

Minutes of the Meeting of Riverina Water County Council held on Thursday 23 April 2026

The meeting of the Riverina Water County Council Board was declared open at 10:05 AM.

Present

Board Member Patrick Bourke
Board Member Georgie Davies
Board Member Gail Driscoll
Board Member Jenny McKinnon
Board Member Dallas Tout
Board Member Allana Condron
Board Member Brian Liston
Board Member Amelia Parkins

In Attendance

Chief Executive Officer	(Andrew Crakanthorp)
Director Corporate Services	(Emily Tonacia)
Director Engineering	(Troy van Berkel)
Executive Assistant to Chief Executive Officer	(Melissa Vincent)
Customer & Communication Team Leader	(Josh Lang)
IT Officer	(Alex Corneliusen)
IT Server, Network and Security Specialist	(Andrew Littlewood)
Communications & Engagement Officer	(Lauren Jones)
Manager Finance & Sourcing	(Natasha Harris)

Livestreaming of Meeting

Board meetings, including public address speeches, are recorded and webcast live on Council's website. If you are addressing a meeting, your image, voice and name, will form part of the webcast.

Statement of Ethical Reminders

Board members are reminded of the Oath or Affirmation of Office that they made under Section 233A of the Local Government Act 1993. Board members and staff are also reminded of their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Acknowledgment of Country

I acknowledge the Wiradyuri people who are the Traditional Custodians of this Land. I also pay respect to the Elders both past and present of the Wiradyuri Nation and extend that respect to other community members present.

Apologies

26/043 RESOLVED:

On the Motion of Board Members P Bourke and J McKinnon

That an apology be received from Councillor Lea Parker for non-attendance at the meeting.

CARRIED

Record of voting on the Motion

For the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

Against the Motion

Declaration of pecuniary and non-pecuniary interests

Board Member Allana Condron declared a non-pecuniary non-significant interest in R9 Donations and Sponsorships 2025-26 progress report the reason being she is a Board Member of Ronald McDonald House Charities and remained in the meeting during the discussion.

Board Member Amelia Parkins declared a non-pecuniary interest in R9 Donations and Sponsorships 2025-26 progress report the reason being she is a Board Member of Wagga Women's Health Centre, Riverina Conservatorium of Music and Wollundry Rotary Club and remained in the meeting during the discussion.

Board Member Gail Driscoll declared a non-pecuniary significant interest in R17 Review of Organisation Structure the reason being her daughter is a staff member in the Corporate Services Directorate and left the meeting during the discussion.

Board Member Brian Liston declared a non-pecuniary, non-significant interest in R9 Donations and Sponsorships 2025-26 progress report the reason being grants for Henty organisations of which he is associated and remained in the meeting during the discussion.

Ms Emily Tonacia declared a pecuniary significant interest in CONF-2 Executive Remuneration Procedure the reason being she is one of the Directors affected by the Procedure and left the meeting during the discussion.

Mr Troy van Berkel declared a pecuniary significant interest in CONF-2 Executive Remuneration Procedure the reason being he is one of the Directors affected by the Procedure and left the meeting during the discussion.

Mr Andrew Crakanthorp declared a pecuniary significant interest in CONF-3 Mid-Year Performance Review – Chief Executive Officer the reason being he is the subject of the report and left the meeting during the discussion.

Confirmation of Minutes

26/044 RESOLVED:

On the Motion of Board Members J McKinnon and G Davies

That the minutes of the meeting of 26 February 2026 and the extraordinary meeting of 25 March 2026], having been circulated and read by Members, were confirmed as a true and accurate record of the proceedings.

CARRIED

Record of voting on the Motion

For the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

Against the Motion

Correspondence

Local Government: NSW Weekly Circulars: previously forwarded to Councillors by Constituent Councils

Osborne Football Club Thank you letter

Staff Consultative Committee: Forwarding a copy of Minutes of the meeting held on 19 February 2026

Work Health & Safety Committee – forwarding a copy of the Minutes of the meeting held on 18 March 2026

RAP Working Group – forwarding a copy of the Minutes of the meeting held on 19 March 2026

26/045 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That the correspondence be received.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condrón
B Liston
A Parkins

Procedural Motion – En Globo

26/046 RESOLVED:

On the Motion of Board Members G Davies and A Condrón

That the standing orders be varied for the meeting as set out hereunder:

- **Items where the Board Members intend to vote against the recommendation;**
- **Items where the Board Members wished to speak on**

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condrón
B Liston
A Parkins

26/047 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That R2, R5, R7, R8, R9, R10, R11, R13, R14, R15, R16, R19, R20 be adopted as recommended in the business paper.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

Open Reports

R1 Election of Chairperson and Deputy Chairperson

26/048 RESOLVED:

On the Motion of Board Members J McKinnon and A Condron

That the Board conduct the election of the Chairperson and Deputy Chairperson by the voting method determined by the Board for the period from April 2026 to October 2026.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

The Returning Officer, Mr Crakanthorp proceeded to conduct the elections.

There was one nomination for the office of Chairperson that being Cllr Gail Driscoll.

Mr Crakanthorp declared Clr Driscoll duly elected to the position of Chairperson for the period 23 April to 22 October 2026 and congratulated her on becoming Chairperson.

There were two nominations for the office of Deputy Chairperson that being Clr Jenny McKinnon and Clr Allana Condron.

26/049 RESOLVED:

On the Motion of Board Members P Bourke and B Liston

That the election for Deputy Chairperson be held by secret ballot.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

The Returning Officer advised the meeting that should the ballot result in a nominee receiving 5 votes they would be duly elected, should the vote result in an even vote, all votes will be put into the ballot box and a name drawn. The name drawn would be duly elected as Deputy Chairperson.

The Returning Officer requested that votes be cast on the ballot paper distributed. The votes were collected and counted. The result of vote was an even vote of 4 votes for each candidate. The Returning Officer then drew Clr Allana Condron's name from the ballot box and Clr Alana Condron was declared duly elected to the position of Deputy Chairperson for the period 23 April to 22 October 2026.

R2 Delegation of Authority to Chairperson

26/050 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That in accordance with Section 381(1) of the Local Government Act 1993, Council ratify and grant the delegations as set out in the Delegations of Authority Register to the Chairperson.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies

G Driscoll
J McKinnon
D Tout
A Condrón
B Liston
A Parkins

R3 Appointment of Council Representative to Chief Executive Officer Performance Review Committee

26/051 RESOLVED:

On the Motion of Board Members J McKinnon and A Condrón

That Council appoint Board Member Allana Condrón to the Chief Executive Officer's Performance Review Committee.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condrón
B Liston
A Parkins

R4 March 2026 Quarterly Budget Review Statement

26/052 RESOLVED:

On the Motion of Board Members D Tout and J McKinnon

That Council receive and adopt the Quarterly Budget Review for the period ended 31 March 2026.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout

A Condron
B Liston
A Parkins

R5 List of Investments

26/053 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That Council receive and note the report detailing external investments for the months of February 2026 and March 2026.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

R6 Draft Delivery Program, Operational Plan & Long Term Financial Plan

26/054 RESOLVED:

On the Motion of Board Members G Davies and J McKinnon

That Council:

- a) Review and endorse the draft Delivery Program 2025/26 – 2028/29, Operational Plan 2026/27, including the draft Fees & Charges, and Long Term Financial Plan 2026/27 – 2035/36 for public exhibition for a minimum period of 28 days; and**
- b) Receive a further report following the exhibition period outlining any submissions received and recommending final adoption of the plans.**

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout

A Condron
B Liston
A Parkins

R7 Draft Public Access to Information Policy

26/055 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That Council:

- a) Endorse the draft Public Access to Information Policy and place it on public exhibition until 31 May 2026 and invite public submissions on the draft policy during that time; and**
- b) Receive a further report following the public exhibition and submission period:**
 - i. Addressing any submissions made in respect of the proposed policy**
 - ii. Proposing adoption of the policy unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period.**

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

R8 Draft Fraud & Corruption Prevention Control Policy

26/056 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That Council:

- a) Endorse the draft Fraud & Corruption Control Policy and place it on public exhibition until 31 May 2026 and invite public submissions on the draft policy during that time; and**
- b) Receive a further report following the public exhibition and submission period:**

- i. **Addressing any submissions made in respect of the proposed policy**
- ii. **Proposing adoption of the policy unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period.**

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

R9 Donations and Sponsorships 2025-26 progress report

26/057 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That the Board receive and note the report.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

R10 Pensioner Concession Rebate Policy

26/058 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That Council:

- a) **Note there were no submissions made during the public exhibition period; and**

b) Adopt the Pensioner Concession Rebate Policy

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

R11 Social Media Policy

26/059 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That Council:

- a) Note there were no submissions made during the public exhibition period; and**
- b) Adopt the Social Media Policy**

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

R12 Assets and Infrastructure Naming Policy

26/060 RESOLVED:

On the Motion of Board Members Parkins and G Davies

That Council:

- a) Note there were no submissions made during the public exhibition period; and**
- b) Adopt the Assets and Infrastructure Naming Policy**

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

R13 Media Policy

26/061 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That Council:

- a) Note there were no submissions made during the public exhibition period; and**
- b) Adopt the Media Policy**

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

R14 Draft Debt Management and Hardship Policy

26/062 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That Council:

- a) Endorse the draft Debt Management and Hardship Policy and place it on public exhibition until 31 May 2026, and invite public submissions on the draft policy during that time; and**

b) Receive a further report following the public exhibition and submission period:

- i. Addressing any submissions made in respect of the proposed policy
- ii. Proposing adoption of the policy unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

R15 Chief Executive Officer Financial Delegation Amendment

26/063 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That, in accordance with Section 381(1) Local Government Act 1993, Council ratify and approve the delegations as set out in the Delegations of Authority Instrument to the Chief Executive Officer (CEO) (as attached to this report).

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

R16 Lost Time Injury Statistics July 2025 to March 2026

26/064 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That the Board receive and note the statistics report for Lost Time Injuries (LTIs) for the period June 2025 to March 2026, noting that the data is accurate as of 9th April 2026.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke

G Davies

G Driscoll

J McKinnon

D Tout

A Condrón

B Liston

A Parkins

Clr Gail Driscoll left the meeting at 11:19am and Clr Allana Condrón assumed the role of Acting Chairperson.

R17 Review of Organisation Structure

26/065 RESOLVED:

On the Motion of Board Members J McKinnon and P Bourke

That Council:

- a) Endorse the organisation structure outlined in the report, noting changes to the Chief Executive Office and Corporate Services Directorate; and**
- b) Note the financial implications of the proposed organisation structure have been included in the 2026/27 Operational Plan.**

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke

G Davies

G Driscoll

J McKinnon

D Tout

A Condrón

B Liston

A Parkins

Clr Gail Driscoll returned to the meeting at 11:21am and resumed the Chairperson role.

R18 Council Resolution Sheet

26/066 RESOLVED:

On the Motion of Board Members J McKinnon and G Davies

That the report detailing the status of the active resolutions of the Board of Riverina Water be noted and received.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condrón
B Liston
A Parkins

26/067 RESOLVED:

On the Motion of Board Members J McKinnon and A Condrón

The Board discussed and agreed to change the June Board meeting from Thursday 25 June 2026 to Monday 29 June 2026 commencing at 10:00am. They also agreed to invite representatives of the Opening Doors Foundation to the meeting commencing at 9:30am to provide an overview of their organisation to the Board.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condrón
B Liston
A Parkins

R19 Works Report covering February 2026

26/068 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That the Works Report covering February 2026 be received and noted

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condrón
B Liston
A Parkins

R20 Works Report covering March 2026

26/069 RESOLVED:

On the Motion of Board Members G Davies and B Liston

That the Works Report covering March 2026 be received and noted

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condrón
B Liston
A Parkins

Closed Council

Pursuant to section 10A(4), the public were invited to make representations to the Council meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public were present or made representations.

26/070 RESOLVED:

On the Motion of Board Members B Liston and A Condron

That the Council now resolve itself into a Closed Council, the time being 11:28am.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Confidential Reports

CONF-1 RFQ2026/9 and RFQ2026/10 Pipes and Fittings for Solar Plant

26/071 RESOLVED:

On the Motion of Board Members G Davies and J McKinnon

That the Board:

- a) Accepts the quote submission from Clover for the supply of DN450 and DN375 ductile iron cement lined (DACL) socket/spigot pipe.**
- b) Accepts the quote submission from Derwent for the supply of pipe fittings and valves.**
- c) Accepts the part quote submission from Cadia for the supply of flanged pipework.**

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout

A Condron
B Liston
A Parkins

Emily Tonacia, Troy van Berkel, Natasha Harris, Josh Lang, Alex Corneliusen, Andrew Littlewood and Lauren Jones left the meeting at 11:31am

CONF-2 Executive Remuneration Procedure

26/072 RESOLVED:

On the Motion of Board Members G Davies and D Tout

That Council endorse the Executive Remuneration Procedure 2026

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

Andrew Crakanthorp left the meeting at 11:40am

CONF-3 Mid-Year Performance Review - Chief Executive Officer

26/073 RESOLVED:

On the Motion of Board Members P Bourke and G Davies

That the report on the Mid-Year Performance Review of the Chief Executive Officer be reviewed and Council endorse the recommendation made by the Chief Executive Officer Performance Review Panel which noted the Chief Executive Officer's performance overall to be very pleasing.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston

A Parkins

Andrew Crakanthorp, Emily Tonacia, Troy van Berkel, Natasha Harris, Josh Lang, Alex Corneliusen, Andrew Littlewood and Lauren Jones rejoined the meeting at 11:46am

Supplementary Item

RECOMMENDATION that the supplementary item, CONF-1 Temporary Lease of 1 Gigalitre of Town Water Entitlement], be admitted to the agenda and considered at the meeting.

CONF-1 Temporary Lease of 1 Gigalitre of Town Water Entitlement

26/074 RESOLVED:

On the Motion of Board Members G Davies and D Tout

That Council:

- a) Approve releasing Riverina Water's 1,000 ML of Town Water Entitlement from the Murrumbidgee Regulated River Water (Part of WAL37747) onto the temporary water market for the remaining water year ending 30 June 2026
- b) Delegate authority to the Chief Executive Officer to enter into a lease with the successful bidder at a price not less than included in the attached report.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

Reversion to Open Council

26/075 RESOLVED:

On the Motion of Board Members A Condron and D Tout

That this meeting of the Closed Council revert to an open meeting of the Council, the time being 11:55am.

CARRIED

Record of voting on the Motion

For the Motion

Against the Motion

P Bourke
G Davies
G Driscoll
J McKinnon
D Tout
A Condron
B Liston
A Parkins

Decisions Read Aloud

The Chief Executive Officer read aloud the decisions of the Council made whilst the meeting was closed to the public.

Questions and statements

The following questions and statements were made by those present:

1. Clr Davies expressed she was happy to read via the correspondence that all actions in the RAP are almost completed and was happy to see the organisation progressing it.
2. Clr Davies congratulated Clr Driscoll for being the first female Chair of Riverina Water and representing a great achievement for the organisation
3. Mr Crakanthorp advised they had held a productive meeting with Defence earlier this week regarding the MOU and will be putting the agreed MOU to the June meeting for endorsement.
4. Mr Crakanthorp advised that with Director Corporate Services taking parental leave in the coming months, he was in the process of finalising a 6 month contract with someone and will update the Board out of session once details are finalised.
5. Clr Bourke congratulated Clr Driscoll and Clr Condron on their appointments and welcomed the Board to Urana. He wished everyone a safe trip home and thank you for visiting Urana.

This concluded the meeting of the Riverina Water County Council Board which rose at 12:03pm.