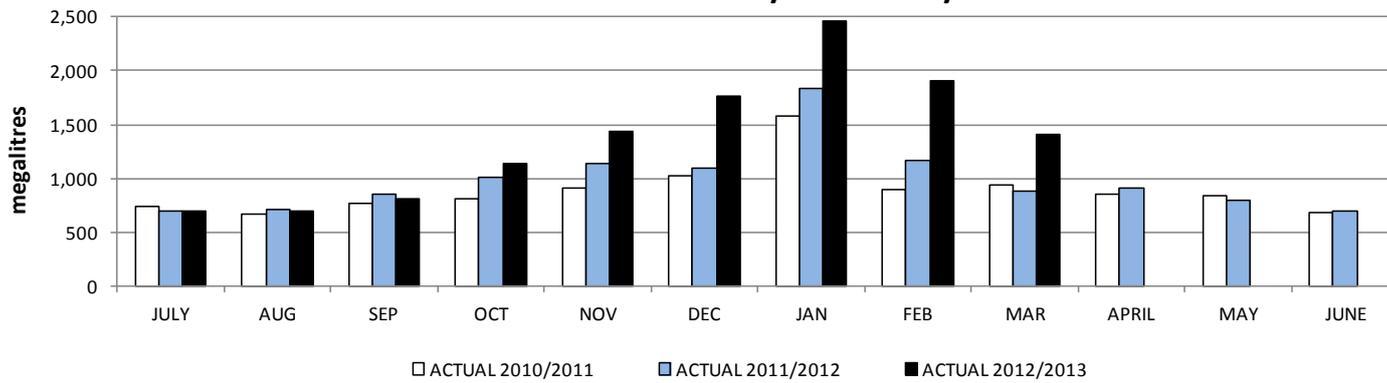
DAILY WATER USED, WAGGA WAGGA, March 2013



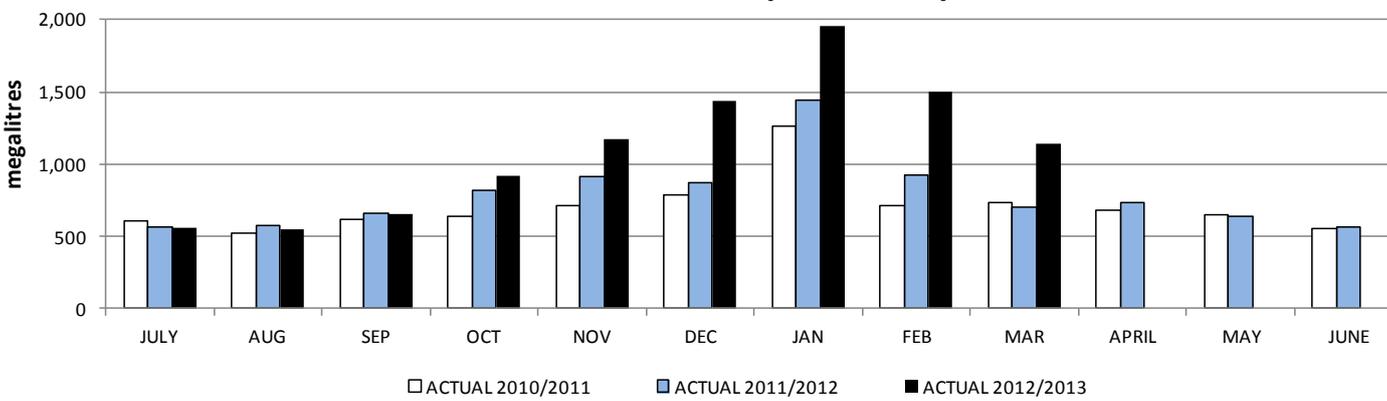
TOTAL CUMULATIVE WATER USED 2012/2013



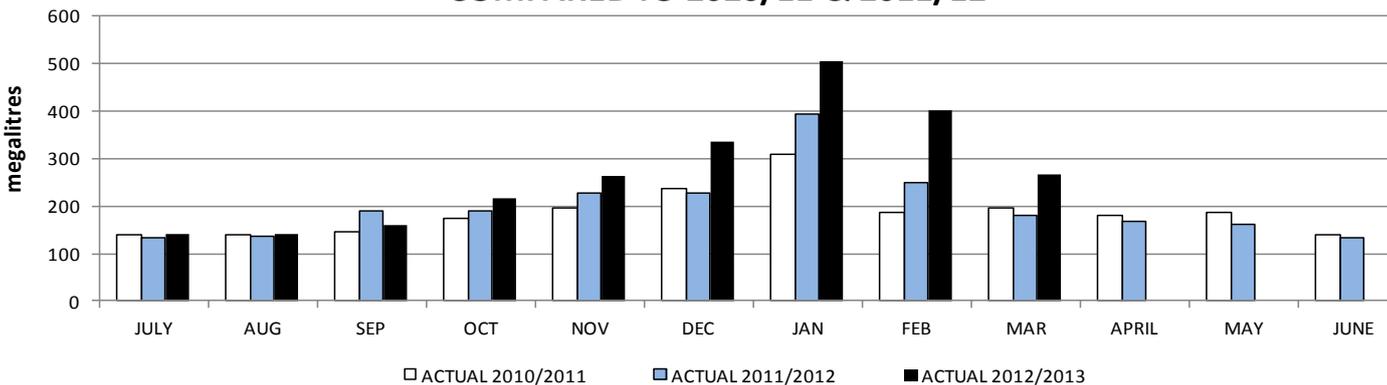
MONTHLY TOTAL WATER USED 2012/13 COMPARED TO 2010/11 & 2011/12



MONTHLY WAGGA WATER USED 2012/13 COMPARED TO 2010/11 & 2011/12



MONTHLY RURAL WATER USED 2012/13 COMPARED TO 2010/11 & 2011/12



&2 NEW SERVICE CONNECTIONS, REPAIRS, METERS, LOCATIONS & COMPLAINTS FOR THE MONTH OF MARCH 2013

Location	New Connect., Residential	New connect., Non Residential	Services Renewed	Services Repaired	Quality Complaints	Supply Complaints *	Customer dealings complaints	Other Complaints	Frost damage	Meter or Metercock fault	Leaking valves or hydrants	Locations
Wagga Wagga	14	1	24	38	10	3				60	10	15
Brucedale	1											
Currawarna												
Euberta												
Humula												
Ladysmith				1						1		1
Oura												
San Isidore										2		
Tarcutta				1	1							
The Gap												
Bulgary												
Collingullie				1						1		
French Park				1								
Lockhart				2						1	1	1
Mangoplah												
Milbrulong												
Pleasant Hills				1								
The Rock				3								
Uranquinty												
Yerong Creek										1		
Culcairn				1	1						1	
Henty			1	1						1		
Holbrook				2						1		
Morven				2								
Walbundrie												
Walla Walla	2											1
Woomargama				1								
Boree Creek					1							
Morundah												
Oaklands												
Rand												
Urana				1	1							
TOTAL	17	1	25	56	14	3	0	0	0	68	12	18

&3 WATER SYSTEM REPAIRS

WAGGA WAGGA									
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost KI	
3	Crn coolomon & Downside	Wagga Wagga	63 PE	Pipe Failure (not specified)	No	3:30	0	0	
4	Trail st	Wagga Wagga	150 AC	Pipe Failure (not specified)	Yes	0:00	0	0	
4	623 Old narrandera rd	Wagga Wagga	32 PVC	Pipe Failure (not specified)	No	1:00	0	0	
6	83 Docker st	Wagga Wagga	250 WPVC	Pipe Failure (not specified)	No	3:45	0	0	
7	12 Manoora	Wagga Wagga	150 AC	Pipe Failure (not specified)	No	2:00	0	0	
8	Cambourne Lane	Wagga Wagga	25 PVC	Pipe Failure (not specified)	No	1:30	0	0	
14	Urana st west	Wagga Wagga	150 AC	Pipe Failure (not specified)	No	0:30	0	0	
16	5 Tarakan	Wagga Wagga	200 AC	Pipe Failure (not specified)	No	2:30	0	0	
22	Cowells rd	Forest Hill	100 AC	Pipe Failure (not specified)	No	3:00	0	0	
24	188 Forsyth st	Wagga Wagga	200 AC	Pipe Failure (not specified)	No	3:30	0	0	
TOTALS						21:15	0	0	
					Breaks needing shut off -	Breaks affecting customers -			
Total Breaks –		10			9	0			

RURAL									
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost KI	
2	Green St	Lockhart	150 AC	Accidental damage	Yes	0:00	0	1	
4	Gap hall rd	The Gap	100 WPVC	Pipe Failure (not specified)	No	1:00	0	0	
20	Yerong st	The Rock	300 CI	Corrosion	No	3:00	15	4	
5	Urana rd	Oaklands	100 WPVC	Leaking collar	No	2:00	4	30	
31	31 King St/ Baker St	Uranquinty	100 AC	Leaking collar	No	0:45	20	10	
TOTALS						6:45	39	45	
					Breaks needing shut off -	Breaks affecting customers -			
Total Breaks –		5			4	3			

&4 WATER QUALITY COMPLAINTS

Water quality complaints received during March 2013 were:

Date	Location	Problem	Action Taken
4/03/2013	14 Frear St, Wagga	Dirty	Flushed mains
4/03/2013	11 Lampe St, Wagga	Dirty	Flushed mains
4/03/2013	16 Stevens St, Urana	Dirty	Flushed mains & service
5/03/2013	4/9 Barinya St, Kooringal	Dirty	Old gal pipe corroding. Units flushed till turb <1NTU. Pipework will be renewed
5/03/2013	61 Coleman St, Wagga	Dirty	Flushed at meter. Gal on consumers side
6/03/2013	10 Clarence St, Boree Ck	Dirty	Flushed mains, service & around town
7/03/2013	19 Horseshoe Rd, Cartwrights Hill	Taste	Build up of deposits in line from meter to kitchen. Line flushed
9/03/2013	"Murrumbing" Youngs Rd, Culcairn	Dirty	Flushed service for 20 mins
13/03/2013	12 Huron St, Lake Albert	Dirty	Flushed service for 20 mins
18/03/2013	6 Truman St, Tolland Hts	Dirty	Problem coming from HWS
24/03/2013	RSL Motel, Wagga	Dirty	Flushed mains
26/03/2013	Caltex Tarcutta	Dirty	Flushed mains & service. Flushed taps within the servo
25/03/2013	70 Allonby St, Forest Hill	Milky water	Air in lines. Flushed mains

2.5 MAINS CONSTRUCTIONS

2.5.1 MAINS EXTENSIONS AND NEW WORKS

New water mains laid during March 2013 include:

LOCATION	PROJECT	32	100	150	200	600
		Poly	OPVC	OPVC	OPVC	DICL
Benambra Road	Mains Extension	300				
Bourkelands Stage 20	New Subdivision		66		103	
Boorooma Stage 4	New Subdivision			178		
Estalla Stage 11	New Subdivision			84		
	TOTAL	300	66	262	103	0

2.5.2 REPLACEMENT OF EXISTING MAINS

Mains replaced during March 2013 include:

LOCATION	PROJECT	100		150	200
		OPVC	DICL	OPVC	DICL
Henty	Allan Street		5.5		34.5
Boree Creek	Richmond Street			150	
Wagga Wagga	Mitchel Road	18			
Wagga Wagga	Higgins Ave				
	TOTAL	18	33.5	150	34.5

2.6 OTHER CONSTRUCTION

Other construction works during March 2013 include:

LOCATION OR PROJECT	WORK DONE
Yerong Creek	Moved Water Filling Station to new location

2.7 MAJOR REPAIRS / OVERHAULS

Major repairs/overhauls during March 2013 include:

LOCATION OR PROJECT	WORK DONE
Tarcutta WTP	Replace 20KI filter holding tank
Walbundrie WTP	Overhaul chlorination system
Oura WTP	Overhaul chlorination system
Humula Bore	Fabricate and install new dosing system
Urana WTP	Install new carbon mixing unit
Glen Oak pump Stn	Install new pump No2
West Wagga WTP	Overhaul silica pump

2.8 WATER FILLING STATION ACTIVITY

Water Filling Station activity during March 2013 includes:

LOCATION	NUMBER OF FILLS
Red Hill Road	80
Plumpton Road	7
Gregadoo Road	0
Forest Hill	21
Estella	67
Bomen	8
Lockhart	23
Holbrook	54
Henty	6
Yerong Creek	7
Pleasant Hills	4

2.9 STAFF TRAINING & SAFETY

The following training and/or safety activities were undertaken during March 2013:

Training or Programme	Number of Staff
HSR Committee Training	1
Workcover Licence - Dogging	2
Competency Training - Backhoe	1
Competency Training - Excavator	1
First Aid Refresher Training	5
Authorised Contractor Training	1

2.10 FLEET ACQUISITIONS

No fleet acquisitions were made during March 2013.

2.11 WATER SERVICES CROSSING RAILWAYS

Two case studies were discussed at the recent Council workshop regarding new service connections to properties on the opposite side of the railway corridor to the water main. There are a number of issues. Council provided direction with regard to fees. The Draft Operational Plan recommends that application fees for railway crossing licenses be paid as part of the connection cost. However, as an interim measure until the relationship with the rail authorities is determined, Council will absorb the annual fees for such new connections.

The current fees for the ARTC are \$550 for application and \$726 annually for the license. For John Holland, who operate the mostly defunct branch lines, costs are \$1,100 for application and \$550 annually.

Apart from fees for installing new services, Riverina Water must address the emerging issue of working within the rail corridor in order to upgrade existing services and mains as well as perform maintenance work. Riverina Water has approximately 172 rail crossings in the supply area which include 99 services and 73 mains. Many of these were installed over 50 years ago. Currently 21 of these are in agreements with the rail authority.

Discussions have commenced with ARTC representatives. Although the ARTC lease the railway corridor from the NSW Government, they are regulated under Commonwealth legislation. And similarly to the Telecommunications Act, the Commonwealths interest is to regulate the way services are provided and not any obligations, standards or consultation regarding local government activities such as ours. We again suffer under the hierarchy of legislation. Other utilities, including telecommunication companies and Essential Energy, have special agreements with the ARTC. Such an agreement is what Riverina Water is seeking.

I will further report on progress regarding this matter.

2.12 WATER INDUSTRY OPERATORS ASSOCIATION (WIOA) CONFERENCE

A number of Riverina Water staff attended the 7th Annual Water Industry Conference and Exhibition in Canberra recently. WIOA was formed originally in Victoria and is now a very strong national organisation with a wide membership including operators, team leaders, senior supervisors, tradespersons and technical staff of water utilities.

In recent years Riverina Water staff have presented papers and have been successful in winning awards for these presentations on a number of previous occasions. I am pleased to report that in 2013 our two presenters both were judged best in their categories.

Our Works Supervisor, Leigh Trevaskis, won Best Paper by an Operator and was awarded a prize and an invitation to present his paper to the Queensland conference in Brisbane. This paper was on the emerging issue of utility conflict with telcos in the road reserve and was very well received by his counterparts in other water utilities.

Brenden Bates, who is the project manager for the Nature Strip Rebate Scheme, presented a poster on demand management, and won Best Poster by an Operator. Last year Brenden won best paper for his presentation on another Riverina Water innovation, the ⁵⁸water filling stations.

Riverina Water can be well pleased with the efforts these staff have put into promoting our organisations good practices and the success they have achieved and should be recognised accordingly.

A handwritten signature in black ink, appearing to read 'G. Finlayson', with a long, sweeping flourish extending to the right.

Greg Finlayson
DIRECTOR OF ENGINEERING

QUESTIONS & STATEMENTS

CLOSURE OF MEETING TO THE PUBLIC **(Confidential Reports)**