



17th October 2013

NOTICE OF MEETING OF THE COUNCIL

The meeting of the Council will be held at

RIVERINA WATER COUNTY COUNCIL CHAMBERS,
91 HAMMOND AVENUE, WAGGA WAGGA

on

WEDNESDAY, 23rd OCTOBER 2013 at 1.30 pm

and your attendance is requested accordingly

Yours faithfully

A handwritten signature in black ink, appearing to read "G J Haley", is written over a light blue horizontal line.

G J Haley
GENERAL MANAGER



* AGENDA *

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GENERAL MANAGER'S REPORT TO THE COUNCIL

17th October 2013

The Chairperson and Councillors:

1. ELECTION OF CHAIRPERSON

RECOMMENDED

Returning Officer

- a) The General Manager is the Returning Officer

Nomination

- b) i) A Councillor may be nominated without notice for election as Chairperson.
ii) The nomination is to be made in writing by 2 or more Councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
iii) The nomination is to be delivered or sent to the Returning Officer.
iv) The Returning Officer is to announce the names of the nominees at the Council Meeting at which the election is to be held.

Election

- c) i) If only one Councillor is nominated, the Councillor is elected.
ii) If more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.
iii) The election is to be held at the council meeting at which the council resolves on the method of voting.
iv) In this clause:
“ballot” has its normal meaning of secret ballot.
“open voting” means voting by a show of hands or similar means.

Count – 2 Candidates

- d) i) At such a ballot, if there are only 2 candidates, the candidate with the higher number of votes is to be declared elected.
- ii) If there are only 2 candidates and they are tied, the one to be declared elected is to be chosen by lot.

Count – 3 or more Candidates

- e) i) At such a ballot, if there are 3 or more candidates, the one with the lowest number of votes is to be excluded.
- ii) If 3 or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.
- iii) If, after that, 3 or more candidates still remain, the procedure set out in subclause (ii) is to be repeated until only 2 candidates remain.
- iv) Clauses d) and f) of this Schedule, then apply to the determination of the election as if the 2 remaining candidates had been the only candidates.
- v) If at any stage during a count under this clause, 2 or more candidates are tied on the lowest number of votes, the one to be excluded is to be chosen by lot.

Choosing by Lot

- f) To choose by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the Returning Officer. The slips are then folded by the Returning Officer so as to prevent the names being seen. The slips are mixed and one is drawn at random by the Returning Officer and the candidate whose name is on the drawn slip is chosen.

Result

- g) The result of the election (including the name of the Candidate elected as Chairperson) is:-
 - (i) to be announced to the Councillors by the Returning Officer; and
 - (ii) to be sent to the Director-General and to the Secretary of the Local Government and Shires Association of NSW.

2. ELECTION OF DEPUTY CHAIRPERSON

The same procedure as for election of the Chairperson is to be followed.

3. NOTICE OF MOTION

The following Notice of Motion has been lodged by Councillors McInerney and Verdon and is place before Council for consideration.

That Council:

1. Authorises the Chairman, subject to the agreement of the Deputy Chairman and at least one other Councillor, to seek independent legal advice in relation to governance matters relating to the Council that may arise from time to time; and
2. Makes appropriate funds available for this purpose.

Moved: McInerney
Second: Verdon

4. AUDIT AND RISK COMMITTEE MINUTES

Author: Naomi Stuart
General Manager: Graeme Haley

RECOMMENDATION That Council receive and note the minutes of the Audit and Risk Committee Meeting held on 10 September 2013 and endorse the recommendations contained therein.

Report

The Audit and Risk Committee Meeting was held on 10 September 2013. Minutes of the meeting are attached.

Budget

N/A

Policy

Audit and Risk Committee Charter

MINUTES of the MEETING of AUDIT & RISK COMMITTEE
held at 91 HAMMOND AVENUE, WAGGA WAGGA,
on TUESDAY 10th SEPTEMBER 2013 at 8.30 am

PRESENT:

Steven Watson (Chairperson)
Michael Commins
Councillor Andrew Negline

IN ATTENDANCE:

Manager Internal Audit Services
Finance Administration Manager

Naomi Stuart
Michele Curran

Internal Audit Officer
Internal Audit Work Placement
External Auditor – Bush & Campbell Accountants
(for item RP-2)

Phillip Swaffield
Blair Curtis
Peter King

The meeting of the Audit and Risk Committee commenced at 8:36am

APOLOGIES

Apologies for non attendance were received and accepted for Graeme Haley and Councillor Kevin Poynter on the motion of Steven Watson and Councillor Andrew Negline

DECLARATION OF PECUNIARY & NON-PECUNIARY INTEREST

No declarations of Pecuniary & Non-pecuniary interest received.

At this stage of the meeting item RP2 was moved forward for consideration

Peter King entered the meeting the time being 8:38am

RP2 - FINANCIAL STATEMENTS 2012/2013

RESOLVED on the motion of Councillor Andrew Negline and Michael Commins that the Committee recommend Council receive the 2012/13 Financial Statements at the October 2013 Council meeting.

Peter King exited the meeting the time being 8:50am

RP1 - CONFIRMATION OF MINUTES – 15 August 2013

RESOLVED on the motion of Councillor Andrew Negline and Michael Commins that the Minutes of the proceedings of the Audit and Risk Committee meeting held on 15 August 2013 be confirmed as a true and accurate record.

GENERAL BUSINESS

Nil

Next General Meeting: Thursday 28 November 2013.

Meeting Closed 9:05am

5. FINANCIAL STATEMENTS – LIST OF INVESTMENTS

RECOMMENDED that the report detailing Council's external investments for the months of August and September 2013 be received.

In accordance with the provisions of Clause 19(3) of the Local Government (Financial Management) Regulation 1993, I report details of the Council's external investments as at 31st August and 30th September 2013 be received.

- **Investments Report August 2013**
- **Investment Report September 2013**

Monthly Investment Report as at 31/8/13

a) Council's Investments as at 31/8/13

Investment	Inception Date	Term (Days)	Maturity Date	S&P Rating	Interest Rate (%)	Performance Benchmark	Benchmark Rate (%)	Percentage of Portfolio	Principal Value	Market Value
Term Deposits										
Bank of Queensland	28/05/2013	273	25/02/14	A-2	4.23	BBSW	2.92	10.120%	\$2,500,000.00	\$2,500,000.00
ME Bank	28/05/2013	274	26/02/14	A-2	4.23	BBSW	2.92	10.120%	\$2,500,000.00	\$2,500,000.00
Westpac	28/05/2013	121	26/09/13	A-1	4.16	BBSW	2.76	20.240%	\$5,000,000.00	\$5,000,000.00
ING	29/05/2013	181	26/11/13	A-1	4.24	BBSW	2.85	10.120%	\$2,500,000.00	\$2,500,000.00
Bank of Queensland	28/05/2013	181	25/11/13	A-2	4.28	BBSW	2.85	10.120%	\$2,500,000.00	\$2,500,000.00
Bank of Queensland	27/08/2013	30	26/09/13	A-2	3.35	BBSW	2.59	4.05%	\$1,000,000.00	\$1,000,000.00
ME Bank	27/08/2013	30	26/09/13	A-2	3.40	BBSW	2.59	4.05%	\$1,000,000.00	\$1,000,000.00
ME Bank	29/08/2013	90	27/11/13	A-2	3.78	BBSW	2.73	4.05%	\$1,000,000.00	\$1,000,000.00
Bendigo & Adelaide	8/07/2013	92	08/10/13	A-2	3.85	BBSW	2.73	4.05%	\$1,000,000.00	\$1,000,000.00
ME Bank	29/08/2013	33	01/10/13	A-2	3.40	BBSW	2.59	2.02%	\$500,000.00	\$500,000.00
								78.94%	\$19,500,000.00	\$19,500,000.00
Cash Deposit Account										
T Corp				A-1+	3.51	Cash Rate	2.50	11.90%	\$2,938,953.25	\$2,938,953.25
AMP				A-1	3.35	Cash Rate	2.50	9.17%	\$2,264,439.72	\$2,264,439.72
								21.06%	\$5,203,392.97	\$5,203,392.97
TOTAL INVESTMENTS								100.00%	\$24,703,392.97	\$24,703,392.97
Cash at Bank										\$285,787.57
TOTAL FUNDS										\$24,989,180.54

b) Application of Investment Funds

Restricted Funds	Description	Value
Externally Restricted	Uexpended Grants	\$17,927.38
		<u>\$17,927.38</u>
Internally Restricted	Employee Leave Entitlements (30% of ELE)	\$896,007.55
	Asset Replacement	\$1,046,221.92
	Loan Funds	\$569,932.00
	LIRS Loan Funds	\$14,721,789.00
	Sales Fluctuation	\$2,600,000.00
		<u>\$19,833,950.47</u>
Unrestricted Funds		\$5,137,302.69
TOTAL FUNDS		\$24,989,180.54

* Externally & Internally Restricted Reserve figures are subject to final adjustment and external audit at 30 June each year.
 Figures shown above are estimate only.

CERTIFICATE

I hereby certify that all the above investments have been made in accordance with the provision of Section 625 of the Local Government Act 1993 and the regulations thereunder.

M. L. Curran

M Curran

FINANCE / ADMINISTRATION MANAGER

Monthly Investment Report as at 30/9/13

a) Council's Investments as at 30/9/13

Investment	Inception Date	Term (Days)	Maturity Date	S&P Rating	Interest Rate (%)	Performance Benchmark	Benchmark Rate (%)	Percentage of Portfolio	Principal Value	Market Value
Term Deposits										
Bank of Queensland	28/05/2013	273	25/02/14	A-2	4.23	BBSW	2.86	10.179%	\$2,500,000.00	\$2,500,000.00
ME Bank	28/05/2013	274	26/02/14	A-2	4.23	BBSW	2.86	10.179%	\$2,500,000.00	\$2,500,000.00
Westpac	26/09/2013	124	28/01/14	A-1	4.00	BBSW	2.69	20.358%	\$5,000,000.00	\$5,000,000.00
ING	29/05/2013	181	26/11/13	A-1	4.24	BBSW	2.77	10.179%	\$2,500,000.00	\$2,500,000.00
Bank of Queensland	28/05/2013	181	25/11/13	A-2	4.28	BBSW	2.77	10.179%	\$2,500,000.00	\$2,500,000.00
Bank of Queensland	26/09/2013	181	26/03/14	A-2	3.78	BBSW	2.77	4.072%	\$1,000,000.00	\$1,000,000.00
ME Bank	29/08/2013	90	27/11/13	A-2	3.78	BBSW	2.65	4.072%	\$1,000,000.00	\$1,000,000.00
Bendigo & Adelaide	8/07/2013	92	08/10/13	A-2	3.85	BBSW	2.65	4.072%	\$1,000,000.00	\$1,000,000.00
Rural Bank	26/09/2013	124	28/01/14	A-2	3.80	BBSW	2.69	4.072%	\$1,000,000.00	\$1,000,000.00
ME Bank	29/08/2013	33	01/10/13	A-2	3.40	BBSW	2.57	2.036%	\$500,000.00	\$500,000.00
								79.40%	\$19,500,000.00	\$19,500,000.00
Cash Deposit Account										
T Corp				A-1+	3.38	Cash Rate	2.50	12.00%	\$2,946,149.78	\$2,946,149.78
AMP				A-1	3.35	Cash Rate	2.50	8.61%	\$2,114,439.72	\$2,114,439.72
								20.60%	\$5,060,589.50	\$5,060,589.50
TOTAL INVESTMENTS								100.00%	\$24,560,589.50	\$24,560,589.50
Cash at Bank										\$749,310.44
TOTAL FUNDS										\$25,309,899.94

b) Application of Investment Funds

Restricted Funds	Description	Value
Externally Restricted	Uexpended Grants	-\$41,436.12
		-\$41,436.12
Internally Restricted	Employee Leave Entitlements (30% of ELE)	\$896,007.55
	Asset Replacement	\$1,148,563.92
	Loan Funds	\$470,017.00
	LIRS Loan Funds	\$14,428,417.00
	Sales Fluctuation	\$2,600,000.00
		\$19,543,005.47
Unrestricted Funds		\$5,808,330.59
TOTAL FUNDS		\$25,309,899.94

* Externally & Internally Restricted Reserve figures are subject to final adjustment and external audit at 30 June each year.
 Figures shown above are estimate only.

CERTIFICATE

I hereby certify that all the above investments have been made in accordance with the provision of Section 625 of the Local Government Act 1993 and the regulations thereunder.

M. L. Curran

M Curran

FINANCE / ADMINISTRATION MANAGER

6. QUARTERLY BUDGET REVIEW – PERIOD ENDED THE 30TH SEPTEMBER 2013

RECOMMENDATION that the Quarterly Budget Review for the period ended 30 September 2013 be received and adopted.

The Quarterly Review of Council's Budget for the period ended 30 September 2013 is submitted for examination by the Council.

The anticipated operating result for 2013/2014 is a surplus of \$2,813,000, based on Council's original budget figures.

Also included is a quarterly review of capital projects. A \$14,000 review adjustment transfer is proposed between non-urban and urban reservoir protective treatments.

The Quarterly Budget Review Statement should be read in conjunction with the detailed Capital Expenditure report.

- **Quarterly Budget Review – Statement**
- **Quarterly Budget Review - Capital Expenditure 2013/2014**

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Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Riverina Water County Council for the quarter ended 30/09/13 indicates that Council's projected financial position at 30/6/14 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: M. C. Curran

date: 4/10/2013

Ms Michele Curran
Responsible Accounting Officer

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2013

(\$000's)	Original	Approved	Revised	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
	Budget 2013/14	Changes Sep QBRS					
Income							
Rates and Annual Charges	4,259		4,259			4,259	1,086
User Charges and Fees	15,549		15,549			15,549	2,532
Interest and Investment Revenues	350		350			350	75
Other Revenues	119		119			119	49
Grants & Contributions - Operating	195		195			195	(159)
Grants & Contributions - Capital	4,263		4,263			4,263	236
Net gain from disposal of assets	-		-			-	-
Total Income from Continuing Operations	24,735	-	24,735	-		24,735	3,819
Expenses							
Employee Costs	9,049		9,049			9,049	1,253
Borrowing Costs	414		414			414	(94)
Materials & Contracts	2,537		2,537			2,537	604
Depreciation	6,750		6,750			6,750	1,646
Other Expenses	3,172		3,172			3,172	634
Total Expenses from Continuing Operations	21,922	-	21,922	-		21,922	4,043
Net Operating Result from Continuing Operation	2,813	-	2,813	-		2,813	(224)
Net Operating Result before Capital Items	(1,450)	-	(1,450)	-		(1,450)	(460)

Capital Budget Review Statement

Budget review for the quarter ended 30 September 2013

(\$000's)	Original Budget 2013/14	Approved Changes		Revised Budget 2013/14	Variations for this Sep Qtr		Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS						
Capital Expenditure									
Plant & Equipment	1,000			1,000				1,000	152
Office Equipment & IT	283	160		443				443	61
Land & Buildings	5,184	189		5,373				5,373	-
Water Infrastructure	11,362	471		11,833	-	3a		11,833	1,160
Other Assets	300			300				300	135
Loan Repayments (Principal)	1,503			1,503				1,503	
Total Capital Expenditure	19,632	820	-	20,452				20,452	1,508
Capital Funding									
Rates & Other Untied Funding	19,632	820		20,452				20,452	1,508
New Loans	-			-				-	
Total Capital Funding	19,632	820	-	20,452				20,452	1,508
Net Capital Funding - Surplus/(Deficit)	-	-	-	-				-	-

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

Refer to Capital Works Progress report for more detail on Capital Projects and review adjustments

3a	\$14k transferred from Reservoir Protective Treatments - Non-Urban to Reservoir Protective Treatments - Urban
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Cash & Investments Budget Review Statement

Budget review for the quarter ended 30 September 2013

Cash & Investments - make a choice >>>

(\$000's)	Original Budget 2013/14	Approved Changes		Revised Budget 2013/14	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS					
Externally Restricted ⁽¹⁾								
Lawn Replacement Program	-			-			-	(41)
Total Externally Restricted	-	-	-	-	-		-	(41)
<small>(1) Funds that must be spent for a specific purpose</small>								
Internally Restricted ⁽²⁾								
Employee Leave Entitlements	920			920			920	896
Asset Replacement	1,306			1,306			1,306	1,149
Loan Funds	8,768			8,768			8,768	14,898
Sales Fluctuation	2,600			2,600			2,600	2,600
Total Internally Restricted	13,594	-	-	13,594	-		13,594	19,543
<small>(2) Funds that Council has earmarked for a specific purpose</small>								
Unrestricted (ie. available after the above Restrictions)	181	1,886	-	2,067	-		2,067	5,801
Total Cash & Investments	13,775	1,886		15,661			15,661	25,303

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Cash & Investment balance at the start of the financial year was slightly higher than anticipated after 2012/13 end of year final results, which has increased the 2013/14 anticipated end of year balance.

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 30/09/13

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:	\$ 000's
Cash at Bank (as per bank statements)	736
Investments on Hand	24,554
less: Unpresented Cheques	(Timing Difference) (11)
add: Undeposited Funds	(Timing Difference) 24
Reconciled Cash at Bank & Investments	25,303
Balance as per Review Statement:	25,303
Difference:	-

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

N/A

Key Performance Indicators Budget Review Statement - Council specific KPI's

Budget review for the quarter ended 30 September 2013

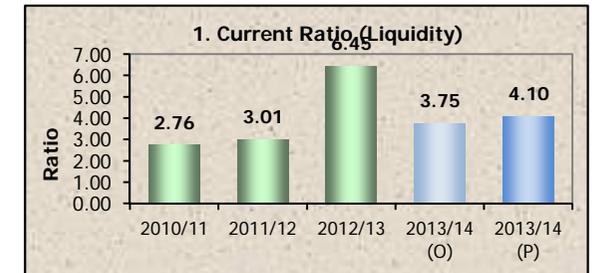
(\$000's)	Current Projection		Original Budget 13/14	Actuals Prior Periods	
	Amounts	Indicator		12/13	11/12
	13/14	13/14			

The Council monitors the following Key Performance Indicators:

1. Current Ratio (Liquidity)

Current Assets	22501	4.10	3.75	6.45	3.01
Current Liabilities	5484				

This measures Council's ability to pay existing liabilities in the next 12 months. (target 1 to > 1.5)



2. Debt Service Ratio

Debt Service Cost	414	1.67 %	1.67 %	1.56 %	0.39 %
Income from Continuing Operations	24734				

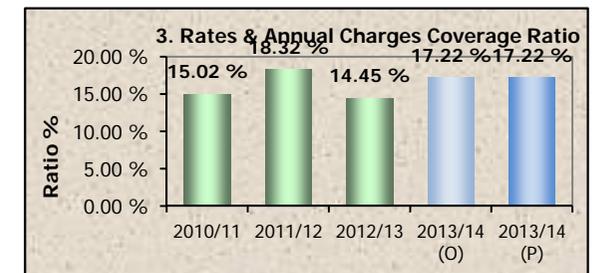
This measures Council's ability to meet interest payments and therefore service debt. (target 0% to 5%)



3. Rates & Annual Charges Coverage Ratio

Rates & Annual Charges	4259	17.22 %	17.22 %	14.45 %	18.32 %
Income from Continuing Operations	24734				

To assess the degree of Council's dependence upon revenue from rates and annual charges and to assess the security of Council's income. (target < 25%)



Key Performance Indicators Budget Review Statement - Council specific KPI's

Budget review for the quarter ended 30 September 2013

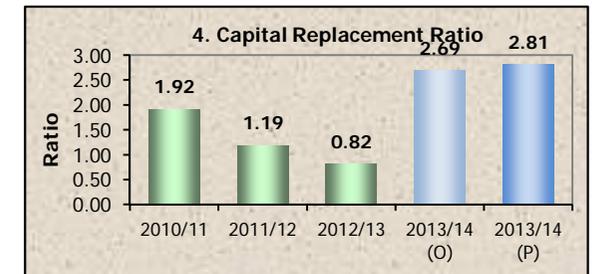
(\$000's)	Current Projection		Original Budget 13/14	Actuals Prior Periods	
	Amounts	Indicator		12/13	11/12
	13/14	13/14			

The Council monitors the following Key Performance Indicators:

4. Capital Replacement Ratio

Infrastructure, Property, Plant & Equipment	18949	2.81	2.69	0.82	1.19
Depreciation	6750				

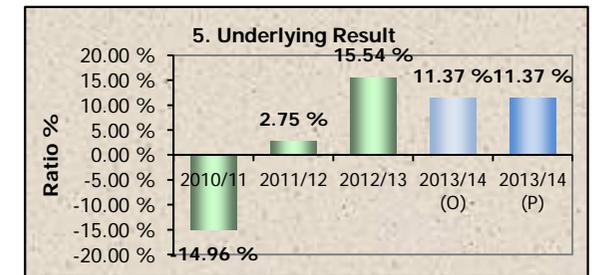
Comparison of the rate of spending on IPP&E with consumption of assets. This is a long-term indicator, as capital expenditure can be deferred in the short term if insufficient funds are available from operations and borrowing is not an option. (target 1 to > 1.5)



5. Underlying Result

Net Result	2812	11.37 %	11.37 %	15.54 %	2.75 %
Total Revenue	24734				

A positive result indicates a surplus and the larger the percentage the stronger the result. A negative result indicates a deficit. Operating deficits cannot be sustained in the long term. (target -10% to > 0%)



Contracts Budget Review Statement

Budget review for the quarter ended 30 September 2013

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Gordon Gibson Nominees	Design and specification of Southern Trunk Main incl route options, HGLs, REF and surge analysis	99,000	02/07/13	16 weeks	Y	
Kellogg Brown & Root PL	Concept design of water treatment plant incl process P&IDs, layout drawings, 3D drawings, cost estimates and design report	344,603	27/06/13	24 weeks	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.
4. Monetary figures are GST exclusive

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	-	Y
Legal Fees	-	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

N/A

Riverina Water County Council

BALANCE SHEET

	Actual 2011/12 \$'000	Actual 2012/13 \$'000	Projected 2013/14 \$'000
ASSETS			
Current Assets			
Cash & Cash Equivalents	6,191	25,271	15,661
Receivables	1,991	2,820	2,912
Inventories	3,567	3,833	3,768
Other	179	49	160
Total Current Assets	11,928	31,973	22,501
Non-Current Assets			
Infrastructure, Property, Plant & Equipment	187,505	194,548	206,336
Intangible Assets	1,500	1,550	1,550
Total Non-Current Assets	189,005	196,098	207,886
TOTAL ASSETS	200,933	228,071	230,387
LIABILITIES			
Current Liabilities			
Payables	973	695	1,635
Borrowings	110	1,272	1,529
Provisions	2,875	2,987	2,319
Total Current Liabilities	3,958	4,954	5,484
Non-Current Liabilities			
Borrowings	3,059	16,515	14,744
Provisions	-	-	746
Total Non-Current Liabilities	3,059	16,515	15,490
TOTAL LIABILITIES	7,017	21,469	20,974
Net Assets	193,916	206,602	209,414
EQUITY			
Retained Earnings	62,199	66,205	69,017
Revaluation Reserves	131,717	140,397	140,397
Council Equity Interest	193,916	206,602	209,414
Total Equity	193,916	206,602	209,414

Riverina Water County Council

OPERATING SUMMARY	YTD ACTUAL \$'000	CURRENT BUDGET \$'000	REMAINING \$'000	% AVAILABLE
OPERATING INCOME				
Access Charges				
Urban	882	3,367	2,484	74%
Non-Urban	204	892	688	77%
	<u>1,086</u>	<u>4,259</u>	<u>3,172</u>	<u>74%</u>
User Charges				
Consumption Charges				
Urban	2,014	12,229	10,215	84%
Non-Urban	384	2,703	2,318	86%
	<u>2,398</u>	<u>14,931</u>	<u>12,533</u>	<u>84%</u>
Extra Charges				
Urban	59	20	-39	0%
Non-Urban	10	0	-10	0%
	<u>69</u>	<u>20</u>	<u>-49</u>	<u>0%</u>
Other Income	109	716	608	85%
Interest	75	350	275	79%
Operating Grants & Contributions	-159	195	354	182%
Capital Grants & Contributions	236	4,263	4,027	94%
Private Works Income	5	0	-5	0%
TOTAL OPERATING INCOME	<u>3,820</u>	<u>24,734</u>	<u>20,915</u>	<u>85%</u>
OPERATING EXPENSES				
Management	1,284	8,112	6,829	84%
Operations & Maintenance				
<i>Buildings & Grounds</i>				
Urban	165	583	418	72%
Non-Urban	26	64	38	60%
	<u>190</u>	<u>647</u>	<u>457</u>	<u>71%</u>
<i>Management - Operations</i>				
Urban	191	600	409	68%
Non-Urban	79	350	271	77%
	<u>271</u>	<u>950</u>	<u>679</u>	<u>72%</u>
<i>Sources</i>				
Urban	86	802	716	89%
Non-Urban	33	150	117	78%
	<u>119</u>	<u>952</u>	<u>832</u>	<u>87%</u>
<i>Pumping Stations</i>				
Urban	65	405	341	84%
Non-Urban	47	356	310	87%
	<u>111</u>	<u>762</u>	<u>650</u>	<u>85%</u>
<i>Reservoirs</i>				
Urban	30	236	206	87%
Non-Urban	24	135	111	82%
	<u>54</u>	<u>371</u>	<u>317</u>	<u>86%</u>
<i>Treatment Plant</i>				
Urban	233	1,502	1,269	84%
Non-Urban	85	390	305	78%
	<u>318</u>	<u>1,893</u>	<u>1,574</u>	<u>83%</u>
<i>Mains & Services</i>				
Urban	215	1,001	786	79%
Non-Urban	125	651	525	81%
	<u>340</u>	<u>1,652</u>	<u>1,311</u>	<u>79%</u>
<i>Other Operations</i>	-11	-165	-153	93%
Depreciation	1,646	6,750	5,104	76%
TOTAL OPERATING EXPENSES	<u>4,322</u>	<u>21,923</u>	<u>17,600</u>	<u>80%</u>
OPERATING RESULT	<u>-503</u>	<u>2,812</u>		

SEPTEMBER 2013 QUARTERLY BUDGET REVIEW - CAPITAL EXPENDITURE 2013/14

Project #	Description	Original Budget \$	Current Budget \$	Actual \$	Budget Remaining \$
	MANAGEMENT				
	STRATEGIES				
	Integrated				
129	Strategic Planning Documents - Urban	0	0	10,525	-10,525
	Demand Management				
123	Demand Management - Urban	300,000	300,000	5,975	294,025
49	Lawn Replacement Program - Urban	0	0	118,727	-118,727
	SUB-TOTAL STRATEGIES	300,000	300,000	135,227	164,773
	LAND & BUILDINGS FOR ADMIN. DEPOTS AND WORKSHOPS				
	Depot Buildings				
72	Store Building Hammond Ave - Urban	2,400,000	2,460,000	0	2,460,000
	Workshops				
73	Fitter/Electrician Workshop	66,212	66,212	108	66,104
	Access, parking and Landscaping				
74	Levee protection stage 1 Hammond Ave - Urban	0	23,000	0	23,000
75	Levee protection feasibility study/land matters Hammond Ave - Urban	50,000	156,000	0	156,000
155	Levee protection stage 2 Hammond Ave - Urban	1,140,000	1,140,000	0	1,140,000
156	Alternate access Hammond Ave - Urban	1,500,000	1,500,000	0	1,500,000
	SUB-TOTAL LAND & BUILDINGS FOR ADMIN, DEPOTS & WORKSHOPS	5,156,212	5,345,212	108	5,345,104
	PLANT & EQUIPMENT				
	I.T. EQUIPMENT				
50	Computer Server Replacements & Software - Non-Urban	15,000	15,000	12,580	2,420
51	Corporate IT software upgrade/improvements - Urban	79,500	79,500	14,001	65,499
	OFFICE FURNITURE & EQUIPMENT				
52	Office Furniture & Equipment - Urban	0	0	945	-945
	WORKING PLANT & VEHICLE PURCHASES				
54	Routine plant & vehicle replacements	1,000,000	1,000,000	151,789	848,211
	SCADA SYSTEM, UPGRADES				
57	West Wagga WTP & Bores Control System Upgrade	70,000	70,000	0	70,000
61	Solar magflow & RTU installations	10,000	10,000	0	10,000
133	Radio Telemetry SCADA Upgrade	45,000	75,000	32,431	42,569
154	Time of Use - Pumping Automation - Urban	0	130,000	19,489	110,511
	CAD/GIS/ASSET MANAGEMENT SYSTEM				
63	Asset Management system & Implementation	20,000	20,000	0	20,000
134	GIS integration with asset management system	10,000	10,000	0	10,000
64	GIS Improvements	30,000	30,000	0	30,000
65	Engineering Software	3,000	3,000	600	2,400
	COMMUNICATION EQUIPMENT				
131	Communication equipment	28,000	28,000	0	28,000
	SUB-TOTAL PLANT & EQUIPMENT	1,310,500	1,470,500	231,835	1,238,665
	TOTAL MANAGEMENT	6,766,712	7,115,712	367,170	6,748,542
	SOURCES				
	Bores-renew/refurbish/decommission				
85	West Wagga Bore 4 - Reline & Riserless, Switchboard & Pump&Motor	0	0	99,807	-99,807
135	West Wagga Bore 1 - Power Supply Transformer (Country Energy)	0	0	42,294	-42,294
	Bores Additional				
4	Walla Walla Bore 1B or 2B - Non-Urban	275,000	275,000	0	275,000
	TOTAL SOURCES	275,000	275,000	142,101	132,899
	TREATMENT PLANTS				

Project	Description	Original Budget	Current Budget	Actual	Budget Remaining
#		\$	\$	\$	\$
	General improvements				
87	Wagga Dosing Pumps replacements - Urban	10,000	10,000	0	10,000
136	HACCP - Urban	0	0	4,488	-4,488
90	Pit lid replacements at Water Treatment Plants - Urban	0	0	4,825	-4,825
93	Rural Pit Lids replacements - Non-Urban	0	0	5,474	-5,474
	Safety Equipment				
94	Safety Equipment - Urban	5,000	5,000	0	5,000
	Specific Treatment Plant improvements				
97	West Wagga WTP - Bulk silica handling upgrade - Urban	0	0	6,375	-6,375
98	Gardners Crossing WTP Fluoridation system upgrade - Non-Urban	15,000	15,000	0	15,000
	Treatment Plant refurbishments				
79	Underground powerlines - Urban	800,000	800,000	17,692	782,308
80	WTP tender documentation - Urban	0	0	194,097	-194,097
137	WTP stage 1 - Urban	2,400,000	2,400,000	0	2,400,000
138	WTP ancillary work including intake - Urban	0	0	81,583	-81,583
99	Urana WTP replacement - Non-Urban	1,500,000	1,500,000	0	1,500,000
100	Morundah WTP upgrade - Non-Urban	0	35,000	268	34,732
	Laboratory Equipment				
101	Laboratory Equipment - Urban	5,000	5,000	4,488	513
102	Laboratory Equipment - Non-Urban	0	0	0	0
	TOTAL TREATMENT PLANTS	4,735,000	4,770,000	319,289	4,450,711
	DISTRIBUTION				
	PUMPING STATIONS				
	Flow recorders				
105	magflow communciation upgrades - Urban	10,000	10,000	0	10,000
106	magflow replacements - Urban	0	0	0	0
140	magflow replacements - Non-Urban	0	0	18,234	-18,234
	Pumping Stations renewal & upgrade				
141	Pumping Stations renewal & upgrade - Urban	15,000	15,000	8,252	6,748
142	Pumping Stations renewal & upgrade - Non-Urban	0	0	29	-29
110	West Wagga Shires pump upgrade - Urban	0	0	7,180	-7,180
	SUB-TOTAL PUMPING STATIONS	25,000	25,000	33,695	-8,695
	MAINS				
	System Improvements				
128	Hydraulic Analysis of RWCC Water Mains	0	0	4,288	-4,288
145	System Improvements - Urban	0	75,000	16,905	58,095
146	System Improvements - Non-Urban	0	0	6,360	-6,360
157	Bellvue interconnection 1.28km along Holbrook Rd	200,000	200,000	0	200,000
158	Mimosa Dr (Low Pressure Area)	150,000	150,000	0	150,000
	Reticulation Mains Extensions				
147	Reticulation Mains Extensions - Urban	0	30,000	0	30,000
25	Vincent Rd - Koorngal Rd to Vincent Rd - Urban	60,000	60,000	0	60,000
	Reticulation for Developers				
26	Reticulation for Developers - Urban	400,000	400,000	201,848	198,152
27	Reticulation for Developers - Non-Urban	25,000	25,000	3,493	21,507
112	Robe - Bomen - Urban	0	0	7,131	-7,131
	Renew Reticulation Mains				
29	Renew Reticulation Mains - Non-Urban	0	0	3,885	-3,885
149	Renew Reticulation Mains - Urban	0	14,000	12,188	1,812
30	Mount Austin / McDonough Ave Replacement	50,000	50,000	0	50,000
159	Travers St Replacement	60,000	60,000	0	60,000
160	Lake Albert Rd Replacement	150,000	150,000	0	150,000
31	Tarcutta St Replacement	50,000	50,000	0	50,000
161	Flinders St Replacement	100,000	100,000	0	100,000
162	Ladysmith Township - Non-Urban	50,000	50,000	0	50,000
33	The Gap / Brucedale System - Urban	50,000	50,000	0	50,000

Project	Description	Original Budget	Current Budget	Actual	Budget Remaining
#		\$	\$	\$	\$
	Renew Trunk Mains				
163	Southern Trunk - Kapooka Highway Realignment 2km 450mm DICL	900,000	900,000	0	900,000
164	Southern Trunk - West Wagga to Kapooka 2.2km 450mm DICL	990,000	990,000	54,450	935,550
21	Morven Balance tank to township (7km 150mm) - Non-Urban	200,000	200,000	0	200,000
165	Mountain View to Walla Reservoir (5.5km 100mm)	200,000	200,000	0	200,000
152	Bolton Park Watermain Realignment - WWCC 1/2 funded	0	0	975	-975
153	Olympic Highway Kapooka Section Mains Renewal	0	0	0	0
	Hydrants & Valve refurbish				
34	Hydrants & Valve refurbish - Urban	0	0	830	-830
35	Hydrants & Valve refurbish - Non-Urban	0	0	43,972	-43,972
	SUB-TOTAL MAINS	3,635,000	3,754,000	356,326	3,397,674
	RESERVOIRS				
	New Reservoirs				
6	Construction of Red Hill Reservoir (3)	0	0	0	0
84	Woomargama Reservoir 3	0	50,000	0	50,000
113	Mangoplah - Non-Urban	300,000	347,000	0	347,000
81	Collingullie - Non-Urban	0	15,000	0	15,000
150	Shires - Non-Urban	1,400,000	1,500,000	0	1,500,000
	Reservoirs- Protective treatment				
114	Reservoirs- Protective treatment - Urban	0	0	11,298	-11,298
115	Reservoirs- Protective treatment - Non-Urban	0	50,000	0	50,000
	Reservoirs-upgrade ladders and access				
116	Reservoirs- upgrade ladders and access - Urban	15,000	30,000	0	30,000
117	Reservoirs- upgrade ladders and access - Non-Urban	0	40,000	27,359	12,641
	SUB-TOTAL RESERVOIRS	1,715,000	2,032,000	38,657	1,993,343
	SERVICES				
	Service Connections, new				
36	Service Connections, new - Urban	420,000	420,000	186,482	233,518
37	Service Connections, new - Non-Urban	60,000	60,000	44,093	15,907
	Renew Services				
38	Renew Services - Urban	120,000	120,000	13,044	106,956
39	Renew Services - Non-Urban	30,000	30,000	6,002	23,998
	SUB-TOTAL SERVICES	630,000	630,000	249,621	380,379
	METERS				
	Water meters replacement				
17	Water meters replacement - Urban	150,000	150,000	0	150,000
18	Water meters replacement - Non-Urban	30,000	30,000	0	30,000
	Water meters (new services)				
40	Water meters (new services) - Urban	20,000	20,000	0	20,000
41	Water meters (new services) - Non-Urban	5,000	5,000	0	5,000
	Remote metering				
42	Remote metering - Urban	5,000	5,000	0	5,000
43	Remote metering - Non-Urban	5,000	5,000	978	4,023
	Water Filling Stations Upgrade				
166	WFS - Urban	55,000	55,000	0	55,000
167	WFS - Non-Urban	55,000	55,000	0	55,000
	Water Filling Stations New				
168	WFS - Non-Urban	22,000	22,000	0	22,000
	SUB-TOTAL METERS	347,000	347,000	978	346,023
	TOTAL DISTRIBUTION	6,352,000	6,788,000	679,276	6,108,724
	TOTALS	18,128,712	18,948,712	1,507,836	17,440,876

7. FINANCIAL STATEMENTS 2012/2013

RECOMMENDED that the 2012/2013 Audited Financial Statements be received.

Council's Auditors, John L Bush & Campbell, have completed their audit of the 2012/2013 Financial Statements. Peter King from John L Bush & Campbell will be present at the meeting to present the audit report.

- **Financial Statements 2012/2013 – Separate document**

8. OPERATIONAL PLAN – PERFORMANCE TARGETS

RECOMMENDATION: That the report detailing progress achieved towards the various objectives set out in the 2013/2014 Operational Plan be noted and received.

In accordance with the provisions of Section 407 of the Local Government Act 1993, I report to Council on the progress achieved in the year for the various objectives set out in the 2013/2014 Operational Plan.

Services

Strategies / Actions	Progress to 30 th September 2013
- Monitor urban and rural per capita demands and determine if they significantly exceed the design peak demand levels of service.	Average kilolitres per quarter not exceeding design.
- Manage demand effectively using a range of measures	Treated water consumption and water targets in MI per day
- Regularly monitor urban and village growth, and augment supply as required in line with ten year plan, and current needs	Customer needs met
- Maintain network analysis of Wagga urban water system	Staff updating model outputs.
- Maintain the water supply infrastructure in good working order.	Some but infrequent breakdowns.
- Monitor the operation of the water supply system to ensure continuity of supply.	Continuity of supply maintained.
- Reinforce throughout the organisation that we are customer orientated. - Maintain a request and complaint handling system that ensures both attention to the request and advice of action taken or to be taken.	Timely responses.
- Use customer newssheets to disseminate information to customers. - Utilise the local media when appropriate to increase awareness within the community. - Meet with sectional or interest groups or invite them to meet with us to communicate and receive feedback on relevant issues.	Numerous media outlets used to advise customers on demand management and Senior staff attend various meetings as required.
- Increase inspection and documentation of consumer pipework where there is potential for contamination from backflow.	Required protection devices in use.

Asset Replacement

Strategies / Actions	Progress to 30 th September 2013
Develop and maintain a rolling replacement plan for all assets with review every 3 years.	Program documented and executed.
Identify potential system capacity deficiencies and incorporate in capital works programme.	Monitoring, pressure testing and failure analysis undertaken.
Maintain water network analysis programme to identify timetable of system improvements and extensions.	Network model calibrated and run.
Utilise Asset Register and associated technology and pipeline breakage history to determine the timing of mains replacement to minimise over all costs.	Pipe break definitions improved in reports.

Human Resources

Strategies / Actions	Progress to 30 th September 2013
Identify and develop leadership potential in staff. Extend delegation and matching accountability to all levels of the organisation. Establish mechanisms for team building and operation.	Responsibilities accepted and met.
Continue system of position descriptions and skills based remuneration.	Fair pay levels.
Promote, enable and encourage multi-skilling.	Needed skills in use.
Continue practical operations of Occupational Health & Safety Committee, and Staff Consultative Committee.	Welfare of staff.
Continue staff training system (refer to training plan Section 7.5).	Competencies attained.

OH&S/WHS

Objectives	Means of achieving	Progress to 30 th September 2013
Continue promotion of responsibilities within the OHS/WHS Management System	Promote WHS responsibilities to all staff through regular Newsflash articles and induction processes.	WHS responsibilities undertaken by all staff. Can be measured through annual staff evaluations
Provide effective staff support through provision of appropriate and sufficient resources.	<ul style="list-style-type: none"> - Regular discussion with work teams on needs. - Ensure monitoring of human resources & equipment. 	Minutes of meetings or discussions between employees and supervisors/managers.
Improve Communication and Consultation	<ul style="list-style-type: none"> - Continue promotion of "Take & Break & Talk Safety" & incentive by way of rewards (i.e. Kit Kats / Fruit / Luncheon) - New requirement for manager to attend at least one meeting per team per quarter. - Provide timely and appropriate feedback. 	<p>All monthly meetings were held with all work teams with documented evidence being provided by Supervisors.</p> <p>Team meetings sheets show manager attendance. (1 per quarter)</p> <p>Outstanding issues raised are discussed with management & outcomes reached with feedback directly to the work team within a reasonable time frame.</p> <p>Diary or other appropriate recording of meetings with timely feedback to employees on raised issues.</p>
Develop & Review Safe Work Procedures	<ul style="list-style-type: none"> - Review, reformat & consolidate existing SWMS - Ongoing review of OHS/WHS Policies & procedures with a view to their effectiveness and legal compliance 	<p>Up to date supervisor manuals.</p> <p>Review all current policies/procedures within 12 months</p> <p>Review new WHS Act and Regulations.</p>

Develop & complete an annual CIAP (Continuous Improvement Action Plan)	<ul style="list-style-type: none"> - Develop CIAP in consultation with Management following annual OHS audits - Internal audits - StateCover Self Evaluation Tool & manager's consultation with work groups 	CIAP developed & progress made on required actions
Identification of hazards & elimination/reduction of risks	<ul style="list-style-type: none"> - Workplace inspections to be undertaken every 4-6 months - Timely reporting of accident/incidents/near misses - Improved investigation reports. - Manager involvement and response to incidents - Hazard register in place & reviewed regularly 	<p>Inspection schedules up to date. Identified issues controlled within an appropriate time frame.</p> <p>Most reports and investigations received within the required timeframes</p> <p>Processes reviewed to gain improvements.</p>
Continue on-going OHS training of new & existing staff	<ul style="list-style-type: none"> - Undertake inductions of new staff. - Continue internal and external training programs for staff. - As procedures/SWMS are released, appropriate training or instruction is given. 	<p>Induction & review of all new staff (evidence available through completion of Individual Induction Booklets). Annual training plan in place and skills gap analysis.</p> <p>Training record sheets received & skills database updated.</p>
Improve Safety Culture	<ul style="list-style-type: none"> - Continuous promotion and monitoring of safety performance - Ensure follow up actions are scheduled and implemented where incident investigations identify employee actions are less than desired - Senior staff to lead by example ('walk the talk') - Continue with Watch Out Award 	<p>Noticeable reduction in incidents relating to human factors.</p> <p>Noticeable increase in senior staff presence on job sites and areas outside of office.</p> <p>All incident reports involving human error element have follow up actions planned and implemented.</p> <p>Committee endorsed \$ Award continuation.</p>
Maintain & Improve Health & Well Being of Staff	<ul style="list-style-type: none"> - Continue with \$100 health incentive subsidy - Provision of EAP program 	"Take up" of staff into fitness programs. walking, cycling sports etc. outside of work hours. Subsidy promoted.

Environmental Protection

Strategies / Actions	Progress to 30 th September 2013
Water returned to the environment from the filtration plant will be monitored for quality.	EPA standards achieved.
All field work-sites will be protected and restored to eliminate degradation.	No soil loss or siltation. Vegetation restored.
Soiled water from Urban field site works will be returned for proper disposal.	No soiled water entering town drainage systems.
Electrical efficiency will be considered in infrastructure design.	Electrical efficiency taken into account.
Marshalls Creek environmental project to restore native vegetation and protect creek bed.	Native vegetation restored. Stable creek bed.
Fleet replacements to consider environmental criteria	Taken into account at all times. Diesel preference.
Decommission of Bores	Decommissioned as per DWE guidelines.

9. DISCLOSURE OF INTEREST RETURNS

RECOMMENDED that the information be received.

All returns in respect to Pecuniary Interest have been completed and returned to the General Manager and are now tabled.

10. APPOINTMENT OF ACTING GENERAL MANAGER

RECOMMENDATION that Council appoint Mr Ken Murphy as Acting General Manager of Riverina Water County Council for the period 31 October 2013 to 22 November 2013, inclusive.

As councillors would be aware Annual Leave has been approved for the General Manager for the period 31 October 2013 to 22 November 2013.

Since, at this stage, Council is without the services of a Director of Engineering, and this person normally fills the role of Acting General Manager, it will be necessary to appoint another person as the Acting General Manager.

An approach has been made to Mr Ken Murphy, formerly the General Manager of Narrandera Shire Council to ascertain whether he is interested in filling the role of Acting General Manager at Riverina Water County Council.

Mr Murphy has undertaken some work at Riverina Water County Council in the past year assisting the General Manager in developing and reviewing Council's policies and is therefore reasonably familiar with the Council's operations and management staff.

Mr Murphy would be quite capable of fulfilling the role of Acting General Manager during this period of time.

11. APPOINTMENT OF COUNCIL REPRESENTATIVES

RECOMMENDED that Council appoint representatives to the following Committees:

- a) General Manager's Performance Review Committee
 - b) Audit and Risk Committee
 - c) Staff Consultative Committee
 - d) Murray Darling Association – Murrumbidgee Region
 - e) Riverina Eastern Regional Organisation of Councils (REROC) – Chairperson and General Manager.
-

At this meeting is appropriate that the Council appoint representatives to the following Committees:-

- a) The General Manager's Performance Review Committee comprises 4 Councillors. These Councillors are the Chairperson, Deputy Chairperson and two others (previously Crs Kendall and Verdon).
- b) The Audit and Risk Committee was formed in 2011 and is the subject to an earlier Report recommending it be reappointed. The constitution of the Audit and Risk Committee specifies that one Councillor be appointed to the Committee, together with two independent persons. It was further stated in the constitution that the Councillor appointed should not be the Council Chairperson. (The previous Councillor representative was Cr Andrew Negline)
- c) The Constitution of the Staff Consultative Committee calls for the appointment of a councillor to attend the committee meetings as a management representative. The Consultative Committee Membership comprises the following:-
- | | |
|-------------------|---|
| USU (Rural) | 1 elected |
| USU (Office) | 1 elected |
| USU (Depot) | 1 elected |
| USU (Water Works) | 1 elected |
| ETU | 1 elected |
| APESMA | 1 elected |
| Management | 5 nominated, one of whom is a Councillor. (The previous Councillor representative was Cr Kevin Poynter) |
- d) Council is a member of the Murray Darling Association – Murrumbidgee Region. The Association meets 4 times per year to discuss water issues associated with the Murrumbidgee Catchment. (The previous Council representative was the Chairperson, Cr Garry Hiscock).
- e) Council is an associate member of REROC. As an associate member Council has observer status only, with a maximum of two observers with no voting rights. Council's observers to REROC have been the Chairperson and General Manager

12. REQUEST FOR A REDUCTION IN HEADWORKS CHARGES - PILGRIM UNITING CHURCH

RECOMMENDATION that Council make the provision in its 2014/15 Draft Operational Plan for a one-off contribution of \$12,000 to the Uniting Church in Australia, Wagga Wagga.

The Uniting Church in Australia, Wagga Wagga, has written to Council requesting that Council waive or discount its water connection fees in relation to their project at Pilgrim Church at 62 Tanda Place, Glenfield Park

A Copy of their letter is attached.

It was explained that the original quote, on 1 May 2013, was for \$25,361

Under Council's new fee structure, adopted for the year commencing 1 July 2013, fees increased to \$37,911.

The church claims it was not advised of this by any of its tendering contractors.

Given that the use of the building will be of a non-profit nature, essentially for community work, together with welfare and spiritual programs, it would be appropriate for Council to make a contribution, when funds are available, to assist in offsetting the cost of this water connection

- **Uniting Church request**



The Uniting Church in Australia
Wagga Wagga

Team Ministry Centre: 224 Tarcutta Street Wagga Wagga
PO Box 609 Wagga Wagga NSW 2650
(ph) 02 6921 4275 (fax) 02 6923 0290
(email) wwuca@bigpond.com (web) wwuca.org.au

1 October 2013

Mr Graeme Haley
General Manager
Riverina Water County Council
PO Box 456
Wagga Wagga NSW 2650

RECEIVED
OCT 2013
BY: 10440

Dear Graeme

I am writing in relation to the Statement of Fees received by the Wagga Wagga Uniting Church on 2 September 2013 concerning the construction of the new Pilgrim Uniting Church at Lot 62 Tanda Place in Glenfield Park.

The committee overseeing the project was astonished at the outstanding figure totalling \$37,911.00 for the connection of water to site.

In conversation with the Acting Works Engineer it was explained to me that there was a significant rise in fees from 1 July 2013. She stated that contractors had been informed of the significant rise before 30 June 2013. She also stated that contractors were able to apply for a one-month extension to pay any fees at the previous rate beyond 1 July 2013.

Unfortunately, for our project the information regarding this significant rise in fees was not communicated to us by any of the tendering companies.

When the tender period closed in early May 2013 for the project none of the companies were able to include a quote for the cost of water connection. The project committee therefore had to estimate the cost of water connection to the lot. This estimation was lower than the Statement of Fees received on 2 September 2013.

However, I do understand that a quote had been received from Riverina Water to Bodels Plumbing Service Pty Ltd on 1 May 2013 in relation to connecting water to Lot 62 at a total cost of \$25,361.00.

The project committee only became aware of the increase in connection fees when it received the Statement of Fees on 2 September 2013.

We understand that Riverina Water is required to recoup its costs in relation to providing and maintaining water infrastructure and services.

Living in the Love of Jesus

The Uniting Church in Australia
Wagga Wagga

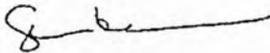
Team Ministry Centre: 224 Tarcutta Street Wagga Wagga
PO Box 609 Wagga Wagga NSW 2650
(ph) 02 6921 4275 (fax) 02 6923 0290
(email) wwuca@bigpond.com (web) wwuca.org.au

However, the project committee would ask that the Board of Directors consider wavering or discounting some of the water connection fees in relation to the project.

The Wagga Wagga Uniting Church through the building of Pilgrim Uniting Church in Glenfield Park is seeking to expand its community, welfare and spiritual programs and services to benefit the wider community in Wagga.

I look forward to receiving your response to this request.

Yours Sincerely



Chairperson
Wagga wagga Congregation

Living in the Love of Jesus

13. REQUEST FOR TEMPORARY SUPPLY OF RAW WATER MR DENIS SMITH, URANA

RECOMMENDATION that Council determine whether it is willing to supply raw water for a limited time, on a once off occasion to Mr Denis Smith of Urana.

Council was approached some time ago by Mr Denis Smith of Urana, requesting a connection to Council's pipeline from the Colombo Creek to Urana which it passes through and along the boundaries of his property. A copy of Mr Smith's letter plus some background information is attached for Councillors information.

Mr Smith has advised that the chanel that was previously shared with the North Urana Water Group is no longer functional, primarily due to the 2012 floods. Mr Smith has advised that he is desperately short of water to service his house garden, sheds and stock in nearby paddocks.

Mr Smith and others from the North Urana Water Group are currently in negotiations with the NSW Office of Water for funding to subsidise a connection to the Urana Water Supply. This application is being progressed, with cooperation from Council staff, but it will be some time before connections are able to be put in place.

Mr Smith requests that Council supply him with 110KL of raw water to his property.

Mr Smith currently has an in ground tank that holds about 4ML. Evaporation would rule out this as being a practical storage facility.

Council staff have calculated that temporary a 50 mm poly pipe would fill 110KL in poly tanks in about two days.

It was proposed that this water would not be supplied by a direct connection to the pipeline, but rather from an air valve that is situated near his property.

There are some risk management concerns with supplying raw water. There have been instances where a water supply authority was held liable due to the accidental ingestion by a resident of raw water.

Should Council agreed to this temporary supply, it would be necessary for some safeguards to be put in place, such as the labelling of tanks and taps indicating that the water is non-potable water. Mr Smith would need to bear the full cost of supplying this water, including staff time to monitor the temporary connection.

Council would also need to be wary of this being used as a precedent by others.

Council currently has a policy of not supplying raw water.

- **JM Smith & Co letters**

J. M. SMITH & CO.

Licensed Stock and Station, Real Estate & Business Agent
Auctioneers and Valuers

Phone: 0269 208207
Fax: 0269 208256

DENIS P SMITH
MANAGER

PO Box 56
URANA NSW 2645

9th October 2013

RECEIVED
4 OCT 2013

BY:-----104505

The General Manager
Riverina Water
PO Box 456
WAGGA WAGGA NSW 2650

Dear Graeme

We refer to our phone conversation on Friday concerning our earlier request as a temporary measure for permission to take water from the pipeline from the Colombo Creek to Urana which passes through and along the boundary of our property. This would overcome our immediate problem of being desperately short of water to service the house garden, sheds and stock in nearby paddocks on our family property.

This had been refused on the basis that it could be a precedent and that because of efficiencies water could not be supplied to an in ground tank.

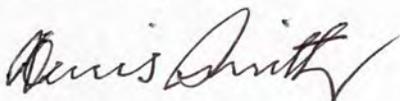
Our request now is for Riverina Water to allow us to take water by pipeline to 5 poly tanks [110,000 litres] that we would place near our house yard.

In this regard we met with Jason Ip to ascertain the practicability and established it is possible whilst Riverina Water are replenishing their turkeys nest at Urana for us to be supplied from an air valve 100 metres north of our main entrance by means 2" poly pipe at a rate of 1 litre per second filling our tanks in less than two days.

We have had a long association through North Urana Water Group with Southern Riverina County Council and thence Riverina Water whereby we have been able to work in partnership resolving issues and seek Councils approval to the above mentioned procedure as a temporary measure to overcome our immediate dilemma.

Some history of our involvement will be sent later.

Yours sincerely



Denis Smith

GM



With Compliments

Phone (02) 6920 8207

Fax (02) 6920 8256

Mobile 0427 208 207

Graham
There is irrefutable evidence
that RW gave NUWG an unequivocal
undertaking to give them access
from the current pipeline

Davis 10/10/13

P.O. Box 56,
URANA NSW 2645

J. M. SMITH & CO.



NORTH URANA WATER GROUP

c/- D.P. Smith
PO Box 56
Urana NSW 2645
Ph: 0269 208207
AH: 0269 208146

7th April 2005

Director of Engineering
Riverina Water
PO Box 456
WAGGA WAGGA NSW 2650

Attention: Mr P Clifton

Dear Peter

Re: 2003/2004 Season Account

We refer to our meeting in your office yesterday afternoon concerning the above account which in the course of our discussion was amended to total \$4284.72.

Cheque will be forwarded within the next few weeks.

Re: Management Plan

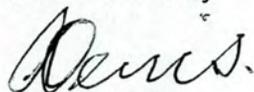
You outlined briefly the proposal to install the pipeline from the Colombo Creek to Urana in the 2006/8 seasons which would require locating another pump site and having the current license endorsed.

Further you enquired whether members would be interested in access to the main line and we will raise that with them.

Your offer to attend one of the group meetings to brief members with an update is appreciated and we will contact you later in the year to arrange a suitable time.

Thank you for the time afforded yesterday.

Yours sincerely



Denis P Smith
Chairperson

NORTH URANA WATER GROUP
SPECIAL MEETING
J M SMITH OFFICE 4/10/07 10.00AM

Present: W Durnan, T Bourke, M Dore, P Smith, A Dore, P Dore, S Dore[observer], D Smith, Jason Ip[Operational Engineer, RWCC], Peter Clifton [Director Engineering, RWCC]

Apologies: J Durnan, D Ratcliffe[called away to Wagga phoned later]

Minutes of the previous meeting 20/5/05 read and confirmed as a true and accurate record Moved M Dore Sec. P Smith

Treasurers Report: tabled Moved P Dore sec. W Durnan

Correspondence: Nil

General Business:

RWCC representatives, Peter Clifton [Director of Engineering] and Jason Ip[Operations Engineer] addressed the meeting on the startup of the Urana Channel for the 2007/2008 summer season and their intention to pipe creek water to town.

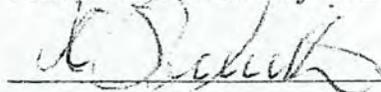
Channel:- Mr Clifton was able to confirm an increase for stock/domestic licence holders from 50% to 100% in available water. This allayed fear of the members of water shortages and after discussions it was agreed that if members could hold off for some time to work in with the RWCC later start, then they would be able to do the initial channel fill. Jason Ip indicated he would keep contact with the chairman D Smith as to member intentions for water. He also made mention of possible blue green algae treatment [copper sulphate] and the effects this could have for member users both to human and animals.

Pipeline: While being discussed for some time at RWCC level it had been deferred because of priority to other areas and funding issues. RWCC is hoping for confirmation by the end of the financial year. It is intended to pipe creek water through a 150mm pipe along the west side of the Morundah Rd. into a tank in Urana where it would be then pass through the existing treatment plant. The off take point would be near the front gate of Widgewa and it is hoped that when the designs are completed the pipeline would deliver 1mg/l/day to Urana in peak season. Members would have access to water from this pipeline to reticulate to farms via polypipe, troughs etc-possibly 11000l/day. Mr Clifton to seek more water demand information from members to help finalize design figures.

Some members, especially with land away from the proposed pipeline, expressed a need to still have access to the existing open channel/easement system, assuming water availability. Mr Clifton expressed that the existing channel pumping equipment could pass to the rural members and possibly at no cost.

There being no further business the meeting closed 11.30am

Minutes confirmed by Chairman



Date: 19. 2. 09

NORTH URANA WATER GROUP

C/- DP Smith
PO Box 56
Urana NSW 2645
Ph: 0269 208207 AH: 0269 208146

23rd February 2009

Director of Engineering
Riverina Water
PO Box 456
WAGGA WAGGA NSW 2650

Attention: Mr P Clifton

Dear Peter

Re: **NUWG Meeting 19/2/09**

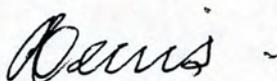
Further to our telephone conversation we are now enclosing copy of the minutes of the above meeting.

We are concerned that the Department of Land & Water maybe considering the removal of the weir near the current pump site which would effect the water level and if you receive any further information we would appreciate being informed.

Copy of letter 4/5/04 is enclosed in case some of this information is required when making application for changes to current pump license.

Thank you for the informative and frank discussion at our meeting and it is our intention to assist in whatever way we can with the planned upgrade to the current scheme.

Yours sincerely



Denis Smith
Chairman

Encl.

North Urana Water Group

Special Meeting held 19th February 2009

JM Smith Office 9.30am

Present: Denis Smith, Wayne Durnan, Don Ratcliffe, P Smith, P Dore, A Dore, Peter Clifton(Director of Eng. RWCC) J Imp(Operational Eng. RWCC), S Dore(observer)

Apologies: M Dore, T Bourke

Minutes of the previous meeting 4/10/07 read and confirmed as a true and accurate record. Moved W Durnan seconded A Dore

Correspondence: Nil

General Business: Peter Clifton(Director of Eng. RWCC) and Jason Imp(Operational Eng. RWCC), addressed the meeting on proposed pipeline and stated:

- That the project was due to start in April 09 and hopefully completed by the next summer season.
- The proposed Riverina Water pump site will be located downstream from the exististing site and near the Columbo Creek ski-club
- The pipeline would follow east along the Coonong Lane then on the west side of Morundah Rd to Urana .
- The pipe size has been increased from 150mm to 200mm in diameter and will be pressurized to 15-20psi. The pipeline may only be run to Urana in the summer months but will remain pressurized for NUWG members in the off season except for maintenance interruptions. The water will be classed as untreated raw water not stock and domestic.
- Members will have access to the pipeline via 25mm meters supplying approximately 11000lt per day per meter at approximately 40c per 1000lt ie. Half the price of town quality clean water.
- A connection fee of \$950 per meter will apply, with the development charge of approximately \$3400 being waived for NUWG members. Meters will be placed inside members' boundaries even if this requires crossing the road

Riverina Water will transfer their interest and ownership in the existing pump site (including a final service) and power installation to the North Urana Water Group at no cost once the new pipeline becomes operational.

Riverina Water will affect the transfer of part of the existing pumping license including 195 mg/l allocation to the NUWG.

Members accepted the offer to have private connections to the new pipeline once it has been installed, and indicated so on a map.

- Wayne Durnan 3
- Don Ratcliffe 1
- Mick Dore 2
- Pat Dore 3
- Brolga 3
- Pat Smith 1
- Tom Bourke 1

Meeting closed at 11.00am.

Chairman.....

Date.....14.7.10

Ref: GMF:KF

4th August 2010

Mr Dennis Smith
The Chairman
North Urana Water Group
PO Box 56
URANA NSW 2645

Dear Dennis:

COLOMBO CREEK CHANNEL

Thank you for arranging the recent meeting of the Group and the hospitality extended to Mr. Vidler and me. I now write to clarify the issues and the way forward.

There has been a misunderstanding which I cannot fully explain. As I indicated at the meeting, I have discussed the matter with the General Manager, Gerald Pieper, and reviewed documentation regarding the plan behind the new pipeline. **One aspect we have re-examined is the shift in the pipeline route from the channel alignment out to the road reserves. However this dates back to 2007, well before the meeting you had with Mr Clifton and Mr. Ip. Also I have observed calculations that increase the required flow from 15 l/s to 19.6 l/s to accommodate 15 raw water connections. However no design was made to provide such a supply or any costs determined.**

The plan that Riverina Water have been working to since early 2008 is summarised below:

- A 27 km 200mm diameter pipeline following Coonong Rd and the Urana-Morundah Rd.
- A pump on the Colombo Ck that only pressurizes the main during summer operations when water is required at the treatment plant.
- No infrastructure to maintain pressure in the main at any other time.

The only recent refinements of that plan in the past 12 months have been:

- A shift in the abstraction point from the ski club vicinity to further upstream.
- Piping at the Water Treatment Plant end to enable the water to be ultimately pumped straight into the treatment plant at 15 l/s, and not the dam.

*Sect.
Meeting
19/2/09.*

I have given serious consideration to the idea of allowing raw water customers along the pipeline. However there are solid reasons for not doing this as set out in dot point below:

1. Riverina Water has policies, guidelines and procedures with regard to offering metered connections to prospective customers. The costs are based on four components being headworks costs, a cost share of the pipeline extension, the full cost of spur lines to properties and the service cost. The offer and the cost is always in writing and only moves forward when a written acceptance to pay the costs is received.
2. Riverina water is a supplier of potable water which conforms to state water quality and regulatory procedures.
3. The Colombo Creek-Urana pipeline is not designed nor built to accommodate customers with regard to maintaining acceptable flows and pressures.
4. The new WTP proposed for Urana will be directly fed from the pipeline and the flow must remain at a constant rate to accommodate dosing and treatment.
5. The stress on Riverina Water's western distribution system and current investigations including an option to augment supply by pumping additional flows back from Urana, rather than augmenting from Wagga Wagga.
6. The license split to maintain the original 195 ML per annum dedicated to the Groups needs and 805 ML per annum dedicated to town water supplies.

The most significant factors are water quality and Riverina Water's procedures for providing a service. Another concern is what was stated at our recent meeting regarding the channel not being retained for future use by your Group.

Riverina Water believe that the role it has played over many years as a member of the Group has been more of a benefit than a liability to the other members. We have fulfilled our duties and leave the asset enhanced. We acknowledge acceptance into the Group in 1965 and the good working relationship with yourself and the members since that time.

I appreciate the advice given with regard to the role of the channel after heavy rain and we will follow that advice in allowing excess flows to escape to the west to Urana Creek.

Council will further advise the Group of the progress with the separation of the licenses and electricity account. If there are any outstanding matters please do not hesitate to contact me.

Yours faithfully



Greg Finlayson
DIRECTOR OF ENGINEERING

Public Notices

Riverina Water County Council

Urana Water Supply New Colombo Creek Pumping Station and Pipeline Official Opening Wednesday 25 August 2010

The townships of Urana and Oaklands became part of the Riverina Water supply system in the early 1950's when the trunk main was extended from Wagga Wagga. As demand grew a new source and treatment plant was constructed to serve these towns in 1966. At that time a relationship was formed with the North Urana Water Users Group and the irrigation channel was extended to the filtration plant at the outskirts of Urana. This water treatment plant has successfully treated water each summer to meet high seasonal demands. In the winter low demand period water is supplied from Wagga.

During the past ten years of drought the stress on the Murray Darling Basin has been recognised by Commonwealth and State Governments. Improving the efficiency of water transfer systems such as irrigation canals and channels has become a high priority. In 2008 Riverina Water resolved to construct a pipeline dedicated to supplying raw water from the Colombo Creek to Urana Water Treatment Plant. This greatly improves efficiency and is estimated to reduce raw water losses from 80% to zero.

The work includes 27km of 200mm diameter pvc pipeline, a new intake and raw water pumping station on Colombo Creek and a 9.5km extension of the power supply transmission line. The total value of this work is \$1,690,000. The advantages of the new scheme are not only to greatly improve transfer efficiency. Raw water quality will also be significantly improved which will reduce treatment costs. The pipeline is sized to allow for the capacity to be increased in the future to increase supply and better utilize the Colombo Creek source.

The program for the official function will follow a special meeting of Riverina Water County Council at the Urana Shire Council Chambers. Councillors and staff will then adjourn to the Urana Water Treatment Plant in William Street. The people of Urana are invited to attend the opening at the Water Treatment Plant at 11.30am on Wednesday 25th August 2010. The Chairman of Riverina Water, Cllr Rod Kendall will officially dedicate the new works and switch on the pump. This will be followed by light lunch at 12.15pm and all attendees are invited to join in.

The Chairman Cllr. Rod Kendall spoke to members after the Official Opening in a group stating how beneficial it would be for them having connections to the pipeline. Denis.

NORTH URANA WATER GROUP

C/- DP Smith
PO Box 56
Urana NSW 2645
Ph: 0269 208207 Mobile: 0427 208207

28th October 2009

Mr Greg Finlayson
Director of Engineering
Riverina Water
PO Box 456
WAGGA WAGGA NSW 2650

Dear Greg

Re: Progress on Channel & Pipeline Project

Thank you for your letter of 27th instant advising an update on the management for the channel operation over the next few months.

Further your advice informing us you have lodged an application with the NSW Office of Water for variation to the existing license to enable Riverina Water with an allocation of 805mg/l to take water from the location at the site of the proposed new pumping station and North Urana Water Group (195 mg/l) to continue pumping from the existing site.

At our meeting on 19th February members accepted the offer from Riverina Water to have private connections to the new pipeline and at the request of Peter Clifton and Jason Ip marked take off points on the map they provided.

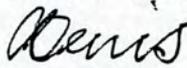
As agreed we forwarded copy of the minutes confirming arrangements together with covering letter [copy enclosed for your records].

Solicitors for the group are Creaghe Lisle 78 Green Street Lockhart, attention Ian McLeod.

Our Group was formed on 6th January 1956, obtained the initial license in 1961 and then the Southern Riverina County Council joined the Group in 1965 and likewise since then we have engaged a good working relationship with them and Riverina Water.

Once the new arrangements become effective with the pipeline operative it will be our intention to hold a meeting to wind up our association with Riverina Water and we will contact you in advance to arrange a time suitable for you to be present.

Yours sincerely



Denis Smith
Chairman
Encl.

J. M. SMITH & CO.Licensed Stock and Station, Real Estate & Business Agent
Auctioneers and Valuers**FAXED**
2 pages
15.10.13Phone: 0269 208207
Fax: 0269 208256DENIS P SMITH
MANAGERPO Box 56
URANA NSW 264510th October 2013Mr Graham Haley
General Manager, Riverina Water
PO Box 456
WAGGA WAGGA NSW 2650**RECEIVED**
5 OCT 2013
BY: 104521

Fax: 0269 212241

Dear Graeme

History - North Urana Water Group

- North Urana Water Group was formed on 6th January 1956.
- License No159 was issued from the Water Conservation and Irrigation Commission in 1961 and water gravitated from the off take in the Colombo Creek by means of open channel to Members properties as a stock & domestic supply with the flow being regulated with drop boards.
- Southern Riverina County Council joined the Group in 1965 and paid 1/5th of the cost of construction of the joint water supply scheme \$3,228.29.
- Deed was registered 2nd November 1967.
- Water Resources Commission issued pumping license 42008 on 7th October 1981 replacing the former license in NUWG name.
- In 1975 an electric pumping unit was installed at the Creek for a cost of \$17,297.51. NUWG shared in the capital cost contributing 27%, \$4,670.33.
- Water Resources Commission issued a quota for license 42008 on 26th January 1984 allocating 1,000ml including 805ml for town supply and 195ml for stock & domestic purposes.
- Official Opening of Pumping Station & Pipeline 25/8/2010. This completion prompted Riverina Water's withdrawal from NUWG and their request currently under consideration to be released from its obligations under the deed.

Riverina Water and SRCC had been able to take advantage of a joint water supply scheme initiated by NUWG and operated very successfully for a period of 45 years. During this period the writer liaised as contact representing Group Members with all arrangements and issues negotiated initially with Fred Baker [deceased] for many years thence Murray Nash, Gerald Pieper and more recently yourself as well as engineers at the time. Representatives from the County Council attended NUWG Meetings and copies of minutes were posted to them.

Riverina Water planned the installation of the pipeline for many years first notifying the Group officially in April 2005 when Peter Clifton contacted the writer to see if Members would be interested in private connections.

At our Meeting on 4th October 2007 the Director of Engineering Peter Clifton and Jason Ip outlined plans of the pipeline to date and Members expressed positive interest in having connections installed.

On 19th February 2009 the Director of Engineering Peter Clifton and Jason Ip advised Members that the route of the pipeline had been changed. Provision with increase in pipe size had been made for members requirements, cost of each connection set at \$950 and because it was non potable water the charge would be halved compared to treated water 40c per 1,000 litres at the time. Jason Ip marked locations of connections in company of members and then took possession of the map.

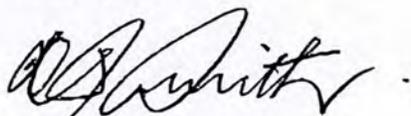
Following the Official Opening on 25/8/2010 Chairman Rod Kendall commented to members on the installation of the pipeline and the benefits including the advantage to members of the group having their own connections.

Riverina Water refusal since to honour these undertakings made over the period from 2005 to 2010 has left the writer not only bewildered and frustrated but "high & dry".

The immediate problem on our family property is that we are desperately short of water needed to service house garden, sheds and sheep in adjoining paddocks. Hence our letter dated 11/9/13 seeking permission to fill the house dam which was the off take point for Riverina Water when they were in the scheme, copy enclosed, or now as an alternative to fill 5 poly tanks [110,000 litres] that would be placed near our house yard.

We trust that you will give our request favourable consideration and would welcome the opportunity to address the meeting.

Yours sincerely



Denis Smith

14. MEMBERSHIP COMMITTEE 4 WAGGA

RECOMMENDATION that Council make a provision in its 2014/2015 Draft Operational Plan of \$5,500 being for Business Membership of the Committee 4 Wagga

Council has been approached and requested to consider joining the Committee 4 Wagga

The Committee 4 Wagga became an incorporated organisation in November 2011 and now has an established and expanding membership. The Committee 4 Wagga is a member-based, self-funded, independent organisation that develops partnerships with key stakeholder groups in business and the community and work with all levels of government to achieve its vision.

The committee states that their core business is to champion positive change for a better Wagga Wagga by

- Supporting and promoting the city to ensure sustainable growth
- Identifying and implementing opportunities that will enhance our cultural, social, business and economic prosperity
- Providing a platform for community, business and government collaboration to effect positive change.

Riverina Water has had a history of supporting community organisations promoting the various communities around the county area.

In the past Council has sponsored the Spirit of the Land Festival in Lockhart, the Holbrook Bypass Celebrations, the Oaklands Truck Show and the Urana Vintage Machinery Show amongst others.

There are a number of levels of membership in the Committee 4 Wagga:

- Foundation
- Corporate
- Executive
- Business
- Associate
- Affiliate

It is felt that membership, as a business member, would be the appropriate level at a cost of \$5,500 (including GST).

15. CONSIDERATION OF TENDERS FOR PURCHASE OF TRUCK T166

RECOMMENDATION that Council consider the Report "Consideration of Tenders for Purchase of Truck T166" whilst the meeting is closed to the public as it could relate to commercial information, the disclosure of which would be likely to prejudice the commercial position of the person who supplied it, as prescribed by section 10A(2)(c) of the Local Government Act 1993.

16. CONSIDERATION OF TENDERS FOR PURCHASE OF TRAILER W167

RECOMMENDATION that Council consider the Report "Consideration of Tenders for Purchase of Trailer W167 " whilst the meeting is closed to the public as it could relate to commercial information, the disclosure of which would be likely to prejudice the commercial position of the person who supplied it, as prescribed by section 10A(2)(c) of the Local Government Act 1993.

17. RESIGNATION – DIRECTOR OF ENGINEERING

RECOMMENDATION that Council consider the Report “Resignation – Director of Engineering” whilst the meeting is closed to the public as it relating to personnel matters about an individual, as prescribed by Section 10A(2)(a) of the Local Government Act 1993.

18. STAFF ISSUES - GRIEVANCES

RECOMMENDATION that Council consider the Report "Staff Issues - Grievances" whilst the meeting is closed to the public as it relating to personnel matters about an individual, as prescribed by Section 10A(2)(a) of the Local Government Act 1993.

A separate confidential report on the outcome of staff grievances will be supplied to Councillors at the Council Meeting.

19. STAFFING STRUCTURE

RECOMMENDATION that Council consider the Report "Staffing Structure" whilst the meeting is closed to the public as it relating to personnel matters about an individual, as prescribed by Section 10A(2)(a) of the Local Government Act 1993.

20. WORKS REPORT COVERING AUGUST 2013

RECOMMENDATION That this report be received and noted.

- **August 2013 Works Report**

**DIRECTOR OF ENGINEERING'S REPORT
TO COUNCIL MEETING IN OCTOBER 2013**

17th September 2013

1 WORKS REPORT COVERING AUGUST 2013

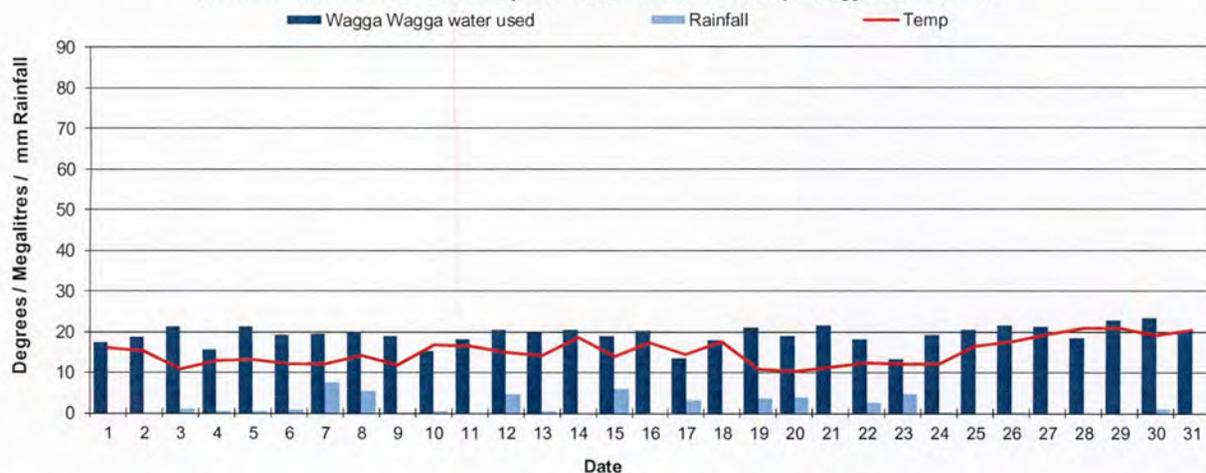
RECOMMENDATION That this report be received and noted.

1.1 WATER SOURCED AND USED

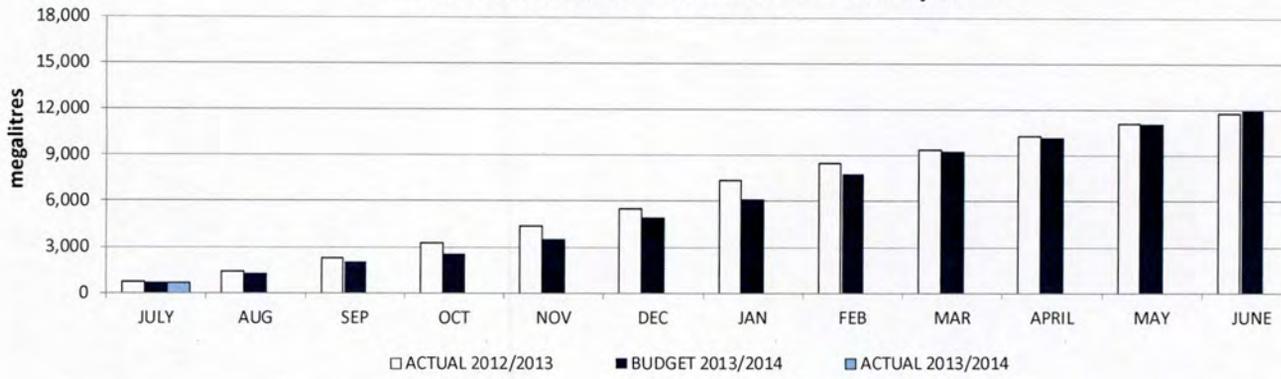
August	2011	2012	2013
Rainfall	48.4	37.6	46.6
Wet Days	10	12	18
WATER SOURCED August 2013 (MI)			
North Wagga bores	128.82	130.37	158.28
West Wagga bores	324.16	323.94	233.37
East Wagga bores	59.69	193.19	244.70
Murrumbidgee River	141.14	0.00	0.00
SUB-TOTAL	653.81	647.50	636.35
Bulgary Bores	24.88	23.21	20.95
Urana Source	0.00	0.00	0.00
Ralvona Bores	14.83	15.00	13.36
Walla Walla Bores	0.00	0.00	0.73
Goldenfields Water Supply System	1.08	1.01	1.54
SUB-TOTAL	40.79	39.22	36.58
Woomargama	0.91	0.73	0.89
Humula	0.46	0.74	0.74
Tarcutta	2.17	2.14	2.03
Oura	2.93	2.08	1.36
Walbundrie/Rand	1.79	1.85	1.49
Morundah	0.41	0.38	0.34
Collingullie	2.67	3.20	2.35
SUB-TOTAL	11.34	11.12	9.20
TOTALS	705.94	697.84	682.13

WATER USED August 2013 (MI)			
	2011	2012	2013
East Bomen	17.56	14.01	21.80
Estella	24.94	36.70	32.60
North Wagga	72.54	59.58	89.86
Wagga Wagga – Low Level	122.09	123.99	98.08
Wagga Wagga – High Level	307.57	288.93	293.43
Wagga Wagga – Bellevue Level	25.77	30.88	28.45
SUB-TOTAL	570.47	554.09	564.22
Ladysmith System	3.41	2.75	2.41
Brucedale Scheme	7.95	10.35	10.59
Currawarna Scheme	7.55	12.00	6.36
Rural south from Wagga Wagga	68.73	67.58	56.33
Rural from Walla Walla Bore	0.00	0.00	0.73
Bulgary, Lockhart and Boree Creek	11.49	10.80	11.34
From Boree Crk to Urana and Oaklands	12.02	11.13	9.42
Holbrook	14.83	15.00	13.36
SUB-TOTAL	125.98	129.61	110.54
Woomargama	0.91	0.73	0.89
Humula	0.46	0.74	0.74
Tarcutta	2.17	2.14	2.03
Oura	2.93	2.08	1.36
Walbundrie/Rand	1.79	1.85	1.49
Morundah	0.41	0.38	0.34
Collingullie	2.67	3.20	2.35
SUB-TOTAL	11.34	11.12	9.20
TOTALS	707.79	694.82	683.96

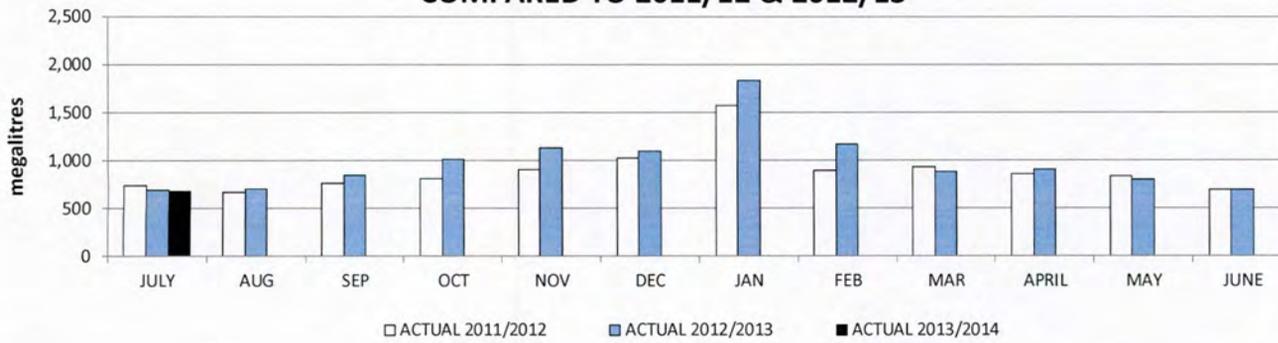
DAILY WATER USED, WAGGA WAGGA, August 2013



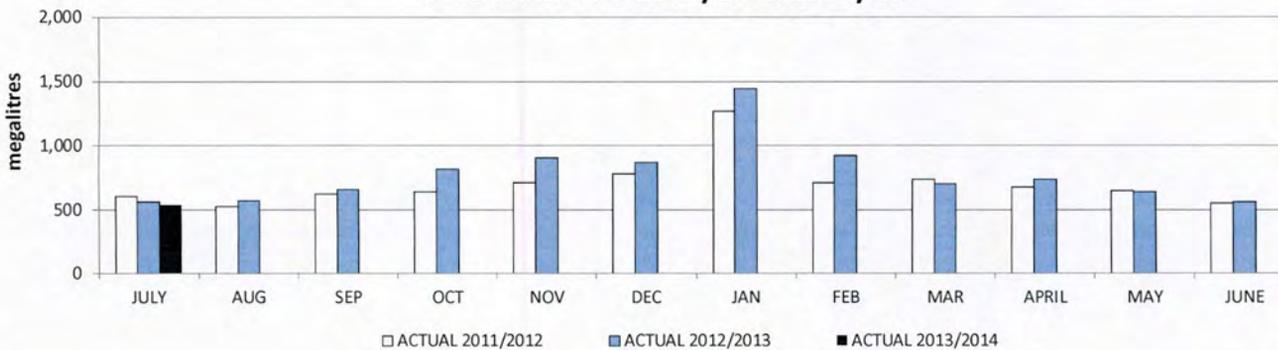
TOTAL CUMULATIVE WATER USED 2013/2014



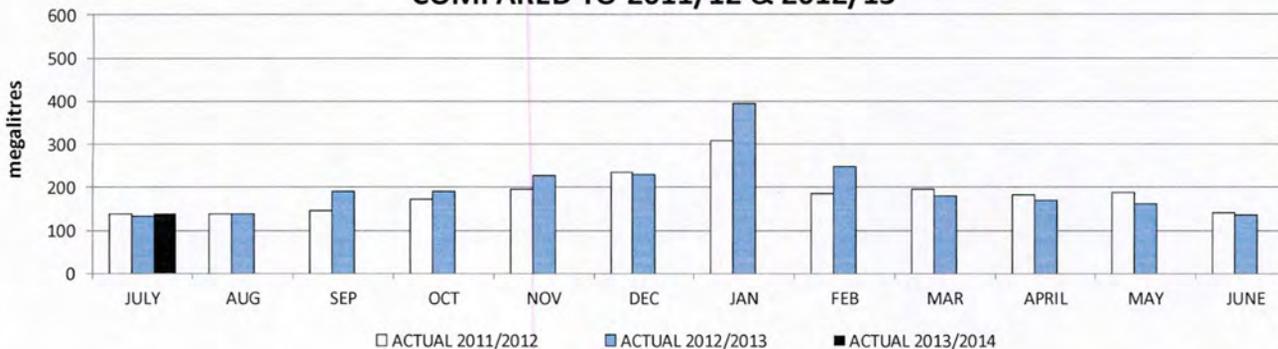
MONTHLY TOTAL WATER USED 2013/14 COMPARED TO 2011/12 & 2012/13



MONTHLY WAGGA WATER USED 2013/14 COMPARED TO 2011/12 & 2012/13



MONTHLY RURAL WATER USED 2013/14 COMPARED TO 2011/12 & 2012/13



1.2 NEW SERVICE CONNECTIONS, REPAIRS, METERS, LOCATIONS & COMPLAINTS FOR THE MONTH OF AUGUST 2013

Location	New Connect., Residential	New connect., Non Residential	Services Renewed	Services Repaired	Quality Complaints	Supply Complaints *	Customer dealings complaints	Other Complaints	Frost damage	Meter or Metercock fault	Leaking valves or hydrants	Locations
Wagga	20	3	1	11	3	6				29	1	8
Brucedale												
Currawarna												
Euberta												
Humula												
Ladysmith												
Oura												
San Isidore										2		
Tarcutta					3					1		
The Gap				1						1		
Bulgary												
Collingullie				1								
French Park				1								
Lockhart		2		2	1						1	
Mangoplah												
Milbrulong												
Pleasant Hills										1		
The Rock	1		1	2								
Uranquinty				2								
Yerong Creek										1		
Culcairn												
Henty			1	1						1	3	
Holbrook	1									2		
Morven												
Walbundrie												
Walla Walla												
Woomargama						1						
Boree Creek												
Morundah												
Oaklands												1
Rand												
Urana												1
TOTAL	22	5	3	21	7	7	0	0	0	38	5	10

1.3 WATER SYSTEM REPAIRS

WAGGA WAGGA								
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost KI
2	81 Beckwith St	Wagga Wagga	80 CI	Pipe Failure (not specified)	Yes	0:00	0	2
2	19 Leavenworth Dr	Tolland	300 AC	Pipe Failure (not specified)	No	5:00	31	200
12	Mitchell Road	Wagga Wagga	100 AC	Tree Roots	No	1:00	22	10
13	Casleys Lane	Wagga Wagga	100 WPVC	Pipe Failure (not specified)	Yes	0:00	0	10
15	14 Fife St	Forest Hill	100 AC	Accidental damage	No	1:30	41	25
21	Lord Baden Powell Drive	Wagga Wagga	150 AC	Accidental damage	No	2:00	6	5
TOTALS						9:30	100	252
					Breaks needing shut off -	Breaks affecting customers -		
Total Breaks - 6					4	4		

RURAL								
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost KI
12	County Boundry Rd	Milbrulong	80 PVC	Pipe Failure - Ground Movement	Yes	0:00	1	5
14	Gap Hall/Coolamon Rd	The Gap	100 WPVC	Pipe Failure (not specified)	Yes	0:00	0	20
27	Hayes St	Lockhart	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	3
TOTALS						0:00	1	28
					Breaks needing shut off -	Breaks affecting customers -		
Total Breaks - 3					0	1		

1.4 WATER QUALITY COMPLAINTS

Water quality complaints received during August 2013 were:

Date	Location	Problem	Action Taken
2/08/2013	109 Beckwith St, Wagga	Dirty cold water	Flushes mains & property taps. Due to recent mains repairs
2/08/2013	Caltex, Tarcutta	Blocked pipes. Dirty water	Turb >5NTU thru property. Changed meter. Flushed at meter connection, then all site taps
7/08/2013	Sydney St, Tarcutta	WTP filter elution study. All turbs, Mn, Fe results within ADWG	Ongoing investigations into Caltex WQ issues
14/08/2013	Holloways Rd, Wagga	Cloudy water	Flushed main
26/08/2013	18 Dunns Rd, Wagga	Cloudy water	Flushed main
23/08/2013	2 Rockcliff Rd, Lockhart	Air causing milky water	Flushed main & service
26/08/2013	Caltex, Tarcutta	Dirty water	Flushed service & cleaned spindles
28/08/2013	Pattersons Rd, Wagga	Dirty water	Flushed service.
30/08/2013	Caltex, Tarcutta	Dirty water blocking taps & toilets	Organising to flush all internal pipework with Clearbore. Awaiting approval from TESCO

1.5 MAINS CONSTRUCTIONS

1.5.1 MAINS EXTENSIONS AND NEW WORKS

New water mains laid during August 2013 include:

LOCATION	PROJECT	100		150	300	375
		OPVC	DICL	DICL	DICL	DICL
Estella Rise	New Subdivison		63.5	18	12	36
Bourkelands	New Subdivison	363				
	TOTAL	363	63.5	18	12	36

1.5.2 REPLACEMENT OF EXISTING MAINS

Mains replaced during August 2013 include:

LOCATION	PROJECT	100
		DICL
Farrer Rd	Lower main for new subdivision	58
	TOTAL	58

1.6 OTHER CONSTRUCTION

Other construction works during August 2013 include:

LOCATION OR PROJECT	WORK DONE
Flinders St, Dan Murphy's	Remove old Fire Service & install hydrant
Saxon St, Tecs Electrical	100mm Fire Service
Henty	Hydrant Maintenance
Mains Flushing	Uranquinty, Boree Creek and Oaklands

1.7 MAJOR REPAIRS / OVERHAULS

Major repairs/overhauls during August 2013 include:

LOCATION OR PROJECT	WORK DONE
Waterworks	Big K' Motor Overhauled
Brucedale Reservoir	Drained and Cleaned
10 Mill Reservoir	Drained and Cleaned
Urana Filters	Media Cleaned
Tarcutta Bore #5	Bore Hole Cleaned & Camera Inspected
Ralvona	Highlift #2 Overhauled
Holbrook	Highlift #2 Overhauled

1.8 WATER FILLING STATION ACTIVITY

Water Filling Station activity during August 2013 include:

LOCATION	NUMBER OF FILLS
Red Hill Road	23
Plumpton Road	12
Gregadoo Road	4
Forest Hill	4
Estella	21
Bomen	16
Lockhart	3
Holbrook	19
Henty	3
Yerong Creek	9
Pleasant Hills	2

1.9 STAFF TRAINING & SAFETY

The following training and/or safety activities were undertaken during August 2013:

Training or Programme	Number of Staff
Asbestos Removal Training	5
Asbestos for Supervisors	1
Health & Safety Representative	4
Traffic Control – Yellow card	11
Traffic Control – Red Card	5
First Aid Refresher	11

1.10 FLEET ACQUISITIONS

Fleet acquisitions made during August 2013 are:

Existing Vehicle					
Vehicle No	Description	Vehicle Type	Make & Model	Year	kms
T55	Water Testing	AWD Wagon	Hyundai Santa Fe	2010	79,511

Replacement Vehicle				
Tenders Received	Accepted Tenderer	Vehicle Type	Make & Model	Price exc GST
11	Wagga Motors	AWD Wagon	Hyundai Santa Fe	\$33,355

Fleet disposals made during August 2013 are:

Disposal Details		
Vehicle No	Method	Price exc GST
T55	Auction (07/08/2013)	\$21,273



Graeme Haley
GENERAL MANAGER

21. WORKS REPORT COVERING SEPTEMBER 2013

RECOMMENDATION That this report be received and noted.

- **September 2013 Works Report**



Graeme J. Haley
GENERAL MANAGER

**DIRECTOR OF ENGINEERING'S REPORTS
TO COUNCIL MEETING in OCTOBER 2013**

16th October 2013

1 WORKS REPORT COVERING SEPTEMBER 2013

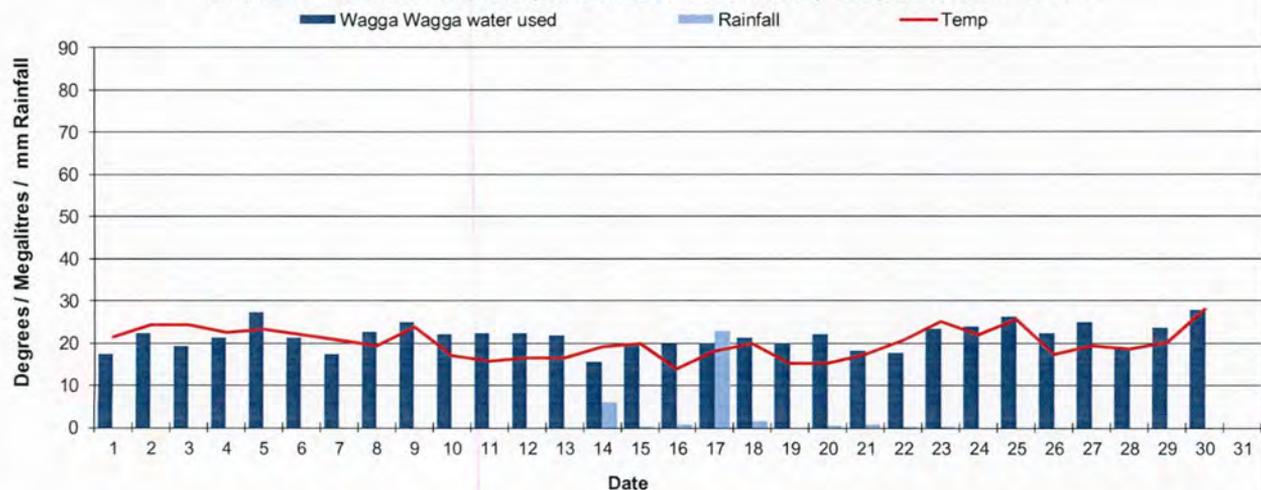
RECOMMENDATION: That this report be received and noted.

1.1 WATER SOURCED AND USED

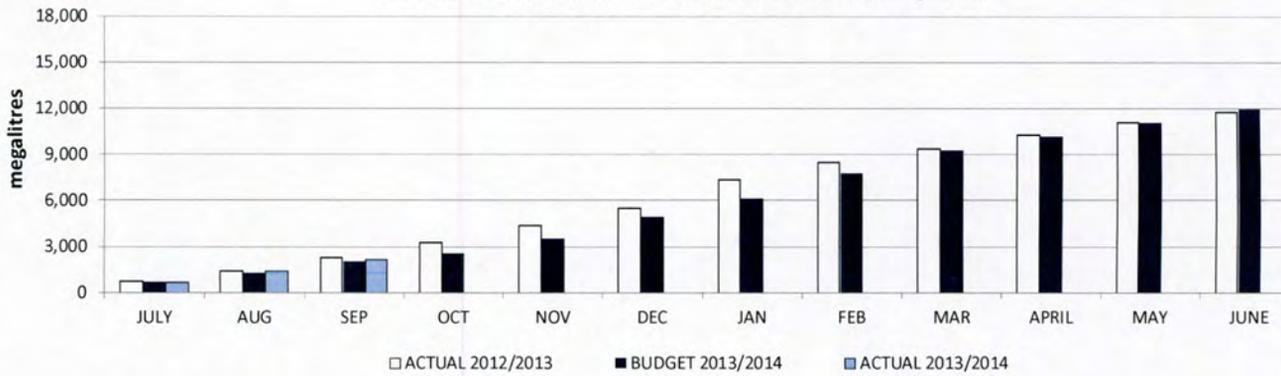
September	2011	2012	2013
Rainfall	39.8	5	33.2
Wet Days	10	8	9
WATER SOURCED September 2013 (MI)			
North Wagga bores	133.37	152.35	146.15
West Wagga bores	368.80	388.05	201.35
East Wagga bores	148.98	229.38	369.58
Murrumbidgee River	120.75	0.00	0.00
SUB-TOTAL	771.90	769.78	717.08
Bulgary Bores	27.92	29.21	25.22
Urana Source	0.03	0.00	0.00
Ralvona Bores	13.65	16.41	15.49
Walla Walla Bores	0.00	0.00	0.00
Goldenfields Water Supply System	1.13	0.73	12.53
SUB-TOTAL	42.73	46.35	53.24
Woomargama	0.94	0.80	0.86
Humula	0.76	0.75	0.58
Tarcutta	2.34	2.01	2.43
Oura	2.77	1.71	2.13
Walbundrie/Rand	2.04	1.92	2.78
Morundah	0.55	0.49	0.46
Collingullie	3.35	5.36	3.37
SUB-TOTAL	12.75	13.04	12.61
TOTALS	827.38	829.17	782.93

WATER USED September 2013 (MI)			
	2011	2012	2013
East Bomen	14.12	14.32	26.41
Estella	31.71	31.14	34.73
North Wagga	65.50	87.54	75.63
Wagga Wagga – Low Level	158.29	137.35	141.12
Wagga Wagga – High Level	349.77	345.32	321.93
Wagga Wagga – Bellevue Level	37.76	38.07	36.92
SUB-TOTAL	657.15	653.74	636.74
Ladysmith System	3.50	2.47	3.31
Brucedale Scheme	12.85	9.63	13.32
Currawarna Scheme	7.72	12.07	10.19
Rural south from Wagga Wagga	82.08	77.74	66.56
Rural from Walla Walla Bore	0.00	0.00	0.00
Bulgary, Lockhart and Boree Creek	13.12	14.79	14.31
From Boree Crk to Urana and Oaklands	13.51	12.82	10.76
Holbrook	13.65	16.41	15.49
SUB-TOTAL	146.43	145.93	133.94
Woomargama	0.94	0.80	0.86
Humula	0.76	0.75	0.58
Tarcutta	2.34	2.01	2.43
Oura	2.77	1.71	2.13
Walbundrie/Rand	2.04	1.92	2.78
Morundah	0.55	0.49	0.46
Collingullie	3.35	5.36	3.37
SUB-TOTAL	12.75	13.04	12.61
TOTALS	816.33	812.71	783.29

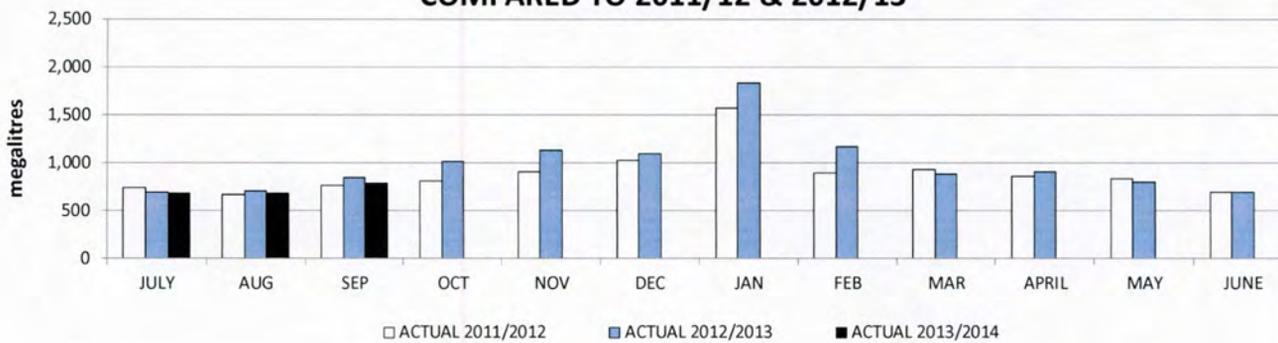
DAILY WATER USED, WAGGA WAGGA, September 2013



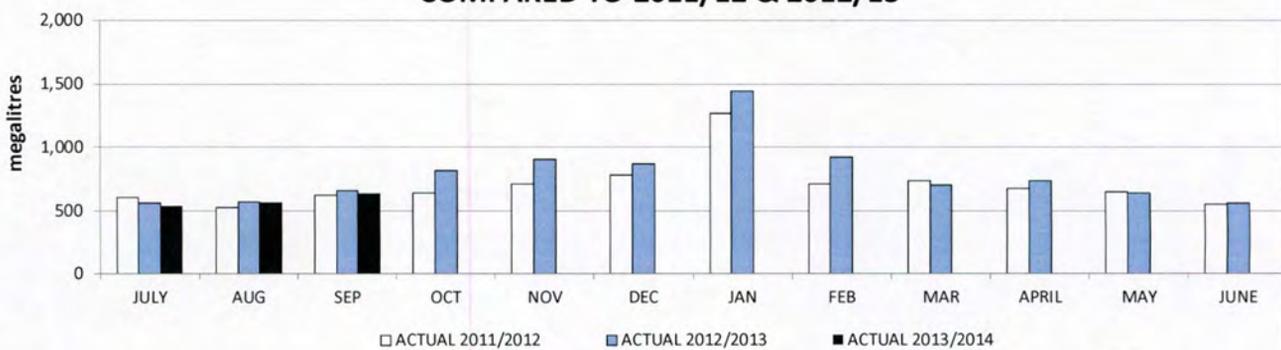
TOTAL CUMULATIVE WATER USED 2013/2014



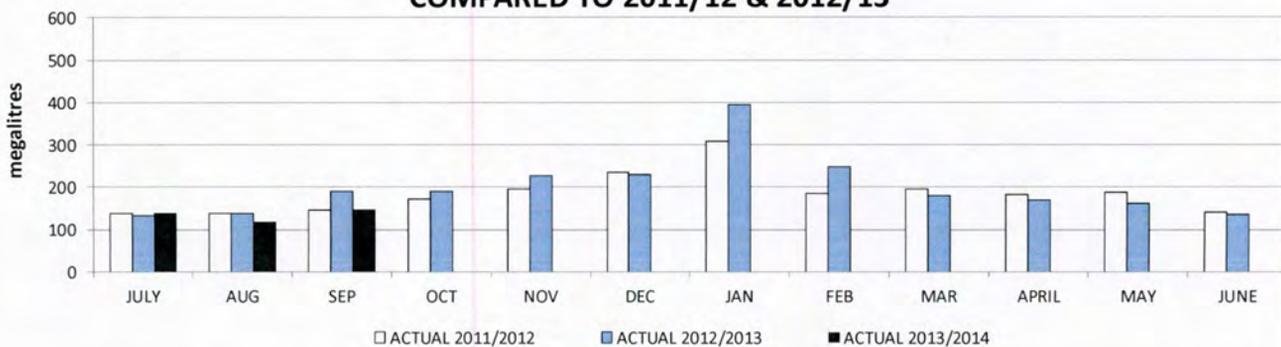
MONTHLY TOTAL WATER USED 2013/14 COMPARED TO 2011/12 & 2012/13



MONTHLY WAGGA WATER USED 2013/14 COMPARED TO 2011/12 & 2012/13



MONTHLY RURAL WATER USED 2013/14 COMPARED TO 2011/12 & 2012/13



1.2 NEW SERVICE CONNECTIONS, REPAIRS, METERS, LOCATIONS & COMPLAINTS FOR THE MONTH OF SEPTEMBER 2013

Location	New Connect., Residential	New connect., Non Residential	Services Renewed	Services Repaired	Quality Complaints	Supply Complaints *	Customer dealings complaints	Other Complaints	Frost damage	Meter or Metercock fault	Leaking valves or hydrants	Locations
Wagga	18		1	9	6	9				45	6	7
Brucedale					1							
Currawarna												
Euberta												
Humula												
Ladysmith												1
Oura												
San Isidore												
Tarcutta												
The Gap				1		2						
Bulgary												
Collingullie											1	
French Park												
Lockhart	2			2								1
Mangoplah												
Milbrulong											1	
Pleasant Hills												
The Rock				1						1		1
Uranquinty												
Yerong Creek				2								
Culcairn												
Henty				1								
Holbrook												
Morven												
Walbundrie												
Walla Walla												
Woomargama												
Boree Creek												1
Morundah												
Oaklands						1						
Rand												
Urana												
TOTAL	20	0	1	16	7	12	0	0	0	46	8	11

1.3 WATER SYSTEM REPAIRS

WAGGA WAGGA								
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost KI
2	Miotti Cabinets	Wagga Wagga	100 BPVC	T/ Band Broken/Leaking	Yes	0:00	0	1
5	45 Wollundry Cres	Wagga Wagga	100 AC	Tree Roots	No	0:00	3	5
4	15 Tahara Cres	Wagga Wagga	150 BPVC	T/ Band Broken/Leaking	Yes	0:00	0	3
9	1 Hawkes Pl	Wagga Wagga	100 AC	Pipe Failure (not specified)	Yes	0:00	0	5
9	Travers St, Near Beckwith St	Wagga Wagga	100 AC	Pipe Failure - Ground Movement	No	0:00	48	4
17	Blamey & Mair St	Turvey Park	100 AC	Pipe Failure (not specified)	No	0:00	3	25
24	30 Halleron St	Wagga Wagga	100 AC	Pipe Failure (not specified)	No	0:00	22	0
TOTALS						0:00	76	43
					Breaks needing shut off -	4	Breaks affecting customers -	4
Total Breaks -		7						

RURAL								
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost KI
3	2470 Sturt Hwy	Collingullie	32 PVC	Pipe Failure - Ground Movement	Yes	0:00	0	2
8	Spurrells Lane	Pleasant Hills	80 PVC	Pipe Failure - Ground Movement	No	0:00	8	30
10	Culcairn Rd	Holbrook	250 CI	Pipe Failure - Ground Movement	No	0:00	18	120
18	Mary Gilmore Rd	Brucedale	150 AC	Pipe Failure (not specified)	No	0:00	46	35
18	Tumba Rd	Ladysmith	200 WPVC	Pipe Failure (not specified)	Yes	0:00	0	10
18	36 Drummond	Lockhart	100 AC	Leaking collar	No	0:00	20	2
23	Gap Hall Rd	The Gap	100 WPVC	Pipe Failure (not specified)	Yes	0:00	0	10
30	Purtell St	Morven	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	20
TOTALS						0:00	92	229
					Breaks needing shut off -	4	Breaks affecting customers -	4
Total Breaks -		8						

1.4 WATER QUALITY COMPLAINTS

Water quality complaints received during September 2013 were:

Date	Location	Problem	Action Taken
6/09/2013	Tarcutta St, Wagga	Strong chlorine taste	Informed customer that Cl can be strong at times depending on dosing times
6/09/2013	2A Salmon St, Wagga	Dirty water	Flushed till clear
12/09/2013	Copland St, Wagga	Dirty water	Flushed main & service
17/09/2013	25 Eldershaw Dr, Forest Hill	Claim of child with giardia symptoms	Doctor falsely made the claim.
19/09/2013	585 Hatwells Rd, Wagga	Dirty water	Flushed till clear
23/09/2013	Mary Gilmore Rd, Brucedale	Air in water	Flushed main & service
24/09/2013	328 Coolamon Rd, Wagga	Milky water	Flushed Coolamon Rd
26/09/2013	19 Chaston St, Wagga	Strong chlorine taste	Chlorine through property within ADWG

1.5 MAINS CONSTRUCTIONS

1.5.1 MAINS EXTENSIONS AND NEW WORKS

New water mains laid during September 2013 include:

LOCATION	PROJECT	100	300
		OPVC	OPVC
Bourkelands Stage 2A & 2B	New Subdivision	55	
Estella Rise	New Subdivision		46.5
	TOTAL	55	46.5

1.5.2 REPLACEMENT OF EXISTING MAINS

No mains replaced during September 2013.

1.6 OTHER CONSTRUCTION

Other construction works during September 2013 include:

LOCATION OR PROJECT	WORK DONE
Holbrook Reservoir	Replaced Magflow Meters
Travers St, Wagga Wagga	Installed Service through Levee Bank
Wagga Base Hospital	3 x 150mm Services (domestic fire & sprinkler)

1.7 MAJOR REPAIRS / OVERHAULS

Major repairs/overhauls during September 2013 include:

LOCATION OR PROJECT	WORK DONE
Tarcutta WTP	Replace Iron Filter Media
10 Mill Pump Stn	No. 1 Pump Overhauled
Urana WTP	Sludge Pond No. 2 De-silted
Henty Balance Tank	Hypochlorite Lines Installed
Holloways Rd- Goldenfields Connection	Install & Setup New PRV
East Bomen Reservoir No. 2	Leak Repaired, Cleaned & Recommissioned
West Wagga No. 4 Bore	New Switchboard Installed

1.8 WATER FILLING STATION ACTIVITY

Water Filling Station activity during September 2013 include:

LOCATION	NUMBER OF FILLS
Red Hill Road	28
Plumpton Road	44
Gregadoo Road	5
Forest Hill	0
Estella	67
Bomen	19
Lockhart	6
Holbrook	11
Henty	2
Yerong Creek	9
Pleasant Hills	0

1.9 STAFF TRAINING & SAFETY

The following training and/or safety activities were undertaken during September.

Training or Programme	Number of Staff
Trenchless Australia - Conference	1
Water Plant Operator Training	2
Rail Safety Worker Training	8
Code of Conduct Training	65
Traffic Control - Yellow Card	20
Traffic Control - Blue Card	7
Traffic Control - Orange Card	4

1.10 FLEET ACQUISITIONS

No fleet acquisitions or disposals during September 2013.



Graeme Haley
GENERALMANAGER